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No.N-11028/1/2009/IHSDP/JNNURM -Vol.X Government of India Ministry of Housing and Urban Poverty Alleviation INNURM Directorate

> Room No. 201 G Wing New Delhi, dated 19th February, 2009

OFFICE MEMORANDUM

The undersigned is directed to enclose herewith a copy of the minutes of the 56th meeting of the Central Sanctioning Committee of Ministry of Housing and Urban Poverty Alleviation held on 13th February, 2009 under the Chairmanship of Secretary (HUPA) to consider and sanction projects under Integrated Housing and Slum Development Programme (IHSDP).

- The appraisal agencies (i.e. HUDCO and BMTPC) are requested to convey the decisions of the Central Sanctioning Committee to the State implementing agency/nodal agency for IHSDP to take appropriate follow up actions as per the minutes of the meeting.
- A copy of the minutes is forwarded to the Secretaries in-charge of BSUP and IHSDP in the States/UTs with a request to take further follow up action.

(Layun Londra (M. Jayachandran) Deputy Director (BSUP)

Telephone No. +91-11-23061519

Encl: Minutes of the meeting

To Members of the CSC as follows:

- 1. The Joint Secretary (JNNURM) and Mission Director, Ministry of HUPA.
- 2. The JS&FA, Ministry of Urban Development, Nirman Bhavan, New Delhi.
- 3. The Joint Secretary (UD), Ministry of Urban Development, Nirman Bhavan, New Delhi.
- 4. The CMD, HUDCO, India Habitat Centre, Lodhi Road, New Delhi.
- 5. The Director (UPA), Convenor, Ministry of HUPA

Copy to the Joint Secretary (PF-I), Department of Expenditure, Ministry of Finance, North Block, New Delhi.

Copy to the concerned officer in respect of projects considered in the meeting:-

- 1. Shri Vivek Bharadwaj, Special Secretary, UD Department and Secretary, KMDA, Government of West Bengal, DF-8, Sector-I, Salt Lake, Kolkata-64
- 2. Shri Kousik Das, Additional Chief Engineer, ME Directorate Department of Municipal Affairs, Government of West Bengal, 1st Floor, Bikash

Copy to the Secretaries in charge of Basic Services to the Urban Poor (BSUP) and Integrated Housing & Slum Development Programme (IHSDP) in the States/UTs:-

The Principal Secretary,	nt Programme (IHSDP) in the States/UTs:- The Principal Secretary,
Urban Development &	Housing Department,
Municipal Administration Department	Government of Andhra Pradesh,
Government of Andhra Pradesh,	L-Block, A.P. Secretariat,
Block Secretariat	Hyderabad – 500 002
Tyderabad = 500 002	
The Secretary,	The Principal Secretary,
Municipal Administration Department,	Urban Development & Tourism,
Government of Andhra Pradesh,	Government of Arunachal Pradesh,
L-Block Secretariat,	Civil Secretariat,
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2. Sacratary	The Secretary,
The Commissioner & Secretary,	Urban Development Department,
UD Department,	Government of Bihar,
Government of Assam,	Vikash Bhawan,
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The Secretary,	Government of Goa,
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	The Principal Secretary (Housing),
The Secretary,	Government of Himachal Pradesh,
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	The Secretary
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Government of Kerala	Government of Kerala,
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TID 12 seeks North John	TVGW INCPUT CONTRACT

The Commissioner & Secretary, (Relief & Rehabilitation), UT of Andaman & Nicobar Islands, Secretariat, Port Blair –744 101	The Secretary (Housing & UD), UT of Daman & Diu, Secretariat, Moti Daman-396 220
The Secretary (Housing & UD), UT of Dadra & Nagar Haveli, Secretariat, Silvassa-396 220	The Chief Town Planner, Town & Country Planning Department, UT Administration of Dadra & Nagar Haveli, 2 nd Floor, Secretariat, Silvasa – 396 230.

Copy to:

- 1. The Joint Secretary to Hon'ble Prime Minister (Kind attention Shri R. Gopalakrishnan), PMO, South Block, New Delhi.
- 2. PS to Hon'ble Minister (HUPA)
- 3. Sr. PPS to Secretary (I-IUPA)
- 4. Joint Secretary (II), Ministry of HUPA
- 5. The Joint Secretary (PP), Ministry of Minority Affairs, Room No.1125, 11th Floor, Paryavaran Bhavan, CGO Complex, New Delhi.
- 6. The Joint Secretary (UT), Ministry of Home Affairs, North Block, New Delhi
- 7. Director (UPA), Ministry of HUPA
- 8. OSD (JNNURM), Ministry of HUPA.
- 9. Director (Administration), Ministry of HUPA
- 10. DS(JNNURM), Ministry of HUPA
- 11. US(JNNURM), Ministry of HUPA
- 12. DD(JPC), NBO, Ministry of HUPA
- 13. DD(Data & MIS), NBO, Ministry of HUPA
- 14. DD (NRC), NBO, Ministry of HUPA
- 15. SO (IHSDP), Ministry of HUPA
- 16. Monitoring Cell (JNNURM), Ministry of HUPA
- 17. The CMD, NBCC, "NBCC Bhavan", Lodhi Road, New Delhi-110 003
- 18. The CMD, HPL, Jangpura, New Delhi-110014
- 19. The Executive Director, BMTPC, Core 5 A, First Floor, India Habitat Centre, Lodhi Road, New Delhi-110 003
- 20. The Director (Corporate Planning), HUDCO, "HUDCO Bhavan", India Habitat Centre, Lodhi Road, New Delhi 110 003.
- 21. The Director, Indian Institute of Technology Roorkee, Roorkee, Uttarakhand 247 667

Copy to:- Guard folder on JNNURM

Deputy Director (BSUP)

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MINUTES OF THE 56th MEETING OF THE CENTRAL SANCTIONING COMMITTEE (CSC) OF THE INTEGRATED HOUSING AND SLUM DEVELOPMENT PROGRAMME (IHSDP) UNDER JAWAHARLAL NEHRU NATIONAL URBAN RENEWAL MISSION (JNNURM)

Nirman Bhawan, New Delhi, 13th February, 2009

The 56th meeting of the Central Sanctioning Committee (CSC) of the Integrated Housing and Slum Development Programme (IHSDP) under Jawaharlal Nehru National Urban Renewal Mission (JNNURM) was held under the Chairpersonship of Secretary, Ministry of Housing and Urban Poverty Alleviation in New Delhi on 13th February, 2009. The list of participants is at **Annexure** – I.

