F. No.D-24015/2/2015-Admn.III
Government of India
Ministry of Housing and Urban Affairs
(Admn.III Section)

Nirman Bhawan, New Delhi-110011
Dated, the 04<sup>th</sup> NoV 2019

#### **Notice Inviting Tender**

This Ministry proposes to enter into Full Service Maintenance Contract (FSMC) (Including all spares & Consumables) for a period of one year for maintenance of 22 nos. Konica Minolta make digital photocopiers of this Ministry. The no. of machines may increase or decrease as per requirement in this Ministry. The Contract can be further extended as per terms and conditions of this NIT.

- 2. Sealed tenders are invited from the reputed and experienced Authorized Service Providers/Manufacturers **based in Delhi** for award of Full Service Maintenance Contract (including all OEM spares and consumables) for repairing and maintenance of Konica Minolta make Digital Photocopiers machines installed in Ministry of Housing & Urban Affairs, Nirman Bhawan, New Delhi-110011. The list of photocopiers along with details of EMD/Performance Security is enclosed at **Annexure-Ill.**
- 3. Interested firms may send their quotations addressed to US (GA), Ministry of Housing & Urban Affairs, Room No.207-C, Nirman Bhawan, New Delhi-110011 in a sealed cover as per instructions given in **Annexure-I**.
- 4. Specifications of the machines are given in **Annexure IV** in which the rates are to be quoted by the firm.
- 5. An Earnest Money Deposit(EMD) of Rs. 10,000/- (Rupees Ten Thousand Only) in the form of a Demand Draft in favour of Pay & Accounts Officer (Secretariat), Ministry of Housing & Urban Affairs, Nirman Bhawan, New Delhi should be enclosed with the Technical bid. Bids received without the EMD would be summarily rejected.
- 6. The Technical Bids will be opened on 25.11.2019 at 16.30 hrs in Room No.207-C in the presence of duly constituted Tender Committee and representatives of the firms who may like to be present. The Financial Bids will be opened on a later date after approval of Technical bid by the competent authority.
- 7. The Bid should remain valid for 90 days from the date of opening of Technical Bids.

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8. The Ministry reserves the right to accept / cancel /reject any Bid without assigning any reason thereof.

(Ram Singh) Under Secretary(GA) T.No.011-23062295

#### Copy to:

1. NIC-MoUD with the request to upload/publish the NIT on the website of this Ministry and CPP Portal

#### **TERMS AND CONDITIONS**

- 1. Bids are invited under **two-bids system**. The envelope must be marked "TENDER FOR FULL SERVICE MAINTENANCE CONTRACT (FSMC)(including all spares and consumables) for KONICA MINOLTA DIGITAL PHOTOCOPIER MACHINES" to be opened on 25.11.2019.
- The bid must be valid for a minimum period of ninety days from the date of opening of Technical Bid.
- The tender is open to all Authorized Service Providers/Manufacturers who fulfill the following criteria (Copy of authorization certificate submitted along with technical bid):-
- a. Bidder shall be an <u>authorized service provider/partner</u> of M/S Konica Minolta Business Solutions India Private Limited for Konica Minolta Photocopier machines. The firm/company participating for this tender would <u>provide ink signed & Tender Specific authorization certificate in this regard</u> with the bid/tender mentioning that firm is authorized to participate in this tender.
- b. The Bidder shall be located in National Capital Region of Delhi.
- c. Bidder must have valid PAN and GST numbers, etc. as the case may be, issued by appropriate authorities. Certificate of Registration to be provided.
- d. The bidder should not have been blacklisted by any Ministry/Department or any other organization. In this regard, a certificate to be given by the Bidder.
- e. The bidder is required to submit a statement indicating the contracts on hand with details of the Departments/Ministries/Organizations, contact of dealing person (name, designation) with complete official address and Telephone/ Mobile number.
- f. Bidders are required to submit copies of Full Service Maintenance Contract FSMC) or AMC placed by Government Departments, PSUs and reputed Business Organizations for the last 2 years. The value of such FSMC/AMC should not be less than Rs.1.00 Lakh per year.
- 4. Bids should be submitted in two separate sealed covers. <u>First Cover indicating "ENVELOPE FOR TECHNICAL BID"</u> should consist of following documents:
- a. Bid form as per Annexure-II giving all details called for.
- b. The detail of the photocopier machines for FSMC (including all OEM spares and consumables) as well as refundable Earnest Money Deposit (EMD) is given in the Annexure-III. The EMD should be in the form of Pay Order/ Demand Draft issued by any commercial bank in favour of 'Pay & Accounts Officer (Sectt.), Ministry of Housing & Urban Affairs, GOI payable at New Delhi.
- Copy of this tender document duly signed with seal of the bidder in token of acceptance of the terms and conditions.
- d. Copy of GST Registration Certificate and PAN number allotted by concerned authorities.
- e. Other document, if any, indicating technical details along with commercial terms and conditions.
- f. Copy of declaration on letter head stating that the bidder has not been black-listed by any Ministry/Department/Organization.

