

Corrigendum No. 1 for the REoI of Smart City Mission Management Unit (MMU) for Assisting Ministry of Urban Development (MoUD) to Support the roll out, execution, oversee, monitor and build capacities of Mission

S.No.	Tender Clause	Description	Corrigendum		
1.	1.10 (3) and 1.10(4)	Last Date of Submission of EOI (online only) : 25 th July 2016 till 3:00 pm Date of opening of Applications online : 25 th July 2016 till 3:30 pm	Last Date of Submission of EOI (online only) : 28 th July 2016 till 3:00 pm Date of opening of Applications online : 28 th July 2016 till 3:30 pm		
2.	3.3 (2a)-c.	Parameter	Maximum Marks	Parameter	Maximum Marks
		Past experience in carrying out studies in related sectors viz. on Urban policy/ Urban reforms in the state/city	12	Past experience in carrying out studies in related sectors viz. on Urban policy/ Urban reforms in the state/city in and/or outside India.	18
	3.3 (2a)-d	Past experience in carrying out studies in related sectors viz. on Urban policy/ Urban reforms in the state/city carried out in India	6	Deleted	

Replies/ clarifications and of the Queries received for the REoI of Smart City Mission Management Unit (MMU) for Assisting Ministry of Urban Development (MoUD) to Support the roll out, execution, oversee, monitor and build capacities of Mission

S.No.	Tender Clause	Description	Query	Reply/Clarification
1.	2.11 (a)	The Applications shall be submitted in maximum of 100 pages.	Does this include supporting document to citations presented to showcase experience of consultant?	Submit requisite documents as per appendices.
2.	2.22 of Instruction to Applicants	“Minimum Qualification for Proposed Team Member”	Is this the Minimum Qualification or the desired qualification? Will non-compliance of minimum qualification lead to disqualification of CVs or will it lead to lower scores granted against the proposed positions.	Refer clause 2.22 in totality
3.	2.22 of Instruction to Applicants	Minimum Qualification for Program Management Specialist cum team leader <i>Certificate course in PMP/Prince2</i>	While it is important that the ‘Program Management Specialist’ should have experience in managing complex assignments, the Minimum Requirement for ‘ <i>Certificate course in PMP/Prince2</i> ’ may be kept optional.	No change in the original clause
4.	3.3 of	Evaluation of Applications – Past	What is the minimum number of	Refer clause 3.2 para first.

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	Instruction to Applicants	Experience of the Consultants – Marking for sub-criteria (2.b-i, 2.b-ii, 2.c, 2.d)	projects which will be required to fetch full marks under each sub-head.	
5.	Appendix 6- Format for Past Experience of the Applicant	<i>“² A copy work order and agreement showing the details of the scope of work along with proof of submission of final report/draft final report to be submitted with this Application. Substantially completed shall be considered in case the Applicant has completed Draft Final Report. MoUD may seek clarifications, if required, as per Clause 2.19.”</i>	What is expected to produce as proof of Final Report/Draft Report Submission? We request that “A copy work order and agreement showing the details of the scope of work” may be accepted to authenticate experience of consultants	No change in original Clause.
6.	Under section2 (E) Clause 2.22	CV’s to be submitted	We request you to provide clarity whether the CV’s are to be submitted as part of the Expression of Interest document We understand that the CVs can be submitted during the RFP stage.	CVs are the part of REoI documents. Refer clause 2.22 along with clause 3.3(a).
7.	Under section2 (E) Clause 2.22	Sl.no:1 in the table – minimum qualification for Program Management Specialist cum Team Leader	We request you for the relaxation of Certificate course in PMP/Prince 2 from the Qualification of Program Management Specialist cum	No change in original clause

