
(COORDINATION DIVISION)
<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Division</th>
<th>Desk/Section</th>
<th>Designation and Address of CPIO (Shri/Ms)</th>
<th>Subject matter dealt</th>
<th>Designation and Address of Appellate Authority (Shri/Ms)</th>
</tr>
</thead>
</table>
| 1.     | Coordination     | Coordination | Under Secretary (Coord. & PG), Maha Singh Room No. 201-B, Nirman Bhavan. New Delhi. Ph. 23061047 singh.maha@nic.in | 1. The matters requiring general coordination among more than two divisions/wings concerning M/o HUA (except schemes, UT Coordination and within Divisions)  
3. Monthly Report for cabinet on important events and implementation of decisions of the cabinet/cabinet committee(s).  
5. Monthly summary of important developments for distributing to Council of Ministers.  
6. Co-ordination work in relation to comments on draft cabinet notes and bills received from other Ministries.  
7. Compilation of information for conferences etc.  
10. Coordination of national awards received from other Ministries/Departments.  
11. Observation of National Integration Week, Anti Terrorism Day.  
12. Circulation of general orders/ instructions received from DoPT/ Cabinet Secretariat etc. | Deputy Secretary (Coord & PG) Sh.R. Prem Anand, Room No. 313-C, Ph.011-23061425 dscoord-mud@nic.in |
<p>| 2.     | Public Grievances Cell | Under Secretary (Coord. &amp; PG), Maha Singh Room No. 201-B, Ph.23061047 <a href="mailto:singh.maha@nic.in">singh.maha@nic.in</a> | Overall monitoring and follow-up of Public grievance Cases pertaining to M/o Housing and Urban Affairs. |                                                                                                                                                                                                                           | Deputy Secretary (Coord &amp; PG) Sh.R. Prem Anand, Room No. 313-C, Ph.011-23061425 <a href="mailto:dscoord-mud@nic.in">dscoord-mud@nic.in</a> |</p>
<table>
<thead>
<tr>
<th>Parliament Unit</th>
<th>U. S. (P&amp; PI), Narendra Vashista, Room No. 501-C, Ph. 23062071 <a href="mailto:n.vashista@nic.in">n.vashista@nic.in</a></th>
<th>Parliamentary matters concerning M/o Housing and Urban Affairs.</th>
<th>Deputy Secretary (Coord &amp; PG) Sh.R. Prem Anand, Room No. 313-C, Ph.011-23061425 <a href="mailto:dscoord-mud@nic.in">dscoord-mud@nic.in</a></th>
</tr>
</thead>
<tbody>
<tr>
<td>Public Information Cell</td>
<td>Under Secretary (P&amp; PI) Room No. 501-C, Ph.23062071 <a href="mailto:n.vashista@nic.in">n.vashista@nic.in</a></td>
<td>Nodal Section for RTI matters pertaining to M/o Housing and Urban Affairs.</td>
<td>Deputy Secretary (Coord &amp; PG) Sh.R. Prem Anand, Room No. 313-C, Ph.011-23061425 <a href="mailto:dscoord-mud@nic.in">dscoord-mud@nic.in</a></td>
</tr>
<tr>
<td>Legal Cell</td>
<td>Under Secretary (P&amp; PI) Room No. 501-C, Nirman Bhavan. Ph. 23062071 <a href="mailto:n.vashista@nic.in">n.vashista@nic.in</a></td>
<td>Overall monitoring of Court cases pertaining to M/o Housing and Urban Affairs.</td>
<td>Deputy Secretary (Coord &amp; PG) Sh.R. Prem Anand, Room No. 313-C, Ph.011-23061425 <a href="mailto:dscoord-mud@nic.in">dscoord-mud@nic.in</a></td>
</tr>
<tr>
<td>Welfare</td>
<td>Under Secretary (P&amp; PI) Room No. 501-C, Nirman Bhavan. Ph.23062071 <a href="mailto:n.vashista@nic.in">n.vashista@nic.in</a></td>
<td>General welfare matters (except protocol and Admn. related welfare matters).</td>
<td>Deputy Secretary (Coord &amp; PG) Sh.R. Prem Anand, Room No. 313-C, Ph.011-23061425 <a href="mailto:dscoord-mud@nic.in">dscoord-mud@nic.in</a></td>
</tr>
</tbody>
</table>

### Administration

<table>
<thead>
<tr>
<th>Admin II, III &amp; IT Cell</th>
<th>US (Admin.II,III &amp; IT), Sunil Kumar, Room No. 207-C, Nirman Bhavan, New Delhi. Ph. 011-23062295 <a href="mailto:sunilkumar0970@nic.in">sunilkumar0970@nic.in</a></th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>1. e-Office, e-Visitor, Website, AEBAS, Cyber Security, liaison with NIC for network etc.</td>
</tr>
<tr>
<td></td>
<td>2. Preparation of Pay bills, LTC, children education allowance, medical reimbursement bills, honorarium, bonus, Contingency, Grant-in-aid in Ministry of M/o HUA, RTI matters, Budget, audit, emergency bills, overtime bills, etc. T.A bills of officers and three govt. authorized agencies</td>
</tr>
<tr>
<td></td>
<td>3. Space allocation for the Staff of MoHUA, Issue of I-Cards and Parking Labels for MoHUA Staff. Passing of Medical Bills, Hospitality arrangements, procurement of Electrical and IT equipment for MoHUA Staff, Procurement of Stationery, sanction of House building Advance etc.</td>
</tr>
<tr>
<td></td>
<td>4. Purchase of Books / periodicals, reimbursement of newspaper bills, Classification and cataloging, weeding out of books, Issue and return of books and magazines.</td>
</tr>
<tr>
<td>Admin V</td>
<td>US - B, Ram Singh, Room No.210-B, Nirman Bhavan, New Delhi-110011 Ph. 011-23061530 <a href="mailto:ram.singh72@nic.in">ram.singh72@nic.in</a></td>
</tr>
<tr>
<td></td>
<td>1. Library.</td>
</tr>
<tr>
<td></td>
<td>2. Senior Officers Meeting in the Ministry.</td>
</tr>
<tr>
<td></td>
<td>3. All the Administrative information collection, collation and circulation requiring communication with attached and subordinate offices. PSUs and autonomous bodies.</td>
</tr>
<tr>
<td></td>
<td>4. Matters related to Probit software and other matters incidental thereto.</td>
</tr>
<tr>
<td></td>
<td>5. Vacancy reporting of attached/subordinate Offices to SSC.</td>
</tr>
<tr>
<td></td>
<td>8. All matters related to administering of pledges, celebration and commemoration of Yoga Day, Sadbhawana Diwas, Constitution Day and Rastriya Ekta Diwas.</td>
</tr>
<tr>
<td>Director(Admn)</td>
<td>Sh.Shiv Pal Singh, Room No.212-B, Nirman Bhawan, New Delhi. Ph.23062195</td>
</tr>
</tbody>
</table>
| 3. Budget | Budget-I | SO,(BT-I)
Bill Swalkya,
Room No.220-C,
Ph.23062867 |
|-----------|----------|---------------------------------------------------------|
|           | Budget-II | SO,(BT-II)
Ashok Bawal,
Room No.220-C,
23061528 |
|           |          | Budgetary matters pertain to Ministry of Housing and Urban
Affairs i.e. Demands for Grants, Outcome Budget,
Parliamentary Standing Committee matters, Zero Based
Budget, monitoring of PAC, C&AG paras and all other matters
related to Budget. |
| 4. Finance | IFD-I | US(IFD-I),
Sh.S. Anbarasan,
Room No.324,
Ph.011-23061476
s.anbrasan@nic.in |
|           | FD-II | US (IFD-II),
Sh.Rajiv Kumar,
Room No.324-C,
Ph.23061405
rajeev.kumar67@gov.in |
|           | FD-III | US(IFD-III),
Sh.Pankaj Kumar,
Room No.324-C,
Ph.23061476
pankaj.kumar75
@ nic.in |
|           |          | Accord concurrence for the Financial proposals from;
1. LSG/UCD
2. PHE Division.
3. L&DO.
4. HRIDAY.
5. Swachh Bharat Mission Division.
6. Directorate of Estate.
7. NERUDP Ceel.
8. Committed liability of 10% lumpsum scheme for NE states. |
|           |          | Accord concurrence for the Financial proposals from;
1. Works Division including Rajghat Samadhi Samiti..
2. Delhi Division & NCRPB including all matters pertaining to
DDA, Rajghat Samadhi, DUAC.
3. Housing-III (HBA).
4. PS Division including NBCC related matters.
5. IC Cell.
6. UD Division.
7. Air Travel Relaxation. |
|           |          | Accord concurrence for the Financial proposals from;
1. Smart Cities Mission.
2. All Metro Projects.
3. All work relating to Urban Transport.
4. CBUD.
5. NIUA. |