राम विद्याप SINGH
अब गाँच / Under Secretary
अब गाँच / Under Secretary
अव गाँच शांक वार्च प्रशास्त्र
अवस्ति अधिक अधिक Affairs
आतां अपने संस्कार/Gov. of India
भारत संस्कार/Gov. of India
अवस्ति संस्कार/Gov. of India

- 4.1 Second Cover indicating "ENVELOPE FOR PRICE BID" should consist the Price Schedule (as per Annexure-IV). The bidders are required to quote their rates in the Annexure IV. The L-I will be decided after computing per page rate with unit no.1 and then sum of total such value. Example: 1<sup>st</sup> Machine(1xrate/page)+ 2<sup>nd</sup> Machine (1xrate/page)+ .....+22 Machine (1xrate/page)= Total 22 machine's sum total Price. The lowest total price quoted in this way will be considered as L-1subject to the approval of the Competent Authority in MoHUA.
- 4.2 Both Technical Bid and Price Bid should be kept in a separate envelope duly sealed and super-scribed as: "Bid for FSMC (including all spares and consumables) for Konica Minolta Photocopier Machines installed in Ministry of Housing and Urban Affairs" to be opened on \( \( \frac{2}{5} \cdot 11 \cdot \frac{2}{9} \text{19} \).
- 5. The bids must be sent by post or submitted personally addressed to US(GA), Room No.207-C Wing, Nirman Bhawan, New Delhi-110011 on or before the due date i.e. 25:11-2019 by 16.00 hrs. Bids received after due date and time are liable to be rejected. In the event of due date being declared a Holiday for Central Government Offices, the date for submission of the bids will be following working day at appointed time and venue. Envelope containing Technical Bid shall be opened on the same day at 16.30 hrs. in the presence of Bidders, who may like to attend.
- 6. The rates should be quoted in Indian Rupees for providing services at the premises of the Ministry and shall remain fixed for at least one year from the date of signing the Agreement and should not be subject to escalation of any description. The quoted rates must be excluding of GST and local taxes, if any, which shall be paid by the Ministry as applicable.
- It will be the responsibility of the firm to ensure supply of genuine OEM spares
  parts (including all spares and consumables) of the photocopier machines and to
  keep the machines in working order all the times.
- The number of photocopier machines may vary from time to time during the currency of the contract due to addition of new machines after warranty period or due to scrapping of old machines. As such, contract price may depend upon number of machines under FSMC.
- 9. Bidders may inspect the photocopier machines before bidding or quoting rates on any working days between 04.00 PM to 05.00 PM from 65.11.2019 to 22.11.2019. Bidders shall quote rates for all the machines and not for a single machine. Bids for single machine will be rejected.
- 10. The selected bidder will undertake service/repair of the photocopier machines in the presence of the user at the location of photocopier machines and provide a copy of call/service report to the user after getting his signature over it indicating the details of spare parts replaced and service provided by the engineer.
- 11. The bidders should have at least one landline telephone connection and one mobile to lodge the complaint. The details of the same may be furnished in the bid (Annexure-II).
- 12. Promotion of Micro and Small SC/ST Entrepreneurs:- The Micro and Small Enterprises owned by Scheduled Castes or Scheduled Tribes will be given weightage in accordance with Notification Order S.O. 581(E) dated 23.03.2012

