

No.A-22013/1/2014-Admn.I
भारत सरकार /Govt. of India
शहरी विकास मंत्रालय/ M/o Urban Development
(प्रशा I-अनुभाग/(Admn.I Section)

Nirman Bhawan, New Delhi
Dated: 29th April, 2016

OFFICE MEMORANDUM

Sub: Filling up of posts of Section Officers (CSS) in the Regional Offices of CPWD – reg.

The undersigned is directed to say that, post of Section Officers are required to be filled up amongst the Section Officers of CSS of this Ministry, in the following offices of CPWD under Ministry of Urban Development:-

S.No.	Name of Office where vacancy arises	No. of post of Section Officer circulated
1	ADG(ER)-II, Guwahati	01
2	CE(NZ)-II, Lucknow	01
3	CE(NZ)-I, Chandigarh	01
4	CE(EZ)-II, Patna	01

2. Applications of the willing and eligible Section Officers of CSS of this Ministry and its attached offices (CPWD/ Dte. of Estates/ Dte. of Printing/ L&DO/ NBO) including M/o HUPA are invited through proper channel, for being posted at the above offices.

3. The forwarding authorities of this Ministry may please ensure that only the application of those Section Officers, who may be relieved on selection without insisting for an immediate substitute, are forwarded for posting in above mentioned office. The substitute will be provided as and when becomes available.

5. All the attached offices of the Ministry are requested to circulate it amongst the Section Officers of CSS cadre working under them and forward the applications of Section Officers alongwith vigilance/ disciplinary clearance, to the undersigned for posting at the above mentioned offices, keeping in view the facts mentioned in above Paras. **The applications should reach the undersigned within 15 days of the issue of this Office Memorandum. The details of particulars of the applicant should be verified by the respective administrative authority.**



(S.K. Gupta)

Under Secretary to Govt. of India
Telefax:011-23061426

To

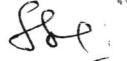
1. Dy. Director (Admn.), DG, CPWD, Nirman Bhawan, New Delhi
2. Dy. Director (Estt), Dte. of Printing, Nirman Bhawan, New Delhi.
3. Dy. Director (Estt), Dte. of Estates, Nirman Bhawan, New Delhi.
4. Dy. L&DO (Admn.), Land & Development Office, Nirman Bhawan, New Delhi
5. Section Officer (Admn.), NBO, Nirman Bhawan, New Delhi
6. Under Secretary (Admn.), HUPA, Nirman Bhawan, New Delhi

Cont'd...

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Copy to:

1. All Section Officers of CSS in the MoUD & M/o HUPA. Willing officers may send their application as per the proforma through proper channel to undersigned by the time stipulated above.
2. All the above mentioned offices of CPWD – through DG, CPWD
3. SO (IT Cell) for uploading in the e-office.
4. NIC for uploading in the website of this Ministry
5. Notice Board/ Office Order file/ Guard File



(S.K. Gupta)

Under Secretary to Govt. of India

PROFORMA

1. NAME (IN BLOCK LETTERS)
2. DATE OF BIRTH
3. DESIGNATION (SPECIFY WHETHER ADHOC/ REGULAR)
4. DATE FROM WHICH POST IS HELD
5. NAME OF THE OFFICE/ DEPARTMENT
6. DETAILS OF POSTING DURING LAST 10 YEARS
i.e. FROM 01.05.2006
7. HOME TOWN OF THE CANDIDATE
8. NAME OF OFFICE APPLIED FOR
9. ANY SPECIFIC REASON FOR SEEKING TRANSFER