Deputy Secretary,
Renu Satija,
Room No.314-C
Wing, Nirman
Bhawan, New Delhi
Ph.23062074
reenu.satija@nic.in

Dir(IFD-I),
Sh.S.V.Singh,
Room No.341-C,
Ph.23062798
singhsv.1008@gov.in

Dir(IFD-I),
Sh.S.V.Singh,
Room No.341-C,
Ph.23062798
singhsv.1008@gov.in

Director(IFD-I),
Sh. S.V. Singh,
Room No. 341-C,
Ph.23062798
Singhsv.1008@gov.in
| FD-IV | DO(D-IV), Ms. Rakhi Biswas, Room No.324-C, Ph.23061406, rakhibiswas@gov.in | Accord concurrence for the Financial proposals from;  
1. Updation and compilation of EMC recommendations.  
2. Monthly DO to FS including information sought by Ministry of Finance and other Ministries/Departments.  
4. PSP Division.  
5. Administration & Coordination.  
7. Hindi work/OL. | Director(IFD-I), Sh. S.V. Singh, Room No. 341-C, Ph.23062798 Singhsv.1008@gov.in |
| FD-V | US(IFD-V), Sh.Shesh Kumar, Room No.324-C, Ph.23061406, ss.meena28@gov.in | Accord concurrence for the financial proposals from;  
1. DAY-NULM.  
2. Committed Liabilities of 10% lumpsum Scheme.  
3. Housing Division- RERA including HUDCO, HPL, BMTPC, CGEWHO, NCHF, NBO.  
4. Contribution to APMCHUD and UN-Habitat. | Director(IFD-I), Niraj Kumar, Room No.307C, Ph.23062127 |
| FD-VI | US(IFD-VI), Sh. Rajesh Kumar Room No.324-C, Ph.23061405 | Accord concurrence for the financial proposals from;  
1. PMAY (U)-Housing for All.  
2. Amrut.  
3. Comments of EFC on EFC Portal..  
4. Comments on EFC. | Director(IFD-I), Niraj Kumar, Room No.307C, Ph.23062127 |
| 5 | Swachh Bharat Mission | All matters related to SBM Division of MoUD | D S (SBM-II) Sh.R.S. Jayal, R.No 205-C, Nirman Bhawan, Ph.9015090284 rajjhuni@gmail.com |
| 6 | Public Health Engineering | PHE | US (PHE), Sh. V.K. Kushwaha, Room No. 201-C, Ph. 23062654 virender.kushwaha@nic.in | 1. Recruitment Rules (RRs) related case pertaining to CPHEEO officers.  
2. Court cases related to RRs.  
3. Parliament Question pertaining to PHE & CPHEEO.  
4. JICA, AFD external agency assistance pertaining to CPHEEO matters. |
|---|---|---|---|---|
| 7 | CPHEEO | CPHEEO | Joint Adviser (PHEE) (Shri J.B. Ravinder) Room No. 659-A Nirman Bhawan, New Delhi-110011. Ph 011-23061043 jbravinder@nic.in | 1. All matters related to solid Management processing.  
3. Delhi matters.  
7. All PHE matters for all states.  
8. Swachh Bharat Mission related Technical matters that is being dealt with at Central Government level in respect of the States viz. Tamil Nadu, Andhra Pradesh, Telangana, Odisha, Maharashtra, Goa, Puducherry and Delhi. |
| 7 | CPHEEO | CPHEEO | Deputy Adviser (PHE) (Shri Rohit Kakkar) Room No. 654-A Nirman Bhawan, New Delhi-110011. Ph 011-23062039 rohit.kakkar@nic.in | 1. All policy matters related to wastewater/sewerage including standards.  
3. PHE Training Programme, R&D.  
4. FSSM Policy.  
5. Matters related to SDGs/MDGs.  
6. Matters related to IMPRINT, TEC, BMGF, USAID. |

Director (PHE)  
Sh. Naveen Kumar Agarwal, R.No 234-C, Nirman Bhawan, Ph. 23062374  
Naveen.75@gov.in  

Advisor (I/C),  
Sh. V.K. Chaurasia, Room No. 646-A, Nirman Bhawan, New Delhi-110011. Ph 011-23061144  
vk.chaurasia@nic.in

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| Smart City-II | US-II (SC-I) | US-II (SC-I) Room No. 308- B Wing, Nirman Bhawan, New Delhi 110011 Ph. 011-23062908 sanjay.ksharma72@nic.in | 1. Tie ups/Coordination with Foreign Countries.  
2. Tie ups/Coordination with International Agencies/Hand holding agencies & consulting firms viz. World Bank, ADB, UN-Habitat, EU, BRICS etc.  
3. Tie ups/Coordination with National Agencies/Organization/Hand holding agencies and consulting firms.  
4. Formation of Mission Monitoring Unit.  
5. Workshops/Seminars/Expose  
6. Foreign training/deputation.  
7. RTI matters  
8. Plan proposals/RFD.  
9. **Budget Proposals.** | Economic Advisor(PPP), Sh.Anupam Mishra, R.No.655-A, Nirman Bhawan, New Delhi. Ph. 011-23061926 anupam.mishra@nic.in |
2. Addressing of Mission Challenges, new idea from citizen involvement related work etc.  
3. All matter related to implementation of projects.  
4. Public Grievance cases  
5. VIP References  
6. Meeting on SCM  
7. Mission Website related matter (uploading/repairing updation deletion etc.)  
8. Regional workshop on SCM.  
9. Setting up of MMU for SCM  
10. Development of Templates  
11. All matter relating to National Innovation Plan  
12. Related RTI matters on the subject pertains to the Under Secretary.  
13. Reports, returns and other related matters. | Director (SC-III), Sh.Sajeesh Kumar, R.No.340-C, Nirman Bhawan, New Delhi -110011 Ph. 011-23062194 sajaesh.kr@nic.in |
<table>
<thead>
<tr>
<th>SC-III</th>
<th>US-II (SC-III B)</th>
<th>R.No.202-C, Nirman Bhawan, New Delhi -110011 Ph. 011-23063217 <a href="mailto:g.vijaykumar@nic.in">g.vijaykumar@nic.in</a></th>
</tr>
</thead>
<tbody>
<tr>
<td>14.</td>
<td>Establishment and Management of Smart Net (NFDC).</td>
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<td>15.</td>
<td>Redevelopment of Railway Station of Smart City.</td>
<td></td>
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<tr>
<td>16.</td>
<td>Dealing with Newspaper Article related to Smart City.</td>
<td></td>
</tr>
<tr>
<td>1.</td>
<td>Providing capacity assistance to smart cities during the roll out of Mission.</td>
<td></td>
</tr>
<tr>
<td>2.</td>
<td>All matter relating to Capacity Building programmes under CBUD project and payment to shortlisted consultants for projects under CBUD.</td>
<td></td>
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<tr>
<td>3.</td>
<td>Matters relating to rolling individual Capacity Building Programme under AMRUT through empanelled training entities and processing the cases for payment.</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>AMRUT</th>
<th>AMRUT-I</th>
<th>AD (AMRUT-I) Ms. Reema Jain, Room No.5, Gate No.7 Ph.23062273 <a href="mailto:Reema.jain@gov.in">Reema.jain@gov.in</a></th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Liveability index.</td>
<td></td>
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<tr>
<td>2.</td>
<td>Geo-tagging of projects under AMRUT Mission.</td>
<td></td>
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<tr>
<td>3.</td>
<td>Coordination with PMU/TSU of AMRUT.</td>
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<tr>
<td>4.</td>
<td>Coordination with 5-6 States for updation of City-page and AMRUT Portal.</td>
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<tr>
<td>5.</td>
<td>Coordination with Niti Ayog in matters such as output, outcome indicators, ease of living etc.</td>
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<tr>
<td>6.</td>
<td>Any other work assigned by the Mission Director.</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>AMRUT-II</th>
<th>AD (AMRUT-II) Ms. Neha Singh, Room No.312-B, Ph.23062893 <a href="mailto:Neha.singh91@gov.in">Neha.singh91@gov.in</a></th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Coordination work relating to 15th Finance Commission.</td>
</tr>
</tbody>
</table>
| 2.       | Reform Agenda (with proposed funding from World Bank) – AMRUT+.
| 3.       | Coordination with 5-6 States for updation of city page and AMRUT Portal. |
| 4.       | Senior Officers meeting coordination. |
| 6.       | Any other work assigned by the Mission Director. |