राम सिंह/RAM SINGH
जबर सबिव /Under Secretary
आवासना और शहरी कार्य मंत्रालय
Ministry of Housing and Urban Affairs
भारत सरकार/Govt. of India
हिमाण भवन, गई दिल्ली

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issued by Micro and Small Enterprises. The details may be noted from the website "http://msme.gov.in/" (Procurement Policy MSME 2012).

- 12.1 In case the contract is awarded to Medium Entrepreneurs on the basis of lowest quotation, the Ministry may allow the contract to be shared in the ratio of 80:20 on the lowest rates between Medium Entrepreneur and Micro or Small Entrepreneur, respectively, competing the bidding process subject to fulfillment of tender conditions.
- 13. **Evaluation Criteria:** Duly constituted committee shall first open and evaluate Technical Bids. Price bids of only those bidders shall be opened whose technical bids are found to be in order as per terms and condition of tender. The bidder(s) shall be chosen on the basis of lowest bid price.

#### Term of contract:-

- 14. Selected lowest Bidder(s) shall be empanelled as Service Providers on the fixed rate for one year from the date of signing of Agreement. The contract may be extended for further period of one year if mutually agreed to by both the parties on same terms and conditions. In case, the empanelled Service Providers is found in breach of any condition(s) of tender/agreement at any stage or Providers are found not to the satisfaction to the Ministry, the may be terminated leading to forfeiture of performance security. The decision of the Ministry shall be final in this regard.
- 15. It may specifically be mentioned whether quotation is strictly as per terms and conditions of the tender. Deviation if any, must be spelt out specifically in Technical Bid. In the absence of this, the quotation may be rejected.
- Bidder shall sign all pages of quotations, documents with seal/stamp of the firm etc. forwarded with the quotation.
- 17. Payment: The firm will prepare separate log books for each of the machines to be taken under the FSMC. Preventive maintenance including special cleaning of the Photocopier machine from outside and inside with liquid cleaner will be carried out on quarterly basis. The payment will be made on quarterly basis after execution of jobs satisfactorily on production of Pre-receipted bills alongwith copy of all job cards and satisfactory performance reports from the users preferable signed by Gazetted officer.
- 18. The selected Service Provider(s) will be required to maintain job card for each product under FSMC (including all spares and consumables) and lodge all complaints, action taken, parts replaced, time taken in rectification, etc. which shall be duly signed by the Engineer and users preferably by Gazetted officer.

## Earnest Money Deposit:

a. Each quotation must be accompanied by Earnest Money Deposit as per Annexure-III which shall be in the form of Demand Draft / Pay Order in the name of "Pay & Accounts Officer (Sectt.), Ministry of Housing & Urban Affairs payable at New Delhi. Quotations received without Earnest Money deposit are liable to be rejected.

b. Earnest Money is liable to be forfeited and bid is liable to be rejected, if the tenderer withdraws amends, impairs or derogates from the tender in any respect within the period of validity of the tender.

