

File No. D-21013/20/2019-Admn.III  
Government of India  
Ministry of Housing and Urban Affairs  
(Admin.III Section)

\*\*\*\*\*

Nirman Bhawan, New Delhi  
Dated the 16<sup>th</sup> July 2020

**e-Tender for outsourcing of the Canteen Service at 1st floor, C-wing, Nirman Bhawan, New Delhi for ordering and maintaining necessary food service supplies, preparing & selling food to Officials in Nirman Bhawan - reg.**

**IMPORTANT INFORMATION**

S.No	Items	Description
1.	Scope of work	Providing Canteen Services at 1st floor, C-wing, Nirman Bhawan, New Delhi
2.	Cost of bid documents	Nil
3.	Date of uploading of Tender Document on website/ CPP Portal	<b>17.07.2020</b>
4.	Date of pre-bid meeting	<b>04:00 PM on 28.07.2020 (Room No - 207-C, Nirman Bhawan, New Delhi)</b>
5.	Last Date & Time for upload/ submission of bid	<b>By 02:00 PM on 10.08.2020</b>
6.	Date of opening of technical bid	<b>04:00 PM on 11.08.2020</b>
7.	Date of opening of financial bid	<b>Will be communicated to successful bidders</b>
8.	Bid Security (Earnest Money Deposit)	<b>Rs. 50,000/- (Rupees Fifty Thousand only)</b> accepted in the form of Account Payee Demand Draft / Bankers Cheque, Fixed Deposit or Bank Guarantee from any of the Commercial Banks in favour of Pay & Accounts Officer (Secretariat), Ministry of Housing & Urban Affairs, Nirman Bhawan, New Delhi. Bid Security should valid for a period of <b>45 days</b> beyond the final bid validity period.
9.	Performance Security	<b>Rs. 1,50,000/- (Rupees One Lakh Fifty Thousand only)</b> accepted in the form of Account Payee Demand Draft / Bankers Cheque, Fixed Deposit or Bank Guarantee from any of the Commercial Banks in favour of Pay & Accounts Officer (Secretariat), Ministry of Housing & Urban Affairs, Nirman Bhawan, New Delhi. Performance Security should remain valid for a period of <b>60 days</b> beyond the date of completion of all contractual obligations.
10.	<b>FORMING PART OF BID DOCUMENT</b>  I. Bidders/firms who fulfill the requirements as mentioned in this tender document shall be eligible to apply.  II. The bid can only be considered for evaluation after deposition of original EMD in MoHUA. In case of non-receipt of EMD bid will be rejected.  III. On tender opening date, the bidders can login and see the bid opening process. After opening of bids, he will receive the competitor bid sheets.  IV. Bidder can upload documents in the form of PDF format only.	

	<p>V. Bidder must ensure to quote rate of each item in BOQ. The column meant for quoting rate in figures appears in <u>pink colour and the moment rate is entered, it turns sky blue.</u></p> <p>VI. If any cell is left blank and no rate is quoted by the bidder, rate of such item shall be treated as "0" (ZERO).</p> <p>VII. The eligibility documents shall be opened first for technical bid on due date and time as mentioned above. Financial bid (BOQ) of Bidders/firms who qualified in technical evaluation will be opened on a later date.</p>		
11.	<p><b>LIST OF DOCUMENTS TO BE SCANNED AND UPLOADED WITHIN THE PERIOD OF BID SUBMISSION:-</b></p> <ol style="list-style-type: none"> <li>1 Copy of Account Payee Demand Draft / Bankers Cheque, Fixed Deposit or Bank Guarantee from any of the Commercial Banks or copy of relevant documents for exemption will be granted as per extant rules/instructions of GOI.</li> <li>2 Copy of receipt for deposition of original EMD issued from MoHUA or copy of relevant documents for exemption.</li> <li>3 Duly filled Technical Bid Proforma</li> <li>4 Income Tax Assessment Completion Certificates for last three financial years duly certified by a Chartered Accountant/ Statutory Auditor.</li> <li>5 Copy of PAN card</li> <li>6 Certificate of Registration for GST</li> <li>7 Certificate of EPF/ESI Registration Nos.</li> <li>8 Certificate of Food Safety Reg. No. (FSSAI)</li> <li>9 Certificate of ISO:22000:2005 and/or SQF Certificate</li> <li>10 Copy of work orders present and past Cafeteria contracts with their contact details as per <b>Annexure-A</b></li> <li>11 Performance certificates from Past and Present clients in last 5 years as per <b>Annexure-B</b></li> <li>12 Certificates from your Statutory Auditor as per Proforma at <b>Annexure-C</b> regarding Average volume Sales/Turnover of cafeteria/catering/canteen business done not being less than 01 crore per annum during each of the last 3 financial years.</li> </ol>		
12.	<table border="1"> <tr> <td data-bbox="335 1220 734 1265">Place of opening of bids</td> <td data-bbox="734 1220 1474 1265">Room No-207-C, Nirman Bhawan, New Delhi</td> </tr> </table>	Place of opening of bids	Room No-207-C, Nirman Bhawan, New Delhi
Place of opening of bids	Room No-207-C, Nirman Bhawan, New Delhi		
13.	<table border="1"> <tr> <td data-bbox="335 1265 734 1386">Address for communication</td> <td data-bbox="734 1265 1474 1386">The Under Secretary (GA), MoH&amp;UA, Room No-207-C, Nirman Bhawan, New Delhi. Tele: 011-23061426/2295</td> </tr> </table>	Address for communication	The Under Secretary (GA), MoH&UA, Room No-207-C, Nirman Bhawan, New Delhi. Tele: 011-23061426/2295
Address for communication	The Under Secretary (GA), MoH&UA, Room No-207-C, Nirman Bhawan, New Delhi. Tele: 011-23061426/2295		

  
 (Ram Singh)  
 Under Secretary (GA)  
 Tele: 011-23061426/2295