**Note:** Work handle P for R (India Smart Cities Programme) of the World Bank and AFD projects.
<table>
<thead>
<tr>
<th>AMRUT-IIA</th>
<th>US(AMRUT-IIA), Sh. Rajeev Kumar Das, Room No.302-C, Ph.23061137, <a href="mailto:Rajeevk.das@gon.in">Rajeevk.das@gon.in</a></th>
</tr>
</thead>
</table>
|          | 1. Administrative matters related to TCPO.  
|          | 2. All matters related to “Liveability index” in coordination with Ms. Reema Jain, AD.  
|          | 3. Matters related to Local Area Planning scheme and Town Planning Scheme.  
|          | 4. Matters related to GIS Sub Scheme.  
|          | 6. General administrative matters and miscellaneous matters.  
|          | 7. Parliamentary Questions, RTIs assurances and other duties as allocated by Mission Director/Director (AMRUT-I). |
| AMRUT-IIB | US(AMRUT-IIB), Sh. H.C. Prasad, Room No.105-G, Ph.23063488, Harish.chandra72@gov.in |
|          | 1. All matters related to approval/canges and fund release of SSAP-I, II and III (all States/UTs).  
|          | 2. All matters related to PMU, DEOs, MTS, Consultant under AMRUT and Payment of Miscellaneous bills.  
|          | 3. Administrative matters related to organizing Apex Committee meetings & other meeting/conferences and follow up.  
|          | 5. Requests from States on clarification on policy matters/Mission Guidelines.  
|          | 7. All matters related to IRMA VIP References, PRAGATI E-Samiksha, research, development and study projects.  
|          | 8. All matters related Budget, PFMS, Court cases, Vigilance audit and grants under 14th finance commission.  
|          | 9. Monitoring of physical and financial progress of projects **sanctioned under erstwhile Missions of UD.**  
|          | 10. Matters related to AMRUT reforms, transformative reforms, implementation thereof and grant of incentive to the States.  
<p>|          | 11. Parliamentary Questions &amp; assurances as allocated by Mission Director/Director (AMRUT-I). |</p>
<table>
<thead>
<tr>
<th>10</th>
<th>Heritage City</th>
<th>Heritage City</th>
<th>Implementation of HRIDAY Scheme</th>
</tr>
</thead>
<tbody>
<tr>
<td>DESK-I</td>
<td>US(UT-II)</td>
<td>Sh. Biswanath Sahoo, Room No. 301-B, Nirman Bhawan, Ph.: 23062479, <a href="mailto:b.sahoo66@nic.in">b.sahoo66@nic.in</a></td>
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</tr>
<tr>
<td>1.</td>
<td>All items of work related to Metro Rail projects of Chandigarh, Indore, Bhopal and Ahmedabad.</td>
<td></td>
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<tr>
<td>2.</td>
<td>Advisories and circulars to various State Governments and agencies of State Governments (including Co-ordination for feeder bus service).</td>
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<tr>
<td>4.</td>
<td>Motor Vehicle Act coordination with Ministry of Road Transport and Highways, ASRTC.</td>
<td></td>
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<td>5.</td>
<td>All matters related to Standing Committee on Urban Transport.</td>
<td></td>
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<tr>
<td>6.</td>
<td>Servicing various Committees on Urban Transport.</td>
<td></td>
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<tr>
<td>7.</td>
<td>Matters related to alternate energy, energy conservation, energy awards.</td>
<td></td>
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<tr>
<td>8.</td>
<td>SDG, NDC, environmental issues.</td>
<td></td>
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<tr>
<td>9.</td>
<td>Any other work as may be assigned from time to time.</td>
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<table>
<thead>
<tr>
<th>DESK-III</th>
<th>US(MRTS-III), Lohri Kapani, Room No. 202-B, Ph: 23061358 <a href="mailto:l.kapani@nic.in">l.kapani@nic.in</a></th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>All matters related to Metro Rail Projects of Chennai, Kolkata East West Corridor, Surat, Nagpur and Pune Metro.</td>
</tr>
<tr>
<td>2.</td>
<td>Website Management for Urban Transport (While MRTS-III desk will co-ordinate for website management, the content for the website has to be diligently be provided and updated periodically by the concerned desk only).</td>
</tr>
<tr>
<td>4.</td>
<td>Any other work as may be assigned from time to time.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>DESK-II</th>
<th>US(MRTS-IV), Naresh Bhardwaj, Room No. 311-B, Nirman Bhawan, Ph.: 23062964 e-mail: naresh.bhardwaj @nic.in</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>All matters related to Kochi, Thiruvanthapuram, Kozikode, Lucknow, Kanpur and Varanasi Metro Rail Projects.</td>
</tr>
<tr>
<td>2.</td>
<td>All arising administration related work of UT division.</td>
</tr>
<tr>
<td>3.</td>
<td>Coordination with legal cell for matters related to updation of LIMBS, status of court cases etc (Matters related to Court Cases including affidavit and liaison with Counsel, Metro Company, other organisation and updation of data on LIMBS website etc would be dealt by the Desk to which the matter relates).</td>
</tr>
<tr>
<td>4.</td>
<td>Any other work as may be assigned from time to time.</td>
</tr>
</tbody>
</table>

Director (UT-II), Sh. Janardan Prasad, Room No. 310-B, Ph. 011-23062782 janardan.p@gov.in
2. Audit and budget related matters of UT division.  
3. Monthly and Annual reports..  
4. All State Govts. Projects taken up with External Aid like JICA/ADB/AFD/KFW etc. like Outer Ring Road of Hyderabad, Chennai, Mumbai etc.  
5. Non Metro Rail TAs with ADB, World Bank, JICA, AFD, DFID.  
6. Rajbhasha in UT division Output and outcome budget.  
7. Three year, seven year and fifteen year strategy.  
8. Matters related to erstwhile annual and five year plan.  
9. Senior officers meeting, PMG portal.  
10. Any other work as may be assigned from time to time. | DS (MRTS-I)  
Sh.V.S.Pandey,  
211C, Nirman Bhawan, Tel: 011-23061916  
vs.pandey12@nic.in |
| DESK-VI | DO(UT-IV) Parveen Kumari. | 1. Matters related to Capacity Building Scheme in UT and UT Planning Scheme..  
3. Traffic and transportation studies & Comprehensive Mobility Plans.  
5. Servicing National Transport Development Policy Committee.  
6. Matters related to Research Advisory Committee for UT.  
8. Annual Urban Mobility India (UMI) Conference & Exhibition.  
9. All matters related to Institute of Urban Transport (IUT).  
10. Matters related to Unified Traffic and Transportation Infrastructure Engineering Centre (UTTIPEC) and other Non-metro Urban Transport matters of NCR and GNCTD. | DS (MRTS-I)  
Sh.V.S.Pandey,  
211C, Nirman Bhawan, Tel: 011-23061916  
vs.pandey12@nic.in |
### DESK-VII US(MRTS-I)