- 2.1. Welcoming the Chairperson and the Members of CSC, Joint Secretary & Mission Director (JNNURM) informed that all the stipulations made the CSMC and CSC from time to time have been compiled and the same provide an useful framework for guiding the implementation of BSUP and IHSDP projects (Annexure II). Referring to the recent National Conference of State Housing, Urban Development and Municipal Administration Ministers, he requested the State/UT Secretaries to consider formulation of State/UT-wide policies and programmes to make land available for housing the urban poor who have been driven out of the urban land market by successive Master Plans. JS (JNNURM) suggested that while ensuring the availability of land the State Secretaries/Chief Executive Officers of State Level Nodal Agencies should take all necessary steps to ensure that the Mid-term target of 5 lakh houses for the urban poor committed by the Ministry before Hon'ble Prime Minister and the Mission target of 15 lakh houses are attained.
- 2.2. Joint Secretary & Mission Director (JNNURM) called upon the States/UT's to establish PMU/PIUs expeditiously, institute TPIMA, gear up the JNNURM implementation process by fixing clear milestones for progress, undertake regular monitoring, remove bottlenecks to expeditious implementation, constitute beneficiary committees for supervision, implement the required reforms, submit UCs in time, and undertake capacity building programmes.
- 3.1. Secretary (HUPA) & Chairperson, CSC referred to the need for adoption of a 'whole slum' approach with focus on land tenure, total sanitation, community mobilization and beneficiary participation and avoidance of time and cost over-runs, She observed that the completion



of housing projects for the poor is getting inordinately delayed due to several reasons. These comprise: delays in release of Central and State Share by State Finance Departments to Nodal Agencies (SLNAs) and from the latter to Urban Local Bodies/Executing Agencies, release of ULB share to project accounts, verification/identification of beneficiaries, issue of biometric identity cards, making the beneficiaries agree and pay for their contribution, floating of tenders, need for re-tendering due to contractors not coming forward, land disputes, court litigation, problems in arranging temporary relocation of beneficiaries in the case on *in situ* projects, escalation in project costs due to rise in prices of building materials like cement and steel, etc. Secretary (HUPA) called upon the State Secretaries in charge of BSUP and IHSDP to take urgent action to ensure that bottlenecks are removed so as to ensure that the projects sanctioned are completed in time and the targets for housing - Mission period (15 lakhs) and Mid-term (5 lakhs) - are achieved.

- 3.2. Secretary (HUPA) stated that for those States for which commitment for the 7-year Mission Period allocation has already been secured, to enable the sanction of additional funds from out of the fiscal stimulus package, an undertaking would need to be provided that in the eventuality of second or subsequent ACA installments not forthcoming, the State Government would provide funds from its own resources and complete the houses sanctioned. She informed that those State Governments who do not come up with proposals seeking allocation under the fiscal stimulus package by 20th February 2009 (earlier deadline was 15th February 2009) cannot be considered for the sanction of projects out of the fiscal stimulus package funds.
- 3.3. Secretary (HUPA) & Chairperson emphasized that the amenities being provided in the colonies for the urban poor under BSUP and HSDP should not be inferior to those in surrounding areas. She desired that both SLNAs and Appraising Agencies must take care to ensure that the DPRs posed to the Mission Directorate in MoHUPA provide the desired amenities and facilities for the poor. The DPRs should satisfy JNNURM guidelines, instructions issued by CSMC/CSC from time to time, State PWD Code and relevant State Government Orders. They should specifically devote attention to the following aspects:
 - Proper physical planning of slums and colonics/layouts being taken up under BSUP and IHSDP;
 - Provision of adequate civic infrastructure including social infrastructure facilities adopting a 'whole slum' approach;



- Connectivity of slum infrastructure facilities with city-wide trunk infrastructure networks being taken under UIG, UIDSSMT and other similar programmes;
- Provision of individual toilets for the whole slum taken up for *in situ* development with every household, whether covered under housing or not, having access to total sanitation; and
- SLSC/SLCC approval, project-wise (not in a block) with all details clearly indicating estimates and plans duly authenticated by the competent engineering and town planning authorities.

Secretary (HUPA) underscored the importance of coordination amongst various agencies engaged in the implementation of JNNURM (UIG, UIDSSMT, BSUP and IHSDP) and other schemes to make sure that slums and low-income communities are benefited as intended by the Government.

- 3.4. Secretary (HUPA) & Chairperson, CSC reiterated that the appraising agencies would be responsible for ensuring that:
 - Land proposed for housing is free of encumbrance,
 - DPRs/estimates (rates and bills of quantities) are certified by the competent authorities,
 - Eligible beneficiaries are identified and action is taken for biometric identification,
 - Whole slum approach is adopted and a definite plan of action is worked out to put the place vacated by slum-dwellers to productive use in the case of relocation projects and to denotify the slum developed,
 - Town planning norms as applicable under State laws are followed,
 - Steps are taken to facilitate individual, water, sewer and electricity connections,
 - State/ULB matching shares are available and beneficiaries have agreed to pay for their contribution.
- 4. For the CSC Meeting, 2 new projects from the State of West Bengal were presented as part of the agenda, brief details of which are at Annexure-III:-

New Projects

West Bengal

5.1. The representative of the State of West Bengal made a presentation on 2 projects as follows:-



1	IHSDP scheme for the town of Raghunathpur, Ph-I, West
l	Bengal.
2	IHSDP scheme for the town of Diamond Harbour Ph-I, West
	Bengal.