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			Team Leader since there are very few such Professionals are available after their post-graduation in respective fields.	
8.	Under section2 (E) Clause 2.22	Sl.no: 6 in the table – minimum qualification for Smart Solution Expert	We request you to relax the experience of smart solution expert in IT field from the current 15 years to 10 years.	No change in original clause
9.	Under section 3 Clause 3.2	Assignments for evaluation of the proposal	We request you to consider the assignments related to the Project Management Consultant as eligible assignments for evaluation of the proposal.	No change in original clause
10.	Under section 3 Clause 3.2	Past experience	We request you to consider the experience of firm in preparing City Development Plans and smart city plans as eligible assignments.	No change in original clause
11.	Under section 3 Clause 3.3 (a) (S.no 2(a) in the Table)	Marks for number of years' experience	We request you to increase the scoring from 12 marks to 20 marks for the Number of years for experience, as experience as a key factor in these projects.	No change in original clause
12.	Under section	Marks for past experience	We request you to reduce the	No change in original clause

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	3 Clause 3.3 (a) (S.no 2(c) in the Table)		scoring from 12 marks to 6 marks so that there will be a good participation from the firms	
13.	Under section 3 Clause 3.3 (a) (S.no 2(d) in the Table)	Marks for past experience	We request you to reduce the scoring from 6 marks to 4 marks in this category.	No change in original clause
14.	Page No. 7 - S.No. 2 under Clause 1.10 & page No. 2 Clause 2.9	Last date for submission of queries	On page 7 of the REOI document, the table mentions the last date of queries submission as 15th July by 5:00 PM. Clause 2.9 on page 12 of the document mentions the last date of queries submission as 14 days before the bid submission which makes it 11th July (considering 25th July as the date of submission). Our understanding is that the actual last date for submission of queries is 15th July by 5:00 PM. We request you to please confirm the understanding	Dates mentioned in clause 1.10 are updated dates
15.	Clause 1.9 – b), page No. 7	“The MoUD will invite Technical and Financial proposals from selected shortlisted consultancy firms (Applicants) following the Request for Proposal (RfP) in the	As the Technical Evaluation/Marking criteria may be duly elaborated in the RFP to be issued to the short-listed consultant, please confirm	Refer clause 2.3

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		later stage”	explicitly, if the shortlisted firm can include need-based Experts firms as additional consortium member/sub-consultants to cover-up any criteria or scope of work which has not been included in the present REOI Tender?	
16.	Clause 2.2 – a, b.), page No. 8	“Category 2: A consortium of Business Entities (hereinafter referred to as “Consortium”)”	Please clarify if the Applicant firm can be a joint-venture of two or three firms, and bid as a single entity, while submitting incorporation certificates of each firm in such Joint Venture?	Refer clause 2.2 (c) and 2.2(a) to 2.2(i).
17.	Clause 2.2 – c), page No. 8	<p>“A Consortium of a maximum of three (3) members of above such entities comprising one Lead Member with two other members shall be allowed and shall hereinafter be referred as "Consortium".”</p> <p>“The members of the Consortium shall enter into a Memorandum of Understanding (MoU), as per the format provided under Appendix 8 for the purpose of submission of</p>	Please clarify if Foreign Firms, which are not registered in India, can bid as member of consortium/or as an entity forming Joint Venture for bidding in response to the present REOI.	Refer clause 2.2(b).

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		the Application”.		
18.	Clause 2.2(e)-f.; Page No. 9 AND Clause 2.2(e)-g.; Page No. 9	“The members of the Consortium shall execute a Power of Attorney for Lead Member of Consortium as per the format enclosed at Appendix 3; ” and “The members of the Consortium shall enter into a Memorandum of Understanding (MoU), as per the format provided under Appendix 8 for the purpose of submission of the Application”	We request the Authority to confirm if the short-listed firms will be required to submit another set “Power of Attorney” and “MoU”, while responding to the RFP, as when issued?	Short listed firms need not to submit another “Power of Attorney” and “MoU”.
19.	Clause 2.3, ; Page No. 10	“Any change in the composition of a Consortium during the term of shortlisting shall not be permitted.”	We request the Authority to confirm if the shortlisted firms/consortium can include additional firms, as the ToR and Technical Evaluation/Marking criteria may get duly elaborated at RFP stage only.	No change in original clause.
20.	Footnote, on Page No. 2.12 Footnone	“Approved/authorized/licensed translator means certified by Government for document translation. The	We request the Authority to confirm if the Approved/authorized/licensed translator means certified by Government means those	Approved/authorized/licensed translator means the Translators authorised by Indian Embassies shall also be eligible provided that