**Deen Dayal,**
Room No.322-C, Ph.23062594

1. All matters related to Metro Rail (all phases) in **Delhi & NCR** (including Rapid Metro Rail Gurgaon Ltd).
2. Coordination work for briefs etc. in respect of Delhi & NCR.
3. Matters related to RRTS for NCR, NCRTC & NCRPB.
4. Public grievance matters related to urban transport/M RETS projects (over all coordination).
5. Pragati, e-samiksha, PMG and VLMS (only when coordination is required, otherwise individual desks will deal with their respective subject).
6. Any other work as may be assigned from time to time.

### DESK-VIII US- (MRTS-II)

**Ambuj Bajpai,**
Room No.322-C, Ph.23061294

1. All matters related to Metro Rail projects in **Mumbai and Hyderabad** Metropolitan Region, whether on Govt. funding model or on PPP.
2. Concession agreements for all Metro Rail Projects taken up on PPP.
3. All Legislation related matters for Metro Rail.
4. Gazette notification off alignment and other matters.
5. Allocation of Business rules.
6. Commission of Metro Rail Safety nomination of CMRS.
7. Safety certification and accident related issues.
8. Matter related to oversight Committee for Metro projects taken up on PPP as complete private initiative or with complete State Govt. funding.
9. All issues relating to Empowered Institution, Empowered...
**Committee and PPPAC for Metro Projects on PPP.**

1. All matters related to **Bangalore and Guwahati** Metro Project.
2. All policy and technical matters common to all Metro Rail System in India including the following items of work:-
   a) National Metro Rail Policy,
   b) Standardisation and indigenization issues.
   c) Security related issues (Only coordination issues, issues pertaining to individual metros will be dealt by the respective desks).
3. Consultation meeting with Metro Administrations.
4. New technologies for Guided Urban Transit Systems like Monorail, Tramways, Metro cabs, PRT, etc.
5. National Urban Rail Transit Authority and Regulator for Metro Rail System in India.
6. Metro Railways Advisory Board.
7. R&D Centre for Metros.
8. Overall Coordination for all Metro Rail Projects including CCI etc. for UT Wing.
9. Metro Rail TAs with ADB, World Bank, JICA, AFD, DFID.
10. Any other work as may be assigned from time to time.

**Delhi Division**

<table>
<thead>
<tr>
<th>13</th>
<th>Delhi Division</th>
<th>Delhi Division-I</th>
<th>US (DD-1) Room No. 312- C Wing, Nirman Bhawan, Ph.011-23061681 <a href="mailto:anil.kumar75@nic.in">anil.kumar75@nic.in</a></th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
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<td></td>
<td>1. Master Plan of Delhi (MPD) and Zonal Development Plans (ZDP) of Delhi.</td>
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<td>2. Change of Land Use proposals submitted by DDA.</td>
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<td>3. Lutyen’s Bungalow Zone (LBZ): with respect to LBZ guidelines, LBZ boundary and Development Control Norms in LBZ.</td>
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<td>5. Policy and matters related to <strong>land pooling</strong>.</td>
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<td>6. Matters related to Additional FAR charges and use conversion charges.</td>
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<td>7. Extension of Lal Dora in Rural Villages.</td>
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<td>8. All matters related to Heritage Conservation Committee (HCC)</td>
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<tr>
<td>Delhi Division-II</td>
<td>US (DD-II)</td>
<td>Room No. 311- C Wing, Nirman Bhawan, New Delhi-110011 Ph. 011-23063401 <a href="mailto:sbprasad.edu@nic.in">sbprasad.edu@nic.in</a></td>
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</tbody>
</table>
11. All RTI, public grievance, court and parliament matters related to the items assigned to the desk. |
| Delhi Division-III | US (DD-III) | Room No. 312- C Wing, Nirman Bhawan, Ph.011-23061478 anil.kumar75@nic.in |
|                  | 1. Policy and matters related to allotment of industrial plots by DDA including cases of alternate allotment from non-conforming areas to conforming areas (being dealt within Industrial Branch of DDA).  
2. Matters related to Un-earned increase (UEI)  
3. Delhi Development Act, 1957 including Amendment thereof except those specifically assigned to other Desks.  
4. Establishment matter of DDA.  
5. All matters related to allotment of Commercial lands by DDA.  
6. Policy matters related to conversion of leasehold to freehold (commercial & industrial units/land)  
7. All matters related to Delhi Urban Art Commission (DUAC) including budget and administration matters.  
8. All RTI, Public grievance, court and parliament matters (including laying of Annual Report and Audited Annual Accounts of DDA & DUAC in parliament) related to the items assigned to the desk. |
|                  | DS (DD), Sh.P.C. Dhasmana, R.No.239-C Nirman Bhawan, Ph. 011-23063661 dsdd-mud@gov.in |
|                  | Director (DD), Sh.Rahul Kashyap, R.No.211-C, Nirman Bhawan, Ph. 011-23062387 |

<table>
<thead>
<tr>
<th>Delhi Division-II</th>
<th>US (DD-II)</th>
<th>Room No. 311- C Wing, Nirman Bhawan, New Delhi-110011 Ph. 011-23063401 <a href="mailto:sbprasad.edu@nic.in">sbprasad.edu@nic.in</a></th>
</tr>
</thead>
</table>
|                  | 1. General Housing Policy in Delhi.  
2. DDA’s public housing program and implementation thereof i.e., all matters related to Co-operative House Building Societies and Co-operative Group Housing Societies and the various schemes launched by DDA from time to time for allotment of dwelling units to the registrants.  
3. Construction activities and development of Urban infrastructure by DDA.  
4. Policy regarding transfer of DDA colonies to MCD |

<table>
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<tr>
<th>Delhi Division-III</th>
<th>US (DD-III)</th>
<th>Room No. 312- C Wing, Nirman Bhawan, Ph.011-23061478 <a href="mailto:anil.kumar75@nic.in">anil.kumar75@nic.in</a></th>
</tr>
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<tr>
<td></td>
<td>DS (DD), Sh.P.C. Dhasmana, R.No.239-C Nirman Bhawan, Ph. 011-23063661 <a href="mailto:dsdd-mud@gov.in">dsdd-mud@gov.in</a></td>
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<tr>
<td></td>
<td>Director (DD), Sh.Rahul Kashyap, R.No.211-C, Nirman Bhawan, Ph. 011-23062387</td>
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</tbody>
</table>
5. Policy and matters regarding **flats/residential plots allotted by DDA.**
6. Policy regarding additions/alterations in DDA flats.
8. Policy matter related to conversion from leasehold to freehold (house, flats and residential plots).
9. Matters related to pre-determined rates (PDR) abd Ground Rent.
10. Development of Green Areas/Water Bodies by DDA
11. Matters related to development of **Yamuna River**
12. Matters related to **Delhi Jal Board (DJB).**
13. Matters related to transport infrastructure in Delhi unless they are being specifically dealt with by UT division.
14. All RTI, Public Grievance, VIP references, Court and Parliamentary matters related to the items assigned to the Desk.