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- c. The earnest money of all the unsuccessful tenderer will be returned as early as possible after award of contract letter. No interest will be payable by the Department on the Earnest Money Deposit.
- Earnest Money of successful bidder shall be returned after furnishing of performance Security.
- 19. **Preventive maintenance:-** The Service Providers will attend preventive maintenance at least once in a quarter of all machines. The corrective maintenance would be attended to promptly.
- 21. The selected Service Provider(s) shall be responsible for the trouble free working of the machines and their up-keep-ment for which no extra/additional charges shall be paid. The complaint shall be attended within four working hours. A penalty of Rs.500/- per day in case of down time of machine is more than 12 working hours shall be deducted from the bills of the contractor. In case of any damage to any system/machine during the maintenance by the contractor, the contractor will be fully responsible for the same and will require to pay full damages to the Ministry. In case, the contractor fails to maintain any machine within 15 days due to any reason whatsoever, it would be sufficient to conclude that the services of the contractor are not satisfactory and contract may be terminated forfeiting the Performance Security.
- 22. In case of intermittent failure and repetitive problems due to improper diagnosis or repair, the machine will be treated as continuously down. In that situation it will be construed that the services of the contractor are unsatisfied and the contract may be terminated leading to forfeiture of performance security.
- 23. The FSMC charges for the services provided under the contract by the tenderer shall in no event exceed the lowest price at which the tenderer provides the services of identical description to any person/organizations including the Ministry or any Ministry/Department of the Central or State Government or any statutory undertaking of the Central or State Govt., as the case may be, during the currency of the Contract. If any time during the said period, the tenderer reduces the service charges to any person/organization including the Ministry or any Ministry/department of the Central or State Govt., or any statutory undertaking of the Central or State Govt., as the case may be, at a price lower than the price chargeable under the contract, the tenderer shall forthwith notify and pass on such reduction to the department and the price payable under the contract for the service provided after the date of coming into force of such reduction shall stand correspondingly reduced.
- 24. Performance Security: The successful bidder shall submit a Performance Security as per Annexure-III within 15 days of the issue of award letter which should be valid for a minimum period of 14 months from the date of award of contract. The performance security will be in the form of Bank Guarantee of any commercial bank. In case selected Service Provider fails to provide satisfactory services during the contract period, the performance security submitted by the firms will be forfeited without prejudice to other remedies. Performance Security shall be released after the expiry of contract period. No interest will be payable on the performance Security.
- 25. **Arbitration:** In the event of any dispute or disagreement under or in relation to this Agreement or over the interpretation of any of the contained or any claim or liability of the party, the same shall be Arbitrator to be nominated by mutual consent of both parties therein. The intending party will serve notice in writing upon the other party notifying its intention for appointment of Arbitrator. Should both parties fail to agree on by mutual consent, then Ministry will appoint the sole Arbitrator. The provisions of Arbitration and Conciliation Act, 1996 will apply. The arbitration proceedings will be

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held in New Delhi. The Arbitrator will give reasons for his award and the award passed by the Arbitrator shall be final and binding upon the parties herein. Such reference shall be deemed to be a submission to arbitration under the Indian Arbitration and Conciliation Act, 1996, or of any modifications or re-enactment there of including the rules framed there under.

- 26. Force Majeure: Notwithstanding the provision of the clause 24, the firm shall not be liable for forfeiture of its performance security, liquidated damages or termination for breach, if and to the extent that, it's delay in performance or other failure to perform its obligation under the agreement is the result of an event of Force Majeure. For purpose of this clause, "Force Majeure" means an event beyond the control of the firm and not involving the firm's fault or negligence and not foreseeable. Such events may include, but are not restricted to, act of the 'Ministry' either in its sovereign or contractual capacity, wars or revolutions, fire, floods, epidemics, quarantine restrictions and freight embargoes. If the Force Majeure situation arises, the firm shall promptly notify the 'Ministry' in writing of such condition and the cause thereof. Unless otherwise directed by the 'Ministry' in writing, the firm shall continue to perform its obligation under the agreement as far as reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the Force Majeure event.
- 27. Conditional bids shall not be accepted. Making the lowest bid will not automatically result in a contract. The contract will arise only when the lowest bid is accepted by the competent authority and the said acceptance is communicated to the tenderer.
- 28. The contract document/agreement should be exercised within 21 days of the issue of letter of acceptance. Non-execution of contract document/agreement by the contractor would constitute sufficient ground for annulment of the award and forfeiture of Earnest Money Deposit (see Annexure- V).
- 29. The Ministry reserves the right to accept or reject any bid or cancel the tender proceeding without assigning any reason whatsoever.

