

D-29016/03/2020-Admn-III
Government of India
Ministry of Housing & Urban Affairs

Nirman Bhawan, New Delhi
Dated-03.08.2020

NOTICE INVITING TENDER

Tenders are invited by the Ministry of Housing & Urban Affairs for award of Annual Contract for printing & set making of parliament questions & other important documents and spiral binding etc, in the Ministry of Housing & Urban Affairs, Nirman Bhawan, New Delhi by reputed firms for a period of one year.

2. Bids (**Technical/Financial separately**) are invited from the firms having their offices in Delhi/NCR for printing, set making of parliament questions and other important documents, spiral binding, lamination, etc in the Ministry of Housing & Urban Affairs as per the terms and conditions detailed in this tender notice.
3. The Firms should submit their Technical and Financial bids in the format as given in the respective annexures. The Technical bid shall contain all the documents as per **Annexure-II** of the Tender Notice duly digitally signed. The Financial bid shall contain details only as per **Bill of Quantities (BOQ.)** The tenderer should quote their rates of all the items as per **BOQ** of the Tender Notice. The technical and financial bid should be submitted through online mode in CPP portal only.
4. Coloured copy of Earnest Money Deposit (EMD) of Rs. 1,00,000/- (Rupees One lakh only) in the form of Demand Draft/ Bankers Cheque drawn in favour of Pay and Accounts Officer (Sectt.), Ministry of Housing & Urban Affairs, New Delhi along with the technical bid **must be uploaded online**. In case copy of EMD is not uploaded with the document, the bid will be rejected summarily. Original EMD (as uploaded on portal) should be submitted during evaluation of Technical bids within 3 days of opening of the Bids. The successful tenderer will also have to furnish a Performance Security Deposit of Rs 2,00,000/- (Rupees two lakh only) in the form of