The Committee made the following observations:

- SLSC approval should be furnished
- The State is nearing the 7 year allocation for BSUP and IHSDP together. A substantial amount of ACA has been diverted from BSUP to IHSDP for the State as requested. Therefore, the State should prioritize its town/cities to avail the balance allocation left.
- 5.2. The Appraising Agency has since indicated that the pending SLCC approval has now been received. The Committee approved the projects for Central assistance. Details of the approved project components are at Statement I & II of Annexure-IV
- Concluding the meeting, Secretary (HUPA) & Chairperson, CSC, requested the States/UTs to take all steps to avoid time and cost overruns in the case all the projects approved and achieve the Mid-term and Mission targets. She expressed the view that shelter and basic amenities to the urban poor may not suffice them to move above the poverty line. She suggested that the State Governments/ULBs should make effort to dovetail the implementation of SJSRY and skill development initiatives with JNNURM. This step would provide the urban poor with access to better livelihoods and enable them to overcome poverty. Secretary (HUPA) stated that programmes for skill development, self-employment, community mobilization, development and empowerment should be pursued simultaneously to facilitate sustained improvements in the living conditions of the urban poor. Secretary (HUPA) emphasized the need for convergence of BSUP and IHSDP with other schemes such as UIG, UIDSSMT, Sarva Sikhsa Abhiyan, Health Mission, National Social Assistance Programme, Integrated Child Development Scheme, Aam Aadmi Bima Yojana, Rashtriya Swasthya Bima Yojana, Prime Minister's Employment Generation Programme, SJSRY etc. so as to move towards the goals of poverty-free, slum-free and inclusive cities.
 - 6.2. Secretary (HUPA) & Chairperson desired that all the State/UT Secretaries conduct detailed project-wise reviews and submit the targets dates set for completion of various projects so far sanctioned to the Ministry by 28th February 2009. She suggested that the State Secretaries in charge of BSUP and HISDP should take adequate measures to ensure the highest quality in the construction in housing projects for the urban poor.



She desired that both internal and external quality assurance mechanisms (including TPIMA) must be established to ensure that every house constructed under BSUP and IHSDP becomes a place of pride for the poor person who has been deprived of access to affordable shelter and basis amenities for so long. She suggested that the State Secretaries may devote special attention to the programmes for the urban poor. They should send high level teams to fields to check the quality of construction. Further, beneficiary committees must be constituted in all cases to plan, supervise and monitor houses and basic amenities being taken up. The States/UTs should also institute systems for social audit of BSUP and IHSDP projects in the field.

7. The meeting ended with a vote of thanks to the Chair.

LIST OF PARTICIPANTS IN THE 57^{th} MEETING OF CENTRAL SANCTIONING AND MONITORING COMMITTEE (CSMC) OF BSUP HELD UNDER THE CHAIRPERSONSHIP OF SECRETARY (HUPA) ON 13.2.2009

- in Chair 1. Ms. Kiran Dhingra, Secretary, Ministry of Housing and Urban Poverty Alleviation
- 2. Dr. P.K. Mohanty, Joint Secretary (JNNURM) and Mission Director, Ministry of HUPA
- 3. Shri D.S. Negi, OSD (JNNURM), Ministry of HUPA
- 4. Shri V.K. Gupta, Deputy Financial Adviser, Ministry of HUPA
- 5. Shri Vivek Nangia, Deputy Secretary (JNNURM), Ministry of HUPA
- 6. Shri Deena Nath, Deputy Director, Department of Expenditure, Ministry of Finance
- 7. Shri Vivek Bharadwaj, Special Secretary, Urban Development, Government of West Bengal, Kolkata
- 8. Shri Chahanda Sircar, Director, SUDA, Government of West Bengal, Kolkata
- 9. Dr. D. Subramanyam, Executive Director, HUDCO, Kolkata
- 10. Ms. Usha P. Mahavir, Deputy Chief, HUDCO, New Delhi
- 11. Ms. Radha Roy, Assistant Chief, HUDCO, New Delhi
- 12. The Commissioner, Asansol Municipal Corporation, Asansol
- 13. Shri Sukumar Mukherji, Municipal Engineer, Asansol Municipal Corporation
- 14. Shri A.P. Tiwari, Assistant Chief, HUDCO, New Delhi
- 15. Shri Kousik Das, Additional Chief Engineer, ME Directorate, Government of West Bengal
- 16. Shri Sudip Datta, II. &FS, Kolkata
- 17. Ms. Chandana Roy Chowdhury, IL&FS, Kolkata
- 18. Shri Smarahi Mahapatra, CEO, Asansol Durgapur Development Authority, Durgapur, West Bengal

IMPORTANT POINTS REGARDING FORMULATION, EXECUTION & MONITORING OF BSUP AND IHSDP PROJECTS

CDPs and Slum Development Plans

• The first generation CDPs have not addressed the requirements of housing and infrastructure in slums/low-income settlements adequately. States/UTs should revisit their CDPs, identify all the slums in their cities and towns — both notified and non-notified, develop database, and assess the needs for both *in situ* and relocation projects. As far as possible, priority should be accorded to *in situ* development of slums, keeping the livelihood needs of the urban poor in view. Time-bound Slum Development Plans need to be prepared for all cities and towns to pursue the agenda of Slumfree Cities/Towns in view of the mandatory reform regarding the provision of entitlements and amenities to the urban poor in accordance with the 7-Point Charter of JNNURM.

Slum & Socio-economic Surveys

- Survey of slums and potential beneficiaries for coverage under BSUP and IHSDP projects is a must for the meaningful formulation of DPRs. All efforts should be made for the proper conduct of detailed slum surveys and household socio-economic surveys to identify the projects/facilities to be included under DPRs. The SLNAs concerned would be responsible for the conduct of various surveys under the guidance of the State Secretary concerned. OSD (JNNURM) will coordinate the conduct of surveys in BSUP cities/towns and other cities and towns covered / proposed to be covered under IHSDP. He will communicate necessary guidelines / formats for the conduct of Slum, Household and Livelihoods Surveys in States/UTs. Training programmes as required for effective survey works should be organised by SLNAS, coordinated by OSD (JNNURM).
- Surveys would facilitate the assessment of the felt-needs of slum-dwellers/urban poor, especially for housing and physical and social infrastructure including schools, health care centres and other social /community facilities like community halls, common facility centres etc. Such surveys should cover health, education and livelihood profiles of the urban poor. The survey findings must be utilized for designing good BSUP/IHSDP projects, taking into account

important aspects such as dependency load in the existing schools, capacity in hospitals for in- and out-patients, need for multi-purpose community centres including livelihood centres, informal sector markets, etc. depending on the occupational profiles of the beneficiaries and the likely numbers.