30. All disputes are subject to the jurisdiction of courts in the National Capital Territory of Delhi.

(Ram Singh)

Under Secretary(GA) T.No.011-23062295

Annexure-II

#### **TECHNICAL BID FORM**

4	Name of Addition Co. 14: File	
1	Name and Address of Bidding Firm	
2	Name and Designation of the person signing the bid	
3	Mobile/Land line Telephone No	
4	Earnest Money Deposit Details	
5	GST Registration Certificate No.(Copy enclosed)	
6	PAN Number (copy enclosed)	
7	Whether Terms & Conditions of contract ACCEPTABLE/ NOT-ACCEPTABLE	
8	Whether bidder is a Micro/Small Entrepreneur, please specify.	
9	Capacity in which bid is signed.	
10	Name of the Firm/ Bidder	
	(Proprietor/Partner/Director)	
11	Address of work shop/Maintenance Centre	
12	Whether bidder is manufacturer or Authorized service provider or otherwise. (If authorized, ink signed and   and present Tender specific authorization certificate from the manufacturer to be attached)	
13	Experience with Govt Offices i.e. Ministry/Deptt/PSUs for minimum 2-years.	

Signature of Bidder Name in Block Letter:

Place Date



## Annexure - III

## List of Photocopier Machines

Description of Machine	No. of Machines to be covered under AMC	EMD (in Rs.)	Performance Security Deposit	
			(In Rs.)	
Konica Minolta make (List as given below)	22	10,000/-	15000/-	

S	Model / Sl. No. of Konica		Month / Year of	Location	
No	Minolta Photocopier Machine		Purchase		
1	Bizhub 363 MFP		Sept. 2014	205-C	
	SI. No. AIVE041110127			(Reservation Cell)	
2	Bizhub 363 MFP		Sept. 2014	322-C (MRTS I,II & UT-	
	SI. No. AIVE041110112			IV)	
3	Bizhub 363 MFP		Sept. 2014	203-C (PI Cell)	
	SI. No. AIVE041109975				
4	Bizhub 363 MFP		Sept. 2014	219(A), C	
	SI. No. AIVE041109918			PS to Dir (SBM) & PS to	
				Dir (UD)	
5	Bizhub 363 MFP		Nov, 2015	006-C, PG Cell	
	SI. No. A2UE041117323				
6	Model: bizhub 554e (B&W)		01.09.2015	644-A, CPHEEO	
	Machine SI.	No.			
	A61D041001935				
7	Model: bizhub 554e (B&W)		31.08.2015	143-C	
	Machine SI. No.				
	A61D041001951				
8	Model: bizhub 554e (B&W)		31.08.2015	122-C	
	ATEMATICAL STATE OF S	Vo.		Secy Off.	
	A61D041001787				
9	Model: bizhub 554e (B&W)		26.11.2015	310-B	
	1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	Vo.		DIR-UT-II	
	A61D041002111				
10	Model: bizhub 554e (B&W)		26.11.2015	309-C	
	Machine SI. No.			DIR- MRTS-I	