1. Matters related to **GNCTD, NDMC and MCDs** which have to be dealt in Delhi Division even though such matters may not be directly related to MoUD.
2. Coordination with Delhi desk/section in MHA.
3. Matters pertaining to **Slum & JJ Departments** (other than administrative matters)
4. Matters regarding unauthorized construction and encroachment on public land in Delhi including their demolition/removal.
5. Sharing of taxes-property tax etc.
7. Coordination work related to Delhi Division except matters related to budget/establishment (which have to be dealt by DD-2 & DD-6 desks) including charge of Wing Registry.
8. Compilation and submission of various periodical returns/reports to Coordination Section.
9. Miscellaneous matters that have not been specifically allocated to any other Desk.

**DS (DD)**
Sh.P.C. Dhasmana,
R.No.239-C,
Nirman Bhawan,
Ph. 011-23063661
dsdd-mud@gov.in
<table>
<thead>
<tr>
<th>Delhi Division-V</th>
<th>Wing Registry</th>
</tr>
</thead>
<tbody>
<tr>
<td>US (DD-V) Room No. 320-C Wing, Nirman Bhawan, New Delhi – 110011 Ph. 011-23061478 <a href="mailto:ramesh.meena@nic.in">ramesh.meena@nic.in</a></td>
<td>1. All RTI, PG, VIP references, Court and Parliamentary matters related to the items assigned to the Desk. &lt;br&gt;2. All matters pertaining to the receipt and issue of the dak of Delhi Division. &lt;br&gt;3. Reports and returns of Delhi Division. &lt;br&gt;4. Periodic reports and returns in respect of communication from PMO, Ministers, MPs, VIPs etc. &lt;br&gt;5. Compilation of statistics on items related to Delhi Division. &lt;br&gt;6. Maintaining codes, manuals and other relevant reference material. &lt;br&gt;7. Watch on progress of fulfilment of parliament assurances of Delhi Division.</td>
</tr>
</tbody>
</table>


**Director (DD),**<br>Sh. Rahul Kashyap, <br>R.No.211-C, <br>Nirman Bhawan, <br>Ph. 011-230623871
<table>
<thead>
<tr>
<th>Desk</th>
<th>Details</th>
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<tbody>
<tr>
<td><strong>UCU Desk</strong></td>
<td>9. All RTI, Public Grievance, VIP references, Court and Parliamentary matters related to the items assigned to the Desk.</td>
</tr>
</tbody>
</table>
| UCU Desk | 1. All matters pertaining to Delhi Rent Control Act, 1958.  
2. All matters pertaining to Delhi Apartment Ownership Act, 1986.  
3. All matters pertaining to Urban Land (Ceiling & Regulation) Act, 1976 and Urban Land (Ceiling & Regulation) Repeal Act, 1999. |
| Delhi Division-VI | 1. Regional Plan of NCR  
2. All matters related to National Capital Region Planning Board (NCRPB), including budget and administration matters.  
3. All matters related to NCRPB Act, 1985 and related rules.  
4. All matters related to ASIAD Games/Commonwealth Games properties.  
5. Policy regarding **regularization of unauthorised colonies** (including Nanavati Commission Report and Mathur Committee Report)  
8. All RTI, Public Grievance, Court and Parliamentary matters related to the items assigned to the Desk. |
| PS Desk | All matters related to NBCC Ltd. |
| Director (DD), Sh. Rahul Kashyap, R.No.211-C, Nirman Bhawan, Ph. 011-230623871 | Director (DD), Sh. Rahul Kashyap, R.No.211-C, Nirman Bhawan, Ph. 011-230623871 |
| 14 | Works | W-I | US (W-I), I.M. Khan, Room No. 317- C Wing, Nirman Bhawan, New Delhi-110011 011-23061151 im.khan@nic.in | 1. Additions/Alterations of GPRA/GPOA, 2. Maintenance of GPRA/GPOA, 3. Works relating to President Estate/PM’s residence, Rajya Sabha/Lok Sabha House Committee, 4. Maintenance and up keep of central vista, Horticulture Operation, Central Air conditioning, 5. Fire fighting arrangements in office buildings, 6. Republic Day celebrations, Unfiltered water supply, Unauthorized construction in LBZ Area. | DS(Works), Jaideep Roy Chowdhery, Room No. 236 -C Wing, Nirman Bhawan, New Delhi -110011 Ph. 011-23062425 jaideep.roy@gov.in |
|  |  | W-II | US (W-II), Sh. Bhupendra Bahuguna, Room No. 335, C Wing, Nirman Bhawan, New Delhi - 011-23061336 b.bahuguna@nic.in | 1. All projects under GPOA and GPRA, 2. All works pertaining to prioritization Committee/EFC/SFC, 3. Purchase/acquisition of land by CPWD, 4. Five Year Plan and Annual Plan of CPWD, 5. Budget of CPWD, 6. Quarterly/monthly progress report of CPWD including works of departments, 7. Mid-Term Appraisal report of various projects of CPWD including works of other department, 8. Draft audit paras and reports of CAG, 9. Arbitration cases of CPWD, 10. Construction of statues and memorials, 11. Functions at Samadhi Complex, 12. Erection of memorials in honour of freedom fighters, 13. Administration of Rajghat Samadhi Committee. | DS(Works), Sh. Jaideep Roy Chowdhury, Room No. 236 -C Wing, Ph. 011-23062425 jaideep.roy@gov.in |
|  |  | W-III | US(W-III), Sh. Supriyo Mukherjee, Room No. 301- C Wing, 011-23063079 s.mukherjee28@nic.in | 1. Construction under Rule 126 of GFR, 2005 for execution of works by respective Govt. Departments thorough Public Works Organization including CPWD, 2. EFC/SFC memos received from other Ministries/ Departments, 3. Delegation of Financial Powers, 4. Demolition of buildings, write off of losses and related matters, 5. Departmental charges. | DS(Works) Sh. J. Roy Chowdhery, Room No. 236 -C Wing, Ph. 011-23062425 jaideep.roy@gov.in |
6. CPWD Manuals/Codes.
7. Award of contracts & black listing of contractors.
8. Public Grievances pertaining to W-3 Desk.
10. All co-ordination & miscellaneous matters in the Works Division.
12. All cases of review at the age 50/55 years of Group A & B Engineering, Architectural and Horticulture officers.

EW-I
Madhavi Mohan,
Room No. 316, C Wing
Ph. 011-23060639
madhavi.mohan70@nic.in

1. Delegation of powers in regard to Administration and Establishment matters.
2. Establishment matters connected with promotion of Gazetted cadres in Engineering and Horticulture side (including reservation for SC and ST etc.).
3. Establishment matters Administration matters relating to Architectural side (both Gazetted and non-gazetted cadres).
4. Recruitment Rules for all Gazetted Engineering, Horticulture cadres and for all cadres in Architectural side.
5. Cadre and Policy matters relating to Engineering, Horticulture and Architectural services in CPWD
6. Disciplinary cases against Group „A” officers in Engineering, Horticulture and Architectural services.
9. Re-organisation of CPWD.
11. JCM and Parliamentary matters relating to subjects dealt with in the Desk.
12. All Establishment matters of three Arbitrators under MOUD posted at Delhi, Kolkata & Mumbai.