- In case there is time constraint, regular slum survey and household socio-economic survey can be preceded by rapid slum and socio-economic surveys for the purposes of assessing the state of basic amenities in slums and the felt-needs of beneficiaries, duly considering their broad social, economic, educational and skill profiles, main and subsidiary occupations etc. so that appropriate physical and social infrastructure facilities can be proposed in the DPRs.
- Each DPR should be accompanied by a list of beneficiaries based on the socio-economic survey. Efforts should be made to develop slums inhabited predominantly by SCs, STs and other weaker sections living in sub-human conditions. States/ULBs should ensure that houses under BSUP and IHSDP are provided to the needy and the properly targeted sections. The list of beneficiaries should be notified and placed in the website of the ULB/JNNURM.
- States/UTs should go in for issues of bio-metric identity cards to beneficiaries based on the socio-economic survey and computerization of data/records. This is to ensure that they do not sell the dwelling units and squat elsewhere. Further, the States/ULBs may impose conditions that the houses constructed under JNNURM cannot be transferred over a specified period or that the same would be on a long-term lease. The possibility of sale/alienation/misuse of housing units constructed under BSUP and IHSDP should be prevented.

Consultation with Beneficiaries

- Consultation with beneficiaries is a must before deciding on preparation of DPRs. Willingness of the beneficiaries should be taken for any rehabilitation/relocation projects proposed and also for payment of beneficiary contribution.
- Affordability of the urban poor should be kept foremost in view while working out beneficiary contribution. Any contribution amount beyond their financial capacity may lead to the imposition of undue burden on them. Therefore, special care needs to be taken while deciding upfront beneficiary contribution or EMI payment. States/UTs may arrange loans under Differential Rate of Interest scheme for beneficiaries to enable them to meet their share. Overall construction cost of the housing unit may also be kept at a minimum.



Mandatory Clearances/Approvals

- The State Level Nodal Agency/implementing bodies should ensure that the necessary clearances/approvals such as environmental clearance, Coastal Regulation Zone (CRZ) regulation clearance, land use clearance, etc. are in place before the DPRs are posed to the State Level Steering Committee/State Level Coordination Committee, as the case may be, for consideration. The CEO of the SLNA and State Secretary concerned should place the necessary technical clearances/approvals under various laws, including Environmental, Town Planning and Municipal laws, etc. and certificate that the estimates contained in the DPRs are authenticated/certified by the technically competent authorities under the State PWD Core/rules before the SLSC/SLCC.
- The layouts proposed for housing colonies under BSUP and IHSDP, showing various land uses and facilities proposed must conform to the prevalent Town Planning Rules/norms, as applicable to low income housing/informal settlements. Copies of layouts and housing designs must invariably accompany DPRs when the same are sent to Appraising Agencies.

Housing & Infrastructure Components

- The Ministry of Housing & Urban Poverty Alleviation has circulated Model DPR document to all States/UTs. The same is also placed in the Ministry's web site for JNNURM. A 'whole slum' approach will need to be adopted covering provision of land tenure, affordable housing and basic services. The whole slum proposed for development/redevelopment/relocation should be de-notified after the BSUP or IHSDP project is implemented. However, considering the difficulties in practice and special needs of the urban poor at some locations, clusters having more than 15 housing units can also be considered. Under the whole slum approach, it must be ensured that pucca houses left out of housing programme should be provided with individual toilet facilities with a view to achieving total sanitation.
- The housing component should generally be at least 50% of the total project cost with a view to achieving the targets fixed under the Mission and also giving primacy to the provision of shelter to the urban poor except in cases where housing units have already been constructed/are being constructed under VAMBAY or other EWS scheme of Central or State Governments.
- Adequate provision should be made for water supply, sewerage, drainage, solid and liquid waste disposal in the colonics proposed



for development under BSUP or IHSDP. Individual water and sewer connection should be provided. Digester technology, where immediate connections to city sewer systems are not feasible, could be adopted in the place of dual-pits/septic tanks, wherever feasible.

Education, Health & Other Facilities

- Proposals for additional schools or additional rooms in existing schools must be part of the DPRs. The capacity of the existing schools to absorb the children from colonies being developed under BSUP and IHSDP needs to be carefully studied. The estimate of school-going children (including those from the new colonies) and demand for classrooms in terms of prevailing norms, capacity in existing schools and the additional capacity required should be worked out.
- Similar exercise should be done for providing health care facilities hospitals, health centres, maternity centres etc.
- Action needs to be taken to ensure that other community infrastructure facilities like electrical sub-stations, transformers, water supply reservoirs, parks, playgrounds, bus stops, local markets, post offices etc. are also made available to the poor.
- Detailed estimates of community facility requirements as per planning norms, availability and gaps to be addressed have to be prepared at the initial stage of project preparation itself.

Colony Layouts & Housing Designs

- The colony layout plan should be socially cohesive and should facilitate social interaction amongst the dwellers. Efforts should be made for providing at 30% open areas along with 15% organised green area in the layouts.
- Adequate space must be provided in the layouts for community facilities including social and livelihoods infrastructure. The layout plan must include designated space to take care of convergent services such as health, education and recreation, informal sector markets, livelihood centres, pens for animals (if permitted and required) etc. in accordance with the specific needs of each of the slum pockets and their beneficiaries.
- The houses proposed should have two rooms, balcony, kitchen and separate bathroom and latrine, individual water connection and sewer connection. Aspects such as storage space for keeping things in rooms/kitchen, location of kitchen, location of toilet and bathroom in the houses to facilitate privacy, independent access from both rooms to toilet and bathroom, leaving a small space for fitting exhaust fan in kitchen and toilet, balcony for drying clothes



- etc., are some of the nuances that can be thoughtfully incorporated in the design of the houses for the poor.
- In the case of more than G+3 structures, provisions for ramp/lifts may be made to ensure that the old, disabled and children are not put to inconvenience.
- While priority should be given to accommodate physically challenged beneficiaries in the colonies, suitable barrier-free environments need to be provided for them in the proposed projects.
- The Ministry of HUPA, with the help of HUDCO and BMTPC, has developed good designs of houses, colonies, ramps and various types of social infrastructure facilities which could be appropriately used while formulating project proposals. A Toolkit has also been published in this regard. The same may be referred to.
- The State Level Nodal Agency/ULBs/other implementing agencies may adopt innovative designs for layouts and houses for the poor, multi-purpose community centres, informal sector markets, animal pens, etc. not only in BSUP and IHSDP projects but also in their own programmes taken up by Housing Corporations/Boards etc. duly considering the models presented by HUDCO and BMTPC in the Toolkit published by the Ministry.

