

**Directorate General of Globalisation,
Development and Partnerships**

Paris,

Delegation for Foreign Action by Local
Self-Governing Bodies

N°/DGM/AECT

Call for Projects 2011 in support of Indo-French Decentralised Cooperation

PRESENTATION AND DESCRIPTION OF SUBMITTED PROJECT

I. INFORMATION ON THE SUBMISSION

Project submitted by: [name of the leader French local self-governing body]

French region: [name of the French region]

French department: [name of the French department]

First name:

Surname:

E-mail:

II. PRESENTATION OF THE SUBMITTED APPLICATION AND INFORMATION ON THE PARTNERS

Project title:

Theme: Choose from below

Sub-theme: [enter a sub-theme]

Beneficiary country/countries: [name of Beneficiary country/ countries]

Leader French local self-governing body:

Other partner French local self-governing body:

Self-governing body 1

Name of the self-governing body:

Address:
Postal code:
City:

Contact person's first name:
Contact person's surname:
Contact person's title:
E-mail:

Self-governing body 2

Name of the self-governing body:

Address:
Postal code:
City:

Contact person's first name:
Contact person's surname:
Contact person's title:
E-mail:

Self-governing body 3

Name of the self-governing body:

Address:
Postal code:
City:

Contact person's first name:
Contact person's surname:
Contact person's title:
E-mail:

Self-governing body 4

Name of the self-governing body:

Address:
Postal code:
City:

Contact person's first name:
Contact person's surname:
Contact person's title:
E-mail:

Self-governing body 5

Name of the self-governing body:

Address:
Postal code:
City:

Contact person's first name:
Contact person's surname:
Contact person's title:

E-mail:

Leader Indian partner local self-governing body:

Name of the self-governing body:
Beneficiary country: India

Address:
Postal code:
City:
Website (without http://):

Contact person's first name:
Contact person's surname:
Contact person's title:
E-mail:

Other partner local self-governing bodies in India or a third country:

Self-governing body 1

Name of the self-governing body:
Beneficiary country:

Address:
Postal code:
City:
Website (without http://):

Contact person's first name:
Contact person's surname:
Contact person's title:
E-mail:

Self-governing body 2

Name of the self-governing body:
Beneficiary country:

Address:
Postal code:
City:
Website (without http://):

Contact person's first name:
Contact person's surname:
Contact person's title:
E-mail:

Self-governing body 3

Name of the self-governing body:
Beneficiary country:

Address:
Postal code:
City:

Website (without http://):
Contact person's first name:
Contact person's surname:
Contact person's title:
E-mail:

Self-governing body 4

Name of the self-governing body:
Beneficiary country:

Address:
Postal code:
City:
Website (without http://):

Contact person's first name:
Contact person's surname:
Contact person's title:
E-mail:

Self-governing body 5

Name of the self-governing body:
Beneficiary country:

Address:
Postal code:
City:
Website (without http://):

Contact person's first name:
Contact person's surname:
Contact person's title:
E-mail:

III. DESCRIPTION OF THE SUBMITTED PROJECT

DESCRIPTION OF THE PROJECT

Summary [10 lines maximum]:

Context

Background

Aims of the project: General purpose

Innovation (if applicable, specify the innovative nature of the project)

Year in which the cooperation Agreement was signed: [year]

Year in which project was started: [year]

Estimated year of project completion: [year]

Beneficiaries of the project [list of beneficiaries, using a comma separator]:

ACTIONS ENVISAGED

Guiding theme of the project and links between actions

Synergy and complementarity of these actions with other projects (projects with French cooperation (DCP, etc.) and other bilateral or multilateral donors; local or French NGO projects; programmes of local public or semi-public organisations; complementarity with local or regional strategies in France.)

COMMUNICATION AND EVALUATION

Have you undertaken any publicity measures for the project?

In France

In partner countries

Will there be an assessment policy for this project?

Yes

No

PROJECT FEASIBILITY

Specific input on the technical, organisational, environmental, financial (or profitability), political, social and cultural feasibility of the project

Indicate how the Contracting Authority intends to disengage itself gradually from the project

IV. DETAILS OF THE ACTIONS OF THE PROPOSED ACTION

ACTION 1

Action title:

Aim of the action

Brief description

Course of action (chosen technical solutions, works to be undertaken, proposed training programmes, etc.)

Indicators for follow-up of action

Expected qualitative results

Expected quantitative results

Expected impacts on conclusion of project

Beneficiaries of the action [comma-separated list of beneficiaries]:

Assessment apparatus to be used for the proposed action

ACTION 2

Action title:

Aim of the action

Brief description

Course of action (chosen technical solutions, works to be undertaken, proposed training programmes, etc.)

Indicators for follow-up of action

Expected qualitative results

Expected quantitative results

Expected impacts on conclusion of project

Beneficiaries of the action [comma-separated list of beneficiaries]:

Assessment apparatus to be used for the proposed action

ACTION 3

Action title:

Aim of the action

Brief description

Course of action (chosen technical solutions, works to be undertaken, proposed training programmes, etc.)