DS (Works),
Sh. Jaideep Roy Chowdhery,
Room No. 236-C Wing, Nirman Bhawan,
New Delhi -110011
Ph. 011-23062425 jaideep.roy@gov.in
| EW-II DO (EW-II) | 13. Court cases relating to establishment matters of Group A& B officers of CES, CE&MES, CAS and Horticulture Wing.  
| | 14. All Establishment and policy matters relating to Group „B” Gazetted Engineering and Horticulture cadres in CPWD. |
| Room No. 301, C Wing, Nirman Bhawan, New Delhi, 110011 Ph. 011-23063715 | 1. All establishment matters of Group “C” staff of CPWD including Class IV and work-charged.  
| | 2. Demands of Association of non-gazetted officers & Non-Technical Officers and Union of Work-charged staff.  
| | 3. Disciplinary cases against Group „C”, Group „D” and Work Charged staff.  
| | 4. Litigation cases of Group „C”, Group „D” and Work Charged staff.  
| | 5. Complaints of NGOs and WC staff.  
| | 7. Union Territory matters ancillary to subject dealt with.  
| | 11. All JCM / Parliamentary matters on the subjects dealt with.  
| | 12. Creation and continuance of units and posts in CPWD.  
| | 15. Write off the loses relating to Group „C” & „D” and U.T. employees.  
| | 16. Allowances to CPWD staff in Nepal, NEFA, Sikkim etc.  

**DS (Works), Sh. Jaideep Roy Chowdhery Room No. 236 - C Wing, Nirman Bhawan New Delhi, 110011 Ph. 011-23062425 jaideep.roy@gov.in**
| 15 | **UPA Division** | **UD Desk** | US(UD-Desk), Sh. Sunil Kumar Pal Room No.310-C, Ph.23061137, sunilkr,pal70@nic.in | 1. World Bank assisted Urban Development Projects – Review of loan documents/TA reports etc.  
3. All recommendations for EAPs to DEA.  
4. Barrier free built access to disabled and elderly persons.  
5. Model Building Bye-laws.  
7. Matters relating to Disaster Management.  
10. One time financial assistance to State of Andhra Pradesh for creation of new capital region.  
12. PM Meeting on infrastructure Target. | Director (LSG & UD), Sh. Pramod Kumar, Room No.212-C, Ph.23062195 dirud-mud@nic.in |
|---|---|---|---|---|---|
| LSG Desk | US (LSG Desk), Sh. Naresh Kumar, Room No.202-C, Ph.23061072, Naresh.kumar70@nic.in | 1. Policy matters related to 74th Constitutional Amendment Act.  
2. Matters related to Urban Governance, MPC, DPC.  
4. Amendment to State Municipality Acts and other similar matter received from MHA.  
5. Centre – State Relations, matters related with Inter State Council Secretariat.  
6. Twinning of Indian Cities with foreign cities.  
8. Municipal Accounting Standards – ICAI.  
10. 112th Constitutional Amendment Bill (50% reservation for Women’s Bill). | Director (LSG & UD), Sh. Pramod Kumar, Room No.212-C, Ph.23062195 dirud-mud@nic.in |
<table>
<thead>
<tr>
<th>NULM-I</th>
<th>US (NULM-I), Ms SVR Ramana, Room No.215-B, Ph.23063470 <a href="mailto:rangammasvr@nic.in">rangammasvr@nic.in</a></th>
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<tbody>
<tr>
<td></td>
<td>1. All matters relating to policy formulation and implementation of EST&amp;P, SEP of NULM.</td>
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<td>2. Innovative/Special Projects.</td>
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<td>4. MTS for relevant components of NULM.</td>
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<td>5. Matter related to PM's New 15 Point Programme for Minorities.</td>
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<td>6. Matters related to 20 point programme.</td>
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<td>7. Comments on policies, Cabinet Note, Draft of other Ministries.</td>
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13. Matters related to Regional Centre for Urban and Environmental Studies.
16. Clearance of foreign visits of various officials/elected representatives of local bodies.
17. Matters related to CBULB scheme.
18. Digitalization Target of Ministry allotted by Meity.
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<td>9.</td>
<td>Monthly summary reports to Cabinet Secretariat.</td>
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<td>10.</td>
<td>Research/Study proposals.</td>
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<td>12.</td>
<td>Public grievances and other miscellaneous references received from the public/NGOs.</td>
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<td>All Parliamentary matters/ Assurances/Standing Committee/Consultative Committee.</td>
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<td>15.</td>
<td>Court Cases on related subjects.</td>
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<thead>
<tr>
<th>NULM-III</th>
<th>US(NULM-III), Ms SVR Ramana, Room No.215-B, Ph.23063470 <a href="mailto:rangammasvr@nic.in">rangammasvr@nic.in</a></th>
<th>Director (NULM), Sh.Niraj Kumar, Room No.307-C, Ph.23062127</th>
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<tr>
<td>1.</td>
<td>All matters relating to policy formulation and implementation of SM&amp;ID and SUVS of NULM.</td>
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<td>12.</td>
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<tr>
<td>13.</td>
<td>Monitoring of States through organisation of meetings, VCs, review of MPRs.</td>
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<td>14.</td>
<td>Formulation of Rules, Scheme etc. and other matters pertaining to Street Vendors' Act.</td>
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<td>15.</td>
<td>Development of MIS, other software for NULM.</td>
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<td>Unit</td>
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</table>
| NULM-II | US(NULM-II), Sh. Surendra Kumar, Room No.215-B, Ph.23061185 | 1. All matters relating to policy formulation and implementation of CBT and SUH (Shelters for Urban Homeless) and components of NULM.  
2. Maintaining component-wise physical progress.  
3. IEC activities, all matters related to media campaign.  
4. SECC.  
5. Any other matter relating to poverty.  
6. Knowledge Management. |
| CBUD | US(CBUD), Sh. G. Vijay Kumar, Room No.202-C, Ph.23063217 | 1. All matters relating to Capacity building, CBUD (World Bank) project/training programmes.  
2. Knowledge Management.  
3. All matters pertaining to RTI.  
4. Court cases on related subject.  
VIP references on related subject. |
| Vigilance | AV-I | US(AV-I), Priya Mahadevan, Room No.337-C, Nirman Bhawan, New Delhi. Ph. 011-23061682 | 1. Vigilance cases and complaints against Gr. ‘A’ officers of CPWD (other than Delhi PWD and Northern Region).  
2. Vigilance cases and complaints against Board level officers of NBCC.  
3. Vigilance cases and complaints against Group ‘A’ officers of Directorate of Printing and Department of Publication.  
4. RTI, Court cases and Parliament Questions concerning the above. |
| AV-II | US(AV-II), Room No.337-C, Ph. 011-23062743 | 1. Appeal & Review cases in vigilance matters of CPWD etc. submitted to the President.  
2. Vigilance cases pertaining to officers belonging to CSS/CSCS/CSSS cadre working in Secretariat proper, L&DO, Directorate of Estates and other Attached Offices (other than Dt. of Printing and Department of Publication).  
3. Vigilance cases and complaints against officers of DDA |
<p>| 16 | DS(NULM), Sh. Y.S. Awana, Room No.238-C, Ph.23062923 |  |</p>
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<thead>
<tr>
<th>Section</th>
<th>US</th>
<th>Details</th>
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| AV-III  | US(AV-III) | 1. Vigilance cases and complaints against Gr. ‘A’ officers of CPWD pertaining to Delhi PWD and Northern Region.  
2. RTI, Court cases and Parliament Questions concerning the above. |
|         | AV-III | 1. Appointed by Ministry of Urban Development.  
4. All Vigilance clearance cases.  
5. Coordination work and policy issues.  
6. All monthly/quarterly/half-yearly/yearly reports and returns.  
7. RTI, Court cases and Parliament Questions concerning the above. |
| AV-IV   | US (NULM-I & Vig.), Sh. P.V. Nair, Room No. 315-B, Room No. 307-C, Ph. 23061185, pv.nair@gov.in | Vigilance matters related to HUDCO, HPL and CGEWHO. |
| 17      | Printing, Stationery and Publication | All matters pertaining to :-  
1. Directorate of Printing  
2. Union Territory Presses (regarding conditions of service)  
3. Parliamentary matters pertaining to PSP-I desk.  
4. VIP references/PG pertaining to PSP-I desk.  
5. Cab. Sectt./PMO references pertaining to PSP-I desk. |