	A61D041001822			
11	Model: bizhub C224e Color Machine Sl. No. A5C4041114699		26.11.2015	218-C JS(PSP)
12	Model: bizhub 554e (B&W) Machine SI. No. A61D041003043		28.04.2016	301-C, Works Dn.
13	Model: bizhub 554e (B&W) Machine SI. No. A61D041002980		28.04.2016	324-C IFD
14	Model: bizhub 554e (B&W) Machine SI. A61D041002761	No.	12.04.2016	503-C PMU under NURM
15	Model: bizhub 454e (B&W) Machine SI. A61E041004375	No.	27.12.2017	Room 3 Gate 7 HFA-V
16	Model: bizhub 454e (B&W) Machine SI. A61E041003928	No.	21.11.2017	Room 202A, C; SBM Section
17	Model: bizhub 454e (B&W) Machine SI. A61E041003955	No.	21.11.2017	Room 236 C, DS(Works)
18	Model: bizhub 454e (B&W) Machine SI. A61D041004519	No.	31.08.2017	Room 217-C US(PSP)
19	Model: bizhub 454e (B&W) Machine SI. A61D041004464	No.	30.08.2017	Room 14 G Hindi Section
20	Model: bizhub 558 (B&W) Machine SI. A9HG041000228	No.	26.10.2017	Room 308-C JS(SBM)
21	Bizhub C558 SI. No. A79K041002858 (Color Machine)		09.05.2018	Residence of Honble MoS. 6 Akbar Road
22	BizhubC 458, SI. A79M041004483 (Color Machine)	No.	07.03.2018	Office of Director (HFA-IV)



# Annexure-IV

## PRICE BID FORM

SI.	Model / Sl. No. of	Month /	Location	Rate per	Total
No	Konica Minolta Photocopier Machine	Year of Purchase		page (in rupee or paise)	100 0000
1	Bizhub 363 MFP SI. No. AIVE041110127	Sept. 2014	205-C (Reservation Cell)		
2	Bizhub 363 MFP SI. No. AIVE041110112	Sept. 2014	322-C (MRTS I,II & UT-IV)		
3	Bizhub 363 MFP SI. No. AIVE041109975	Sept. 2014	203-C (PI Cell)		
4	Bizhub 363 MFP SI. No. AIVE041109918	Sept. 2014	219(A), C PS to Dir (SBM) & PS to Dir (UD)		
5	Bizhub 363 MFP SI. No. A2UE041117323	Nov, 2015	006-C, PG Cell		
6	Model: bizhub 554e (B&W) Machine SI. No. A61D041001935	01.09.2015	644-A, CPHEEO		
7	Model: bizhub 554e (B&W) Machine SI. No. A61D041001951	31.08.2015	143-C		
8	Model: bizhub 554e (B&W) Machine SI. No. A61D041001787	31.08.2015	122-C Secy Off.		
9	Model: bizhub 554e (B&W) Machine SI. No. A61D041002111	26.11.2015	310-B DIR-UT-II		
1 0	Model: bizhub 554e (B&W) Machine SI. No. A61D041001822	26.11.2015	309-C DIR- MRTS-I		
1	Model: bizhub C224e Color	26.11.2015	218-C JS(PSP)		