Indicators for follow-up of action

Expected qualitative results

Expected quantitative results

Expected impacts on conclusion of project

Beneficiaries of the action [comma-separated list of beneficiaries]:

Assessment apparatus to be used for the proposed action

V. **PRÉSENTATION OF PROJECT PARTNERS IN EN FRANCE AND OTHER FOREIGN COUNTRIES**

Contracting Authority/ Authorities for the project [comma-separated]

Local Project manager [Comma-separated names]:

Specify its role (particularly with reference to the financial contribution of the partner in building the cooperation)

Other organisations/ bodies involved

Name of organisation(s): [Comma-separated names]

Status: [Please choose: local authorities, not-for-profit organisation, cooperative, public institution, other]:

VI. BUDGET AND AMOUNT OF CO-FINANCING REQUESTED FOR

BUDGETARY INFORMATION

Total project cost: [amount] €

Co-financing requested for:

2011: [amount] € ([percentage] %)

Amount of the leader French partner local-self-governing body's own resources:

2011: [amount] €

- In cash: [amount] €
 - In kind: [amount] €
-

Amount of other French partner local-self-governing body's own resources:

Self-governing body 1

Name of the self-governing body:

2011: [amount] €

- In cash: [amount] €
- In kind: [amount] €

Self-governing body 2

Name of the self-governing body:

2011: [amount] €

- In cash: [amount] €
- In kind: [amount] €

Self-governing body 3

Name of the self-governing body:

2011: [amount] €

- In cash: [amount] €
- In kind: [amount] €

Self-governing body 4

Name of the self-governing body:

2011: [amount] €

- In cash: [amount] €
- In kind: [amount] €

Self-governing body 5

Name of the self-governing body:

2011: [amount] €

- In cash: [amount] €
 - In kind: [amount] €
-

Amount apporté par la collectivité locale partenaire chef de file en Inde :

Name of the self-governing body:

2011: [amount] €

- In cash: [amount] €
 - In kind: [amount] €
-

Amount of contribution made by other partner self-governing bodies, Indian or third country:

Self-governing body 1

Name of the self-governing body:

Beneficiary country:

2011: [amount] €

- In cash: [amount] €
- In kind: [amount] €

Self-governing body 2

Name of the self-governing body:

Beneficiary country:

2011: [amount] €

- In cash: [amount] €
- In kind: [amount] €

Self-governing body 3

Name of the self-governing body:
Beneficiary country:

2011: [amount] €
- In cash: [amount] €
- In kind: [amount] €

Self-governing body 4

Name of the self-governing body:
Beneficiary country:

2011: [amount] €
- In cash: [amount] €
- In kind: [amount] €

Self-governing body 5

Name of the self-governing body:
Beneficiary country:

2011: [amount] €
- In cash: [amount] €
- In kind: [amount] €

Amount of the planned co-financing from Europe:

Source of funding: [Name]
2011: [amount] €

The Oudin Law (loi Oudin):

If your project is on water or electricity, is it financed

- by an additional budget or budget of association of communes (The Oudin Law)?:
[amount] €
 by the general budget?: [amount] €



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Expenses

Please fill in the details below as well as the table for **budgeted expenses**. Please attach this as a Word document to your application. **Please do not send this document by post**; it must be sent only through electronic mail.

Name of the leader French local self-governing body:

Region:

Leader partner Indian local self-governing body:

State:

Project title:

TABLE II: BUDGETED EXPENSES (in euros)

EXPENSE HEADS	AMOUNT (€)
§.1- Expenses (apart from those listed in §2):	
- Action 1 2011 :	
- Action 2 2011 :	
- Action 3 2011 :	
- etc.	
- Follow-up costs 2011 :	
- Costs for Project Publicity 2011 :	
- Administrative or organisational fees (10% max) 2011 :	
- Miscellaneous and unbudgeted (5% max) 2011 :	
SUB-TOTAL 1:	
§.2- Total expenses borne by partners in India:	
2011 - In cash: - In kind:	
SUB-TOTAL 2:	
GRAND TOTAL:	



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Resources

Please fill in the details below as well as the table for **budgeted resources**. Please attach this as a Word document to your application. **Please do not send this document by post**; it must be sent only through electronic mail.

Name of the leader French local self-governing body:

Region:

Leader Indian partner local self-governing body:

State:

Project title:

TABLE I: BUDGETED RESOURCES

SOURCE	AMOUNT €	%	NATURE OF THE AMOUNT COMMITTED Mandatory field ¹
<p>Amount of the leader French self-governing body's own resources:</p> <p>Name:</p> <p>2011 :</p> <ul style="list-style-type: none"> - In cash: - In kind: 			

¹ Raised - Acquired - Paid - To be negotiated

<p>Amount of other partner French self-governing bodies' own resources:</p> <p>Name:</p> <p>2011:</p> <ul style="list-style-type: none"> - In cash: - In kind: <p>Amount contributed by the leader partner self-governing body in India:</p> <p>Name:</p> <p>2011:</p> <ul style="list-style-type: none"> - In cash: - In kind: <p>Amount contributed by other local self-governing bodies in India or another country:</p> <p>Name:</p> <p>2011:</p> <ul style="list-style-type: none"> - In cash: - In kind: 			
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<input type="checkbox"/> Other public fund resources*: <ul style="list-style-type: none"> - Administrations - European Union, etc. - Subsidy granted by another self-governing body * excluding MEEA co-financing:			
<input type="checkbox"/> Other project partners in France: Name: 2011:			
<input type="checkbox"/> Other project partners in India: Name: 2011:			
<input type="checkbox"/> Other			

<p>RESOURCES APART FROM THE MEEA</p> <p>2011:</p> <p>(Sub-total 1)</p>			
<p>AMOUNT REQUESTED FROM THE MEEA*</p> <p>2011:</p> <p>(Sub-total 2)</p>			
<p>TOTAL</p>			

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Chronogram/ Gantt Chart

Please fill in the details required below and append your **chronogram** below. Please attach this as a Word document to your project presentation. **Please do not send this document by post**; it must be sent only through electronic mail.

Name of the leader French local self-governing body:

Region:

Leader Indian partner local self-governing body:

State:

Project title:

PROJECT SCHEDULE AND CHRONOGRAM