Deputy CVO, Sh.P.C. Dhasmana, Room No. 319 B Wl, Nirman Bhawan, New Delhi-110011. Ph. 011-23061749 dsdd-mud@gov.in

Director (NULM-I) Dy.CVO, Ms Archana Mittal, Room No. 307-C, Ph. 2306127 hupa-mhupa@gov.in

Director (PSP), Sh. M.P. Khadolia, Nirman Bhawan, New Delhi-110011 Ph. 011-23060483
PSP-II
US(PSP-II)
C.V. Sarada,
Room No.217-C,
Nirman Bhawan,
New Delhi.
Ph. 011-23061828
hfwdesk@gmail.com

(a) Stationery work:
1. Policy executions and evaluation of Schemes and proposals.
2. Follow up action on the reports of Committees/Study teams.
3. Establishment matters of Govt. of India Stationery Office and field units.
4. Disciplinary cases of Group- „A” officers.
6. Court cases on any of the matters mentioned above.
7. Medical reimbursement claims requiring the approval of IFD/Ministry of UD.
8. Budget.
10. All matter regarding Unions/Associations of the Ministry’s Joint Consultative Machinery.
11. Compilation of Annual Reports etc.
13. Follow up action on Audit Paras.
14. Follow up action on recommendations of Parliamentary committees.

(b) Publication work:
1. Policy execution and evaluation of Schemes and proposal of the department of Publications.
2. Follow up action on the reports of Committee/Study Teams.

Director (PSP),
Sh.M.P. Khadolia,
Nirman Bhawan,
New Delhi-110011
Ph. 011-23060483
<table>
<thead>
<tr>
<th>No.</th>
<th>Department/Unit</th>
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<td>5</td>
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<td>5. Disciplinary cases of Group- „A” officers.</td>
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<tr>
<td>6</td>
<td></td>
<td>6. Court cases on any of the matters mentioned above.</td>
</tr>
<tr>
<td>7</td>
<td></td>
<td>7. Medical reimbursement claims requiring the approval of IFD/Ministry of UD.</td>
</tr>
<tr>
<td>8</td>
<td></td>
<td>8. Budget.</td>
</tr>
<tr>
<td>9</td>
<td></td>
<td>9. Service conditions, Recruitment Rules, Recruitment etc. of the employees of the Department of Publications.</td>
</tr>
<tr>
<td>12</td>
<td></td>
<td>12. Follow up action on Audit Paras.</td>
</tr>
<tr>
<td>13</td>
<td></td>
<td>13. Follow up action on recommendations of Parliamentary committees Compilation of Annual Report.</td>
</tr>
<tr>
<td>14</td>
<td></td>
<td>14. Matters relating to Unions/Associations and JCM matters.</td>
</tr>
<tr>
<td>15</td>
<td></td>
<td>15. Parliament questions.</td>
</tr>
<tr>
<td>16</td>
<td></td>
<td>16. Policy regarding stocking, distribution, sale, safe custody of publications and investigations of complaints regarding non-supply or non-availability/delay pertaining to the Department of Publications.</td>
</tr>
<tr>
<td>18</td>
<td>Hindi</td>
<td>1. Checking of translation from Hindi to English and English to Hindi with respect to M/o UD</td>
</tr>
<tr>
<td></td>
<td>Rajbhasha</td>
<td>2. Review of quarterly report for use of Hindi received from Sections and subordinate offices,</td>
</tr>
<tr>
<td></td>
<td>AD(OL) Room No. 14-G, Nirman Bhawan, New Delhi. Ph.011-23062876 <a href="mailto:s.chandra60@nic.in">s.chandra60@nic.in</a></td>
<td>3. Monitoring of Official Language Policy Implementation.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Director (OL), Sh.R.K. Dwivedi, Room No. 304-B, Nirman Bhavan. New Delhi-110011 Ph. 011-23063034 <a href="mailto:rk.dwivedi@nic.in">rk.dwivedi@nic.in</a></td>
</tr>
</tbody>
</table>
| 19 | Economic Division | S.O.(PPP) Ms. Meenakshi Bhardwaj* R.No.312-B, No.23062893 Email: meenakshi.bhardwaj@nic.in | 1. Sustainable development goals and UN Habitat.  
2. Municipal Bonds.  
3. Economic Analysis, Monitoring and Evaluation of schemes.  
4. Research Studies- appraisal, monitoring and evaluation.  
5. Analysis on Policy Notes relating to the new sector/ministry.  
8. Updation and comments on Economic Survey and other publications.  
9. Monitoring and information System for various schemes implemented by MoHUA.  
10. Presentation of Outcome Budget on NITI Aayog portal or otherwise.  
   • No officer of Under Secretary level is posted in Economic Division.  
Additional Economic Division Adviser, Sh. Ashwini Kumar, R.No.110-B, Ph.No.23061379 Email:kumar.ashwin@nic.in |
| 20. Housing | Housing Division | US(Housing) Room No.220-C, Ph.011-23062252 S.Jogiani@gov.in | 1. Real Estate (Regulation and Development) Act,2016,  
2. Nation Urban Rental Housing Policy,  
3. Model Tenancy Act,  
4. Model PPP Policy for Affordable Housing,  
5. Affordable Housing Projects on PSUs land,  
6. National Urban Housing and Habitat Policy,  
7. Administrative matter of Building Materials Technology Promotion Council and other related issues including representations and RTIs,  
8. Human Settlement Managemnet Institute related issues,  
9. Working Group on Migration:  
   (a) International Matters including UN-Habitat, Asia Pacific Ministerial Conference on Housing and Urban Development, Indi, Brazil and South Africa, Memorandum of Undertakings, Bilateral and/Multilateral issues, World Habitat Day etc.  
   (b) Various representations, meeting invitations from various Director (Vacant) DS(H), Sh. Akhil Saxena, Room No.343-C, Ph.23062280. |
<table>
<thead>
<tr>
<th>Department</th>
<th>Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>Real Estate Developers Associations, (c) Possibilities of Affordable Housing Project on vacant PSUs Parcels.</td>
<td></td>
</tr>
</tbody>
</table>

10. Low cost Housing/GST.

<table>
<thead>
<tr>
<th>Office Details</th>
<th>Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>US(AA), Room No.221-G, Ph.011-23062910 <a href="mailto:sanjeetbhagat@nic.in">sanjeetbhagat@nic.in</a></td>
<td>HUDCO, HPL, CGEWHO, NCHF matters, Admn. Matters.</td>
</tr>
</tbody>
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<table>
<thead>
<tr>
<th>HFA Division</th>
<th>Details</th>
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</thead>
</table>
| US(HFA-I), Jagdish Prasad, Room No.218-G, Ph.011-23063029 jagdish.prasad90@gov.in | 1. All Capacity Building activities (Excluding IEC) supported under the Central Plan Allocation.  
2. IEC activities under PMAY(U),  
3. Demand Survey and Compilation of Housing for All Action Plan/Annual Implementation Plan,  
4. All matters of PMAY, including agenda items for the Central Sanctioning & Monitoring Committee(CSMC) in respect of the States- Haryana, Himachal Pradesh, J&K, Madhya Pradesh, Punjab, Rajasthan, Uttar Pradesh and Uttarakhand and Chhattisgarh,  
5. Financial sanctions in respect of work assigned,  
6. Parliament Questions/RTI/VIP references connected with the work assigned,  
7. MIS relating activities including Geo-tagging, PFMS/DBT/ABP etc,  
8. Implementation of RAY in assigned States,  
10. Establishment of DRMC for PMAY(U).  
11. Any other work as may be assigned by Secretary(MoHUA). |