Developing Green Habitats

- States/UTs should take action to develop green habitats for the urban poor duly providing as many green belts, parks, avenue plantations, etc. as possible. Road-side plantations with tree guards and block plantations in the colonies taken up under BSUP and IHSDP should be given priority by the ULBs/Departments dealing with Parks, Plantations and Urban Forests.
- Tall seedlings, say 4-5 years old may be procured and planted in BSUP and IHSDP colonies so that they get established quickly without the need for careful nurture and maintenance.

Connectivity to City Infrastructure

- The infrastructure networks being developed under BSUP and IHSDP should invariably be integrated or planned to be integrated with trunk-line city infrastructure facilities, either already existing or being developed under UIG / UIDSSMT or State Government programmes in accordance with CDPs.
- The States / ULBs should ensure proper coordination amongst various agencies engaged in the implementation of JNNURM (UIG, UIDSSMT, BSUP and IHSDP) and other schemes to make sure



- that slums and low-income communities are linked to city-wide infrastructure systems. The project appraisal teams for UIG, UIDSSMT, BSUP and IFISDP must ensure such type of linkages.
- Infrastructure facilities provided to slum-dwellers/urban poor in the BSUP and IHSDP colonies should not be inferior to those in the surrounding areas.

O&M - Maintenance of Assets

- Proper maintenance of assets and upkeep of cleanliness and hygiene in the housing complexes / colonies developed under BSUP and IHSDP should be given utmost importance. States/UTs must develop viable and sustainable mechanisms for the maintenance of the houses and common infrastructure facilities created under BSUP and IHSDP though suitable mechanisms such as colony welfare associations, local body-residents partnerships, institutional arrangements of collection of monthly maintenance charges etc.
- Wherever informal sector markets are taken up as a part of social infrastructure facilities in colonies, their operation on a time-sharing basis by inhabitants or their associations can be considered by the ULB concerned for enabling wider coverage of beneficiaries, without allotting space to any one person permanently.

Prime Minister's New 15-Point Programme for Welfare of Minorities

• An important objective of the new programme is to ensure that the benefits of various government schemes for the underprivileged reach the disadvantaged sections of the minority communities. In this regard, care should be taken to take up clusters of minority beneficiaries to the extent possible. Wherever feasible, efforts should be made to allocate up to 15% of targets under BSUP and IHSDP for the minorities.

Appraisal Check Lists

Responsibility for the technical specifications in DPRs (adherence to State PWD Code and Government Orders) and their endorsement/approval by the competent authority lies with the ULB/implementing authority/State Level Nodal Agency. The appraisal agencies must also ensure that the technical specifications are duly certified by the technically competent authorities as per State Government Public Works Code/Government Orders. Authenticated estimates (rates and bills of quantities) duly signed by appropriate authorities must accompany the DPRs/Appraisal Reports.

- The SLNAs/Appraisal Agencies should specially devote attention to the following aspects:
 - Land availability for housing the poor verification of ownership;
 - Land tenure status patta, temporary patta, occupancy right etc.;
 - Availability of State share, ULB share, Beneficiary contribution as per Guidelines of BSUP/IHSDP;
 - Willingness of beneficiaries to pay for their contribution.
 - Housing design two rooms, kitchen, balcony, individual toilet, individual water connection refer to the Design Manual circulated by the Ministry;
 - Adherence to town planning norms Layout plans/designs should conform to town planning regulations applicable and be duly signed by competent municipal authority/SLNA officer;
 - Provision of adequate open space in layouts for green belts, parks, playgrounds, avenue plantations, roads etc.;
 - Authentication by competent engineering authority as per State Government PWD Code/Order duly signed by engineers of appropriate level and SLNA Chief Executive Officer;
 - Identification of eligible beneficiaries process for issue of biometric identity cards must be completed within one month after sanction of projects, in general;
 - Rapid/detailed socio-economic survey of beneficiaries details to be provided;
 - Proper identification of needs of community infrastructure
 - Provision of required civic infrastructure including social infrastructure such as community hall, livelihood centre, information sector market, animal pen, etc. Estimation of requirements must be based on judicious norms.
 - Connectivity of slum infrastructure facilities with citywide trunk infrastructure networks water supply, sewerage, storm drainage, roads etc. ensuring connectivity of local infrastructure being taken up under BSUP/IHSDP with facilities being created under UIG/UIDSSMT.
 - Availability/provision of basic amenities like post offices, bus stops, transport services, local shopping complexes, electricity transformers, sub-stations, water supply overhead tanks/ground level service reservoirs etc.



SLSC/SLCC approval, project-wise (not in a block) with all details clearly indicating estimates, plans, availability of State share and agreement to meet cost escalation.

Time & Cost Over-runs

- The BSUP and IHSDP projects are generally required to be completed in 12 to 15 months. In the case of Special Category States/UTs and projects requiring special considerations, 3 to 6 months additional period could be provided. It is expected that any escalation in the project cost would be borne by the State Government/ULB concerned.
- For reducing escalation in the cost of projects, the following options could be exercised by the implementing agencies:
 - i) Purchasing materials (cement, steel, sanitary pipes, electrical items) in bulk, wherever considered prudent and feasible with a view to reducing cost;
 - ii) Encouraging labour contribution from the beneficiaries under the supervision of qualified technical personnel;
 - iii) Bifurcating tendering (between housing component and infrastructure component) with a view to reducing the possibility of time and cost overruns; and
 - iv) Creating/using a revolving "Basic Services for Urban Poor (BSUP) Fund" earmarked out of the municipal budget and supplemented by other innovative measures like cross-subsidization, State Government support etc. for meeting cost escalation.