Machine SI. No.			
The state of the s	28.04.2016	301-C, Works Dn.	
Model: bizhub 554e (B&W) Machine SI. No. A61D041002980	28.04.2016	324-C IFD	
Model: bizhub 554e (B&W) Machine SI. No. A61D041002761	12.04.2016	503-C PMU under NURM	
Model: bizhub 454e (B&W) Machine SI. No. A61E041004375	27.12.2017	Room 3 Gate 7 HFA-V	
Model: bizhub 454e (B&W) Machine SI. No. A61E041003928	21.11.2017	Room 202A, C; SBM Section	
Model: bizhub 454e (B&W) Machine SI. No. A61E041003955	21.11.2017	Room 236 C, DS(Works)	
Model: bizhub 454e (B&W) Machine SI. No. A61D041004519	31.08.2017	Room 217-C US(PSP)	
Model: bizhub 454e (B&W) Machine SI. No. A61D041004464	30.08.2017	Room 14 G Hindi Section	
Model: bizhub 558 (B&W) Machine SI. No. A9HG041000228	26.10.2017	Room 308-C JS(SBM)	
Bizhub C558 SI. No. A79K041002858 (Color Machine)	09.05.2018	Residence of Honble MoS. 6 Akbar Road	Rate/page A4 Colour A4 Black A3Colour A3 Black
	Model: bizhub 554e (B&W) Machine SI. No. A61D041003043  Model: bizhub 554e (B&W) Machine SI. No. A61D041002980  Model: bizhub 554e (B&W) Machine SI. No. A61D041002761  Model: bizhub 454e (B&W) Machine SI. No. A61E041004375  Model: bizhub 454e (B&W) Machine SI. No. A61E041003928  Model: bizhub 454e (B&W) Machine SI. No. A61E041003928  Model: bizhub 454e (B&W) Machine SI. No. A61E041003955  Model: bizhub 454e (B&W) Machine SI. No. A61E041003955  Model: bizhub 454e (B&W) Machine SI. No. A61E041004519  Model: bizhub 454e (B&W) Machine SI. No. A61D041004519  Model: bizhub 454e (B&W) Machine SI. No. A61D041004464  Model: bizhub 558 (B&W) Machine SI. No. A61D041004464  Model: bizhub 558 (B&W) Machine SI. No. A9HG041000228  Bizhub C558 SI. No. A79K041002858	Model: bizhub (B&W) Machine SI. No. A61D041003043  Model: bizhub 554e (B&W) Machine SI. No. A61D041002980  Model: bizhub 554e (B&W) Machine SI. No. A61D041002980  Model: bizhub 554e (B&W) Machine SI. No. A61D041002761  Model: bizhub 454e (B&W) Machine SI. No. A61E041004375  Model: bizhub 454e 21.11.2017 (B&W) Machine SI. No. A61E041003928  Model: bizhub 454e 21.11.2017 (B&W) Machine SI. No. A61E041003955  Model: bizhub 454e 31.08.2017 (B&W) Machine SI. No. A61D041004519  Model: bizhub 454e 30.08.2017 (B&W) Machine SI. No. A61D041004549  Model: bizhub 454e 30.08.2017 (B&W) Machine SI. No. A61D04100464  Model: bizhub 558 26.10.2017 (B&W) Machine SI. No. A61D04100464  Model: bizhub 558 26.10.2017 (B&W) Machine SI. No. A9HG041000228  Bizhub C558 SI. No. A79K041002858	A5C4041114699

2	A79M041004483 (Color Machine)	Director (HFA-IV)	A4 Colour A4 Black A3Colour A3 Black	
				G.Total=

**ANNEXURE-V** 

## **AGREEMENT**

This Agreement for Full Service Maintenance Co & consumables) for 22 nos. Konica Minolta make entered into at New Delhi on theday of  Housing & Urban Affairs, Government of Ind Bhawan, New Delhi-110011, hereinafter referre shall include executors, assigns, legal representations.	e digital photocopiers is made and, 2019 between Ministry of dia, having its office at Nirman d to as Ministry which expression
AND	
M/sand atnew Delhi, herei which expression shall include executors, nomine OTHER PART.	having its registered office branch office nafter referred to as the Contractor, es, successors, assigns, etc on the
Whereas the Ministry invited bids through e-pu Central Public e- Procurement (CPP) Portal for (FSMC) (including all spares & consumables) for 2 photocopiers and subsequently purchased mach period, in the Ministry of Housing & Urban Affairs.	Full Service Maintenance Contract 22 nos. Konica Minolta make digital nines after expiry of their warranty
And whereas M/s	iers and subsequently purchased per terms and conditions of Notice
And, whereas the Contract may further be extend and conditions and beyond that for further 1-ye conditions.	
IN WITNESS WHEREOF, THE SAID MINISTRY Atheir respective signatures hereunder:	AND THE CONTRACTOR have put
For Ministry of Housing & Urban Affairs	For M/s
(FIRST PARTY)	(SECOND PARTY)
Witness	Witness
Place:	