CHECKLIST OF REFORMS
E-GOVERNANCE

DESIRED OBJECTIVES:
Note: JNNURM requires certain reforms to be undertaken by states/ cities in E-Governance, with the objective of having a transparent administration, quick service delivery, effective MIS, and general improvement in the service delivery link

1. CURRENT STATUS
    a. Please provide a list of services covered by E-Governance applications

Type of Service	ULBs/ Parastatals involved	Remarks
Registration of Births and Deaths		
Public Grievance Redressal		
Property Tax Management, including records mgmt		
Municipal Accounting System		
Works Management System		
E--procurement		
Personnel Management, i.e. personal information system		
Payment of Property Tax, Utility Bills and Management of Utilities that come under the ULBs.		
Buillding plan approval		
Others		

2. TIMELINE FOR ACTION ON REFORMS

    a. Appointment of State-level Technology Consultant as State Technology Advisor

    Year1 Year2 Year3 Year4 Year5 Year6 Year7
    ☐   ☐   ☐   ☐   ☐   ☐   ☐

    b. Preparation of Municipal E-Governance Design Document (MEDD) on the basis of National Design Document as per NMMP

    Year1 Year2 Year3 Year4 Year5 Year6 Year7
    ☐   ☐   ☐   ☐   ☐   ☐   ☐

c. Assessment of MEDD against National E-Governance Standards (e.g. Scalability, intra-operability & security standards etc.)

Year1	Year2	Year3	Year4	Year5	Year6	Year7
☐	☐	☐	☐	☐	☐	☐

d. Agreement on Municipal E-Governance Action Agenda

Year1	Year2	Year3	Year4	Year5	Year6	Year7
☐	☐	☐	☐	☐	☐	☐

e. BPR for migrationto e-governance

Year1	Year2	Year3	Year4	Year5	Year6	Year7
☐	☐	☐	☐	☐	☐	☐

f. Appointment of Software consultant(s)

Year1	Year2	Year3	Year4	Year5	Year6	Year7
☐	☐	☐	☐	☐	☐	☐

g. Exploring PPP option for different E-Governance services

Year1	Year2	Year3	Year4	Year5	Year6	Year7
☐	☐	☐	☐	☐	☐	☐

h. Defining monitorable time-table for implementation of each E-governance initiative that is being taken up

Year1	Year2	Year3	Year4	Year5	Year6	Year7
☐	☐	☐	☐	☐	☐	☐

i. Ongoing implementation of E-governance initiatives, against monitorable time-table

Year1	Year2	Year3	Year4	Year5	Year6	Year7
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j. Any other reform steps being undertaken (please use additional space to specify)

Year1	Year2	Year3	Year4	Year5	Year6	Year7
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