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		registration/certification number of the translator is mandatory to mention on the translated document along with full address, Phone number and mail-id.”	translators which are authorised by Indian Embassies in case any Member Firm among the Applicant happens to be a Foreign Firm?	the Authorization/ registration/certification number of the translator is mentioned on the translated document along with full address, Phone number and mail-id.”
21.	Clause 2.22; Page No. 15	“Requirement of the Key Personnel”	We request the Authority to confirm if the Key Personal CVs submitted while responding to the EoI Stage bidding can be replaced with equally qualified and experience Experts CVs, while bidding for the RFP stage? Also, please confirm if Foreign Firms can nominate Indian Experts, to represent their part of team in India during EoI and RFP stage bidding?	Except as the “Employer” may otherwise agree, no changes shall be made in the Key Personnel. If, for any reason beyond the reasonable control of the Consultant, such as retirement, death, medical incapacity, among others, it becomes necessary to replace any of the Key Personnel, the Consultant shall forthwith provide as a replacement a person of equivalent or better qualifications along with the requisite certificate(s) for the category mentioned above.
22.	Clause 3.2; 1 (ii); Page No. 22	“Past experience of Studies of Similar nature: (a) Experience in similar assignments (Project	We request the Authority to relax the minimum value of consultancy to Rs. 50 Lakh.	No Change in Original Clause

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		Management Units/ Support Units/ Technical Support or Coordinator Consultants or similar at government levels (Central/ State), in last 10 years, with minimum value of consultancy of Rs. One Hundred (100) Lakh”	We understand that the minimum value of consultancy for an eligible / similar assignment includes extension given by the client, from time-to-time by the client for the same mandate. Please confirm explicitly.	
23.	Clause 3.3; 2 - a) ; Page No. 24	Evaluation of the Applications	We request the Authority to allocate at-least 50% marks for Experience of Personnel, as PMUs/MMUs are more driven by the quality of Key Experts proposed for deputation by the selected bidder.	No Change in the original clause
24.	Clause 3.3; b)	“The minimum score for shortlisting of the Applicants (firm) is 50 marks or more out of 100. However, the top six (06) Applicants (firm) whosoever secure 50 marks or more shall be shortlisted and the RFP documents be issued	We request the Authority to keep the shortlisting criteria more definite rather than on comparative/percentile terms. By keeping top six as selection criteria, the interested bidder will not be in position to self-assessment of their bids, and the shortlisted results will be more	No Change in the original clause

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		to those six shortlisted Applicants (Firm).”	based on other top bidders’ submittals, which are not under public purview. Thus, better transparency can be ensured by the Authority by keeping the shortlisting criteria more definite rather than on comparative/percentile terms.	
25.			Could we (as XXXX) participate on above tendering process as an individual private limited company having expertise only in Project Management Training and setting up of Project/Program Management Office?	Refer 2.2 (Eligible Applicants), clause 3.1(Financial Capacity of the Applicant) and clause 3.2 (Technical Capacity of the Applicant).
26.	Appendix 1: Format for Letter of Application	To _____ _____ Nirman Bhawan Maulana Azad Road New Delhi – 110108	Request to share the details of the addressee.	To Director (SC-III) Ministry of Urban Development , Government of India, Room No. 216-G. Nirman Bhawan, Maulana Azad Road New Delhi-110011