Setting up of PMU/PIUs

- The States/UTs should submit proposals to OSD (JNNURM) who will get the same appraised and bring up before the Central Sanctioning & Monitoring Committee/Central Sanctioning Committee. Transparent methods should be adopted in the selection and appointment of professionals in PMUs and PIUs. Such appointments should not be permanent in nature but only in terms of short-term engagements. No appointment should be seen as a place for parking the dead-wood. States/UTs must take all care to ensure that the PMU/PIUs have competent personnel.
- Each appointment to PMU/PIU should be based on prescribed terms of reference and the deliverables should be measured. Various activities, tasks and outcomes have to be clearly spelt out in the TORs. States/ULBs should exercise utmost caution in making such appointments on a contract basis. They should try and ensure minimum expenditure by selecting / appointing professionals at an



appropriate remuneration rather than immediately opting for the maximum amount indicated by the Centre. However, the calibre of such professionals should be of a reasonably high level. If need be, qualified persons from Central/State Government/ULBs could be taken in PMU/PIU on deputation. The personnel with PMUs/PIUs should work in tandem/collaboration with the State Level Nodal Agency / ULBs. These personnel should also assist in the implementation of other programmes like SJSRY.

Fees for Preparation of DPRs

- The States/UTs should submit proposals for reimbursement of fees to the concerned Appraisal Agency which had appraised the projects. The Appraisal Agency has a crucial role in examining the claim with particular reference to the various stages of improvement and modifications that were brought out in the DPRs before they were finally approved by the Central Sanctioning and Monitoring Committee/Central Sanctioning Committee. The Appraisal Agency should submit report to the Ministry for releasing Central Assistance for reimbursement of charges towards the cost of preparation of DPRs (both in the case of DPRs prepared by inhouse personnel as well as by consultants). These will be considered by the Central Sanctioning and Monitoring Committee/Central Sanctioning Committee. After approval, recommendation will be sent to the Ministry of Finance/Ministry of Home Affairs for releasing Central Assistance out of the ACA allocation for the particular State/UT in the case of projects prepared by consultants.
- The Central Assistance for DPRs prepared through in-house personnel of the States would be released from out of the 1% JNNURM fund in the Budget of Ministry of HUPA as decided in the Central Sanctioning & Monitoring Committee /Central Sanctioning Committee Meetings earlier. While sending proposals for reimbursement of project preparation charges, the appraising agency must ensure that two copies of DPRs (duly revised based on decisions of CSMC/CSC) are provided to OSD (JNNURM) for record. The Appraising Agency should also keep two copies of DPRs with it in safe custody so as to be able to meet requests for information under the RTI Act, 2005.

Community Development Network (CDN)

• The States / UTs should prioritise and get necessary approval from SLSC/SLCC to the proposals concerning Community Development Network (CDN) so as to seek support from the Community Participation Fund. Such proposals received in the Ministry of

HUPA will be appraised by a team working under the GOI-UNDP Project on National Strategy for Urban Poor coordinated by the National Project Coordinator/Deputy Secretary (JNNURM). The reports will then be placed before the Central Sanctioning & Monitoring Committee for consideration.

• Community Development Networks involving Neighbourhood Groups, Neighbourhood Committees and Community Development Societies should be promoted so that the dynamics of the CDN lead to fraternity in the neighbourhoods and issues of alienation of all sorts could be climinated. CDN should work towards better inter- and intra- relationships in colonies to get over the dividing forces. This will strengthen a feeling of solidarity among the residents.

Quality in Execution of Projects

- Housing for the poor does not mean poor quality housing. Utmost emphasis must be accorded to the quality execution of houses and infrastructure facilities for the poor. High quality construction, functional units, vector-free atmosphere and healthy living environment should be ensured in the housing projects under BSUP/IHSDP. States/UTs should establish both internal and external quality assurance mechanisms in the case of all BSUP and IHSDP projects.
- State Secretaries in charge of BSUP and IHSDP should ensure that all the projects approved are inspected by independent high level teams from time to time to ensure quality in execution and timely completion of projects through removal of all hurdles
- Beneficiary committees must be constituted to supervise construction of houses. States/UTs should take steps for conducting social audit of projects under BSUP and IHSDP similar to NREGA.

Third Party Inspection and Monitoring (TPIM)

- TPIM should be instituted to bring in transparency and quality in the implementation of all BSUP and IHSDP projects. The Ministry will be providing necessary financial and technical assistance to the States / UTs for TPIM. A Toolkit has been prepared and communicated to the States / UTs.
- Those States/UT's who have not been able to establish TPIMA for BSUP and IHSDP projects may use the services of independent review and monitoring agencies engaged for UIG, UIDSSMT or other programmes.



• Before final installment is released under BSUP and IHSDP projects, TPIM or quality inspection report until such time a TPIMA is engaged, will be required from the concerned States/UTs unless the CSMC/CSC is of the opinion that the release need not be stopped for the present in the interest of completing houses for the urban poor, who have contributed their share.

Capacity Building Activities

- In the year 2006-07, the Ministry of HUPA had released fund to the State Governments for capacity building activities including research and training towards implementation of BSUP and IHSDP projects. Unless the States/UTs submit utilisation certificates for the funds released earlier, further releases of Central Assistance would be held up, as utilisation certificates have to be furnished within 12 months from the date of closure of the financial year to which financial sanction pertains.
- Capacity building is one of the biggest constraints in the execution of projects and reforms under JNNURM. The States/UTs may take full advantage of the IEC facilities under JNNURM, the National Programme on Capacity Building for Urban Poverty Alleviation and the programme of National Network of Resource Centres (NNRCs).

City/Town Poverty Reduction Strategy

- The city of Rajkot (Gujarat) has brought out a City Poverty Reduction Strategy Report. Other cities/towns may bring out similar reports. They may prepare comprehensive Slum Development Plans with a view to pursuing the goal of Slum-free City. The toolkit prepared by the National Strategy for the Urban Poor project may be referred to.
- States/UTs must develop agenda for Slum-free Cities and Towns and prepare and implement time-bound action plans with specified milestones for progress.

