

No.A-11013/2/2015-Admn.I  
भारत सरकार/ Govt. of India  
शहरी विकास मंत्रालय/ M/o Urban Development  
(प्रशा-1 अनुभाग)/ (Admn.I Section)  
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Nirman Bhawan, New Delhi  
Dated: 26 November 2015

**ORDER**

Sanction of the President is hereby accorded to the creation of the following 05 posts in Swaachh Bharat Mission Directorate in the Ministry of Urban Development with immediate effect:

S.No.	Name of the Post	PB + GP	No. of Posts
1.	Director/ Deputy Secretary	PB-4 + 8700/PB-3 + 7600	01
2.	Under Secretary	PB 3 + 6600	01
3.	Section Officer	PB 2 + 4800	01
4.	Assistant	PB 2 + 4600	01
5.	Private Secretary	PB 2 + 4800	01
TOTAL			05

2. The expenditure involved is debitale to Major Head-2052- 00.090 – 28.03.01 – Salaries (Non Plan) under Grant No.104 for Ministry of Urban Development for the year 2015-2016.

3. This issues with the approval of Ministry of Finance, Department of Expenditure vide their ID Note No. 42203/E.Coord.I/2015 dated 05/06/2015 and Integrated Finance vide their ID Note No. 727/US(D-II)/FD/15 dated 15/06/2015.

*S.K.*

(S.K. Gupta)

Under Secretary to the Govt. of India  
Telefax: 2306 1426

To,

1. The Pay & Accounts Office, Ministry of Urban Development, Nirman Bhawan, New Delhi
2. PS to UDM/PS to MOS (UD)
3. PSO to Secy. (UD)/PS to AS (UD)
4. PS to JS&FA/ PS to JS (Works & SBM)
5. PA to Dir. (SBM)
6. Director (CS Division), Department of Personal & Training, 2<sup>nd</sup> Floor, Lok Nayak Bhawan, Khan Market, New Delhi – alongwith the proforma for encadrement of newly created posts in CSS & CSSS cadre, with the request to encadre the same and provide suitable officers to fill up the posts.
7. Under Secretary (CS-I Division), Department of Personal & Training, 2<sup>nd</sup> Floor, Lok Nayak Bhawan, Khan Market, New Delhi.
8. Under Secretary (CS-II Division), Department of Personal & Training, 2<sup>nd</sup> Floor, Lok Nayak Bhawan, Khan Market, New Delhi.
9. Director (Pay), M/o Finance, D/o Expenditure (E.Coord.-I Branch), North Block, New Delhi --- w.r.t. their ID Note No. 42203/E.Coord.I/2015 dated 05/06/2015.
10. IFD, MoUD w.r.t. their ID Note No.727/US(D-II)/FD/15 dated 15/06/2015.
11. Budget Section, MoUD.
12. Adm.-II/Adm.-III/Adm.-IV/IT Cell
13. Hindi Section for Hindi version
14. NIC for uploading on Ministry's website.

**Proforma for encadrement of newly created posts in CSS**

Ministry of Urban Development

S.No.	Name of posts	Pay Band + Grade Pay	Duties & responsibilities attached to the post. Whether the post has nay Recruitment Rules? If yes, attach a copy	The grade into which encadrement is sought. Whether the post is vacant the likely date of its becoming vacant	Number of posts to be encadred now
1	Director/ Deputy Secretary	PB-4 + 8700 PB-3 + 7600	As per MoP	Director/ Deputy Secretary (newly created)	01
2	Under Secretary	PB-3 + 6600	As per MoP	Under Secretary (newly created)	01
3	Section Officer	PB-2 + 4800	As per MoP	Section Officer (newly created)	01
4	Assistant	PB-2 + 4600	As per MoP	Assistant (newly created)	01
5	Private Secretary	PB-2 + 4800	As per MoP	Private Secretary (newly created)	01

Dated: 26/11/2015

881  
Signature of Under Secretary

संजय कुमार गुप्ता  
Sanjay Kumar Gupta  
अवर सचिव /Under Secretary  
शहरी विकास मंत्रालय  
Ministry of Urban Development  
भारत सरकार, नई दिल्ली  
Govt. of India, New Delhi