Office Memorandum

Subject: Implementation of guidelines on Suo Motu Disclosure under Section 4 of the RTI Act, 2005.

The undersigned is directed to say that it is observed that most of the Divisions/Offices in the Ministry are not regularly uploading/updating the information under Suo-Motu Disclosure in the relevant link on the website of Ministry as per the guidelines under the RTI Act, 2005.

2. All the CPIOs in the Ministry are requested to go through the information available in the Ministry’s website under RTI link and update the information with respect to the Division/Office under their control. The Appellate Authorities may also monitor the same so that the information is kept up-to-date and relevant for user of the website.

3. It is, therefore, requested that necessary action may kindly be taken in this regard at the earliest under intimation to P.I. Cell.

To

1. All Appellate Authorities in the Ministry of Housing & Urban Affairs (through e-office)
2. All CPIOs in the Ministry of Housing & Urban Affairs (through e-office)
3. SO(IT Cell) – for uploading in the website of the Ministry.

Copy to:–

Nodal Officers of all Attached & Subordinate Offices/Organisations of M/o HUA to ensure compliance of the instructions in respect of their website.