Key Reforms - Core to the Urban Poor

• Special attention should be paid for the implementation of the three key reforms stipulated under JNNURM that are critical to the urban poor: (i) internal earmarking within local body budgets for basic services to the urban poor; (ii) provision of basic services including the implementation of 7-Point Charter in accordance with agreed timelines; (iii) earmarking at least 20-25% of developed land in all housing projects (both public and private agencies) for EWS/LIG category with a system of cross subsidization. States/UTs must



- develop broad state level policy frameworks to facilitate the implementation of these reforms in all cities and towns.
- The issues of land availability for housing the urban poor and providing them security of land tenure are important issues to be addressed by States/UTs/ULBs if the goals of JNNURM are to be attained. States/UTs need to develop a policy framework including tangible reforms in master planning paradigm and process urgently.

Convergent Delivery of Social Services

- It is necessary to integrate provisions of health, education and social security with land tenure, housing and other amenities for the urban poor to enable them to lead a descent quality of life. Urban Local Bodies and State Governments have a critical role to play to ensure the proper convergence of facilities under the already available schemes for education, health, social security, etc. implemented through different Departments/Agencies. The DPRs should list out the deficiencies in terms of access to school, primary health centre, provision of social welfare and other facilities so that timely remedial measures can be taken up in accordance with the socioeconomic survey. Provision of adequate infrastructure by way of school/additional class rooms and health care centres should be taken at the formulation of the DPR itself. A mere statement that adequate number of schools/health centres is available in the vicinity of the proposed housing colony would not be sufficient. The State/ULB/implementing agencies concerned should certify that such facilities available in the vicinity are also accessible to the slum dwellers. Similarly proper convergence of schemes in the realm of social security such as old age pension, widow pension, disability pensions, health insurance, maternity benefit scheme, etc. should be ensured to benefit the urban poor selected under JNNURM and other programmes.
 - The States/UTs must take all steps to ensure the convergence of BSUP and IHSDP with other ongoing schemes such as UIG, UIDSSMT, Sarva Sikhsa Abhiyan, Health Mission, Aam Aadmi Bima Yojana, Rashtriya Swasthya Bima Yojana, National Social Assistance Programme, Prime Minister's Employment Generation Programmes, SJSRY etc. Shelter and basic amenities to the urban poor may not suffice them to move above the poverty line. In particular, State Governments/ULBs should make effort to dovetail the implementation of SJSRY with JNNURM. This step would provide the urban poor with access to livelihoods and enable them to overcome poverty. Programmes for skill development, self-employment, community mobilization, development and



empowerment are necessary to facilitate sustained improvements in the living conditions of the urban poor and develop 'inclusive' cities.

Projects for in situ Development

• States /UTs should come up with adequate number of projects for in-situ development with good lay-outs and type designs. The emphasis should be to provide a better and supportive atmosphere for living and working. The in-situ development projects should not end up with creation of another cluster of unplanned houses without access to water, sanitation and social infrastructure. Suitable planning and infrastructure provision norms must be adopted. The quality of infrastructure provided to housing colonies under BSUP and IHSDP projects should not be inferior to those available for surrounding areas.

Handholding in Relocation

- In the case of relocation projects, the process of shifting to a new environment with inadequate facilities, near-loss of contact with close relatives and being far off from work places can be very traumatic. The States/UTs should engage social counselors and Community Development Department personnel/Community Organisers in ULBs to work closely with the beneficiaries and ensure that the process of transition to the new mutli-storeyed housing complex/environment/location is as smooth as possible.
- Time-bound programmes must be implemented to provide all basic amenities to the urban poor in the relocation colonies, including city transport services and local market complexes.

Sense of Belongingness

- To create a sense of belongingness, the slums may be named in consultation with the intended beneficiaries. Provision of a low cost enclosure around open spaces in the slum pocket being covered under BSUP/II-ISDP could be considered by States/ULBs, if the cost is not prohibitive.
- Beneficiaries must be closely involved in the planning, identification, implementation, monitoring, review and social audit of JNNURM projects.

IEC Activities - Awareness Building

• In a people-centric programme like BSUP and IHSDP under JNNURM, there is a need to generate awareness amongst both the targeted so that they are abele to receive what is intended for them by the Government. Awareness needs to be generated amongst the



non-targeted sections so as to improve urban policy and highlight how the concerns of the urban poor are very relevant to them. Any awareness campaign should have a national tone, tenor, appeal and recall value, backed by consistent and coherent slogans and themes. The States/ULBs could bring out advertisements in vernacular languages with local adaptation of the templates prepared by the Ministry of HUPA. States/ULBs should ensure that the local adaptation does not deviate from the letter and spirit of the national templates and the messages being conveyed are only about the programme and related policy advocacy. They should also ensure that all such media campaigns are in accordance with the relevant rules and regulations applicable. Cost of such campaigns, in accordance with Government approved rates, would be reimbursed to the States/ULBs under the IEC component of JNNURM subject to limits fixed by CSMC/CSC. Reimbursement will be made if prior approval of the Mission Directorate/CSMC/CSC in the Ministry of HUPA was obtained before launching such campaign. Proposals for reimbursement of such expenditure will be submitted through HUDCO, which will put up the same to the Central Sanctioning and Monitoring Committee for its consideration and approval of reimbursement through Department of Expenditure, Ministry of Finance or Ministry of Home Affairs, as the case may be.

Progress Reports on Implementation

- The States/ULBs should send Quarterly Progress Reports/ Monthly Progress Reports on projects as well as reforms as per prescribed formats, without fail to enable the Ministry to report to the Prime Minister's Office in time. Further, one page abstract on the status of implementation of projects and reforms must be presented before posing the details of project proposals in the meetings of Central Sanctioning & Monitoring Committee/Central Sauctioning Committee.
- State/UT Secretaries in charge of BSUP and HISDP should take monthly review of the implementation of projects and reforms under BSUP and IHSDP. Copies of the minutes of such review meetings should be sent to the Mission Directorate in MoHUPA.

Focus on Urban Policy

• There is an urgent need for States/UTs to focus on broader urban policy and urban management reforms to address not only the backlog and current urban issues but also the challenges of future urban growth, say in the next 20-25 years, so that the conditions that led to urban decay are prevented well in time. We should not be



in a situation where we are perpetually chasing slum upgradation; States/UTs should plan proactively in anticipation of the future patterns of urban growth due to the factors of rural-urban migration, urban-urban migration, reclassification and natural increase. Without the implementation of urban planning and local government reforms and capacity building for effective urban management, JNNURM would remain a mere infrastructure upgradation programme, and none of the policy changes for vibrant, productive, sustainable and inclusive cities that JNNURM hopes to drive would materialize.