<table>
<thead>
<tr>
<th>Office Details</th>
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<tbody>
<tr>
<td>Director(Vacant). DS(H), Sh. Akhil Saxena, Room No.343-C, Ph.23062280.</td>
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<tr>
<th>Office Details</th>
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<tbody>
<tr>
<td>Director (HFA-I) Sh.R.S. Singh, Room No.219-G, Ph.011-23062279 <a href="mailto:deshjal-mhupa@gov.in">deshjal-mhupa@gov.in</a></td>
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</thead>
</table>
| **US(HFA-2 &3)** | **V. Gupta,** | **Room No.104-G,** | **Ph.011-23062859** | **v.gupta@nic.in** | **1.** Coordination of Budget matters including Outcome Budget/Gender Budgeting.  
2. All releases on the basis of sanctions issued by the HFA Divisions,  
3. UCs related matters under PMAY (U),  
4. All matters of PMAY, including agenda items for the CSMC in respect of the States- West Bengal, Bihar, Jharkhand, Odisha, Andhra Pradesh, Telangana, Kerala, Karnataka and Tamil Nadu,  
5. Capacity Building Plans under HFA for States allotted,  
6. Court cases, VIP matters, Parliamentary Questions and Scheme related issues under JNNURM (Residual work under JNNURM including follow-up of UCs/Completion Certificates has been assigned to Directorate, NBO),  
7. Financial sanctions in respect of work assigned,  
8. Parliament Questions/RTI/VIP reference connected with the work assigned,  
9. Audit matters including PAC paras,  
10. Coordination of Parliamentary Standing Committee matters,  
11. Implementation of RAY in respective States allotted,  
12. Establishment related matters supported by allocation under PMAY (U),  
13. National Law School of India University (NLSIU) Chair and related matters,  
14. Organisation of review/other meetings including CSMC meetings and issue of minutes thereon (drafting of minutes would be done by the respective Divisions State/UTs-wise,  
15. Any other work as may be assigned by Secretary(MoHUA).  |
|   |   |   |   |   |   |   |   |   |   |   |   |
| **DS(HFA-3)** | **Mr.S.C. Jana,** | **R.No.222-G,** | **Ph.011-23062272** | **v.gupta@nic.in** | **1.** Coordination of Budget matters including Outcome Budget/Gender Budgeting.  
2. All releases on the basis of sanctions issued by the HFA Divisions,  
3. UCs related matters under PMAY (U),  
4. All matters of PMAY, including agenda items for the CSMC in respect of the States- West Bengal, Bihar, Jharkhand, Odisha, Andhra Pradesh, Telangana, Kerala, Karnataka and Tamil Nadu,  
5. Capacity Building Plans under HFA for States allotted,  
6. Court cases, VIP matters, Parliamentary Questions and Scheme related issues under JNNURM (Residual work under JNNURM including follow-up of UCs/Completion Certificates has been assigned to Directorate, NBO),  
7. Financial sanctions in respect of work assigned,  
8. Parliament Questions/RTI/VIP reference connected with the work assigned,  
9. Audit matters including PAC paras,  
10. Coordination of Parliamentary Standing Committee matters,  
11. Implementation of RAY in respective States allotted,  
12. Establishment related matters supported by allocation under PMAY (U),  
13. National Law School of India University (NLSIU) Chair and related matters,  
14. Organisation of review/other meetings including CSMC meetings and issue of minutes thereon (drafting of minutes would be done by the respective Divisions State/UTs-wise,  
15. Any other work as may be assigned by Secretary(MoHUA). |
### US(HFA-4)
Rahul Mahna,
Room No.323-C,
Ph.23061285,
Us.hudcoray@gmail.com

1. Coordination with PMO/NITI Aayog in matters related to
   implementation of PMAY (U),
2. PMAY (U)-HFA guidelines related issues including
   clarification thereon,
3. All policy matters relating to implementation of schemes
   assigned in the Mission Directorate,
4. Matters related to Multilateral/Extra Budgetary resources for
   PMAY (U),
5. **Credit Linked Subsidy Scheme** (CLSS) component of HFA,
6. CRGFT related matters,
7. All matters of PMAY including agenda items for the CSMC in
   respect of the States- **Maharashtra, Gujarat and Goa,**
8. Capacity Building plans under HFA for States allotted,
9. Financial sanctions in respect of work assigned,
10. RFD, Outcome/Output related matters under PMAY (U),
11. Parliament Questions/RTI/VIP reference connected with the
    work assigned,
12. Coordination with other Central Ministries for HFA mission
    scheme,
14. Any other work as may be assigned by Secretary(MoHUA).

### US(HFA-5)
B.K. Mandal,
Room No.3,
Technical Cell,
Ph.23063285
Clsfa5@yahoo.com

1. Technology Sub-Mission under PMAY (U),
2. Coordination of matters related to Court
   cases/PG/Complaints under PMAY (U) after taking inputs
   from respective divisions,
3. All matters of PMAY, including agenda items for CSMC in
   respect of States falling in the North-Eastern Zone and all
   UTs including Delhi and Puducherry,
4. Work related to Capacity Building Plan under HFA for States
   falling under allotted zone,
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</table>
| **21. NERUDP** | **NERUDP** | **US (NURM), M.S. Paul Dara, R.No 313-B, Nirman Bhawan, New Delhi -110011 011-23062472** | **1. NERUDP Scheme.**  
2. 10% Lumpsum Scheme for NER States.** |
| **22. International Cooperation Division** | **International Cooperation** | **US/SO (International Cooperation) R.No 302-C, 011-23061137 Mangalmay.m@gov.in** | **1. Joint Working Group with International Agencies on Urban Development**  
2. All matters related to International Cooperation including MoUs/Agreements/Joint Statements of Intent** |
| **23. MISSION COORDINATION** | **M.C. Section** | **US(MC), M.S. Paul Dara, Room No.313- B, Nirman Bhawan, Ph. 23062472 mspaul.dara@nic.in** | **1. All matters related to Mission Coordination.**  
2. All matters regarding PRAGATI, E-Samiksha, OCMS and Prime Minister’s meeting on infrastructure projects.** |
OFFICE MEMORANDUM

In terms of section 5 (2) of the Right to Information Act, 2005 and in continuation of this Ministry's Office Memorandum No.Q-16015/1/2007-Admln(RTI) dated 9.1.2013, the following officers of the Ministry of Urban Development are hereby designated as Central Public Information Officers and Appellate Authorities, in connection with the work related to the concerned office as indicated below:

<table>
<thead>
<tr>
<th>S No</th>
<th>Office</th>
<th>CPIO appointed</th>
<th>Appellate Authority</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Union Minister for Ministry of Urban Development</td>
<td>Additional PS to Minister**</td>
<td>PS to Minister</td>
</tr>
<tr>
<td>2</td>
<td>Secretary, Ministry of Urban Development</td>
<td>PS/PPS to Secretary</td>
<td>Senior PPS/PSO to Secretary</td>
</tr>
<tr>
<td>3</td>
<td>Administration Division</td>
<td>Deputy Secretary (Admin) in place of US(Admin) and US(GA &amp; Cash)</td>
<td>Joint Secretary(Admin) (no change)</td>
</tr>
</tbody>
</table>

** In case of more than one Additional P.S., the person to be nominated as CPIO would be decided by PS to UDM.

To

1. PS to UDM
2. PSO to Secretary (UD)
3. PPS to AS(UD)
4. PPS to all Joint Secretaries of MoUD/PPS to JS&FA/PS to EA/PA to OSD(UT)
5. All Directors/Deputy Secretaries/Under Secretaries/Desk Officers/Section Officers in the Ministry
6. Heads of attached/Subordinate Offices/PSUs/Autonomous Bodies
7. Office Order File
8. Hindi Section for Hindi version
9. Notice Board
10. NIC Cell for Website of Ministry of Urban Development under RTI

(R. Prem Anand)
Deputy Secretary to the Government of India