Office Order

Following transfers / postings at the level of Section Officers are being ordered decided with the approval of Competent Authority with immediate effect and until further orders as per details given below:

<table>
<thead>
<tr>
<th>S.No.</th>
<th>Name</th>
<th>Present posting</th>
<th>Transferred / posted</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Shri Shailesh Kumar Soni, SO</td>
<td>Admn Section</td>
<td>UPA Division</td>
</tr>
<tr>
<td>2.</td>
<td>Shri Joydev Pramanik, SO</td>
<td>Housing</td>
<td>He will look after the work of Admn Section in addition to his present work of Housing.</td>
</tr>
</tbody>
</table>

2. Shri Shailesh Kumar Soni is relieved office duties by close of the day to report UPA Division. Handing / Taking over to be completed accordingly.

(A.K.Sinha)
Under Secretary to the Govt. of India

1. Shri Shailesh Kumar Soni, SO / Shri Joydev Pramanik, SO - with direction to complete handing / taking over as above.
2. PPS to Secretary (HPA)
3. Sr PPS/PPS to JS (Housing & Admn)/ JS (HFA) /JS (UPA)/ EA
4. All Directors/Deputy Secretaries /Under Secretaries of M/o HUPA
5. All Sections of M/o HUPA
6. Guard File /Personal File/ Service Book
7. US (Admn) M/o UD
8. NIC