ANN EXURE-11

BRIEF SUMMARY OF AGENDA FOR CONSIDERATION OF CENTRAL SANCTIONING COMMITTEE (CSC) UNDER INTEGRATED HOUSING & SLUM DEVELOPMENT PROGRAMME (1HSOP)

Rs. in Crores

		1/101
D		No.
West Bengal	Raghunathour.	State/ ULB
the Town of Raghunathpur, Ph-I, west Bengal	IHSDP Scheme for	Project Title
	7.90	Project
	6.32	Central Share
	00 [-,	Share thate
	3.16	Ist install -ment
• Elected body is in explaned. • MOA has been signed. • The housing and information that the area of 25.00sq. in single structure ratio is 51%: 49%. • Agency has information that the area of previously in an Central/State government scheme government scheme. • Beneficiaries list dual certified by the concerned ULB have been submitted. • Biometric identifica an of beneficiary needs to be carried at construction of 400 and (built up area area of 25.00sq. in single stores structure along with basic infrastructure facility. • Cost of per DU is Roll 100 lacs.	。 SLCC approval is y	Project : 1922
that the area d under the been benefited by the certified by the seen submitted. I envisages the disjoint up area with basic solutions.	to be obtained.	
		21 N 0 M 0 M

56% Meeting of CSC, dated: 13.02.2009 (Agenda Brief)

		ಸ	
TOTAL	Harbour,West Bengal	Diamond	
	the Town of Diamond Harbour, Ph-I, West Bengal	IHSDP Scheme for	
17.88		9.98	
14.30		7.98	
3.58		2.00	
7.15		3.99	
	 Elected body is in existence. MOA has been signed. The housing and infrastructure ratio is 51%: 49%. Agency has informed that the area /beneficiaries covered under the scheme had not been benefited previously in an Central/State government schemes. Biometric identification of beneficiary needs to be carried on the construction of 5911/Js (built up area area of 25.00sq. mto in single story structure alore with basic infrastructure facilities. Cost of per DU is Rs 100 lacs. Beneficiaries share in Rs0.20 lacs. The estimates are verked out as per pWD SOR w.e.f. May 2008. project duration is 11 months. 	• SLCC approval is yet to be obtained.	 The estimates are worked out as per PWD SORw.e.f. May, 2008. Project duration is 12 months.
	N H M A O W		

5614 Meeting of CSC, dated: 13.02.2009 (Agenda Brief)

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4) Beneficiaries share West Bengal Central share Beneficiaries share Details of State Share Name of the State/UT STATEMENT-I Per DU Finance Total State Share () Total Raghunathpur Name of the city (Rs in lacs) A \odot 100000.00 80000.00 20000.00 158.0080.00 58.50 19.50 (Rs. 0.00 0.00 West Bengal, Purulia, West Bengal. toilet, kitchen, separate WC & bath room and verancah.Title Rs.1,00,000/- per DU having built-up area 25.00 sqm, single IHSDP Scheme for the Town of Raghunathput, Ph-I, implementation that female member of the family is the by incividual beneficiaries and it will be ensured before of Land belongs to beneficiary. Title of the property is owned storied comprising of 2 rooms with independent access to Insitu - Construction of 400 new Dwelling units owner/co-owner of the property. . Drainage . Guard wall . Concrete Road . Community Centre Rickshaw Stand Livelihood Centre Digester Informal Market IHSDP Project Name / Components Project Cost (A+B) Sub Total (A) Sub Total (B) Total Project Cost 9 400.00 400.00 100.00 100.02 33.97 11.91 29.53 33.85 55.72 25.30 to the minutes of 56th meeting of CSC(II-ISDP) Central Share State Share 9 320.00 44.5S 20.00 27.18 27.08 23.62 80.00 80.02 9.53 (Rs in lakh) 9 80.00 20.00 20.00 11.14 5.00 6.79 2.38 5.91 6.77 of Central share 1st instalment (50 %) Ē 316.00 160.00 156.00 160.00 10.00 22.29 40.0 40.0 11.81 13.5 13.59 4.76

State grant ULB share

State grant ULB share

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Annexure-IV



Annexure-IV to the minutes of 56th meeting of CSC(I-ISDP)

(Rs in lakh)

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		Total	Beneficiaries share	-	_i			Total State Share	Beneficiaries share	ULB share	_L		2				STATEMENT-II				West Bengal		(2)	ivalife of the state/ O I			
		100000.00	20000.00	0.00	0.00	80000.00	(Rs.)	15	118.20	20.34	61.02				-						Harbout	Diamond	(3)	ivame of the city			
Grand Total (2 projects in West Bengal)	Project Cost (A+B)	B Sub Total (B)	9. Rickshaw Stand	8. Informal Market	7. Livelihood Centre	6. Community Centre	5. Digester	4. Street Light	3. Concrete Road	2. Guard wall	1. Drainage	A Sub Total (A)		implementation that female member of the family is the	by individual beneficiaries and it will be ensured before	of Land belongs to beneficiary. Title of the property is owned	toilet, kitchen, separate WC & bath room and verandah. Title	storied comprising of 2 rooms with independent access to	Rs.1,00,000/- per DU having built-up area 25.00 sqm, single	Insitu - Construction of 591 new Dwelling units @	West Bengal, South 24 Parganas, West Bengal.	IHSDP Scheme for the Town of Diamond Harbour, Ph-I,	(4)	IHSDP Project Name / Components			
1787.78	997.78	406.78	25.87	31.19	34.79	89.84	25.00	13.60	61.92	53.14	71.43	591.00	591.00									,	(5)	Cost	Total Project		
3 1430.22	8 798.22			24.95				10.88		42.51		472.80	472.80							- 1			(6)	Central Share			(Rs i
2 357.56	2 199.56	2 81.36		5 6.24	3 6.96	7 17.97		3 2.72	·	10.63	14.29	118.20	118.20							· · · •••				State Share			(Rs in lakh)
6 715.11		6 162.71					0 10.00					0 236.40	0 236.40										(%)	(50 %)	of Central share	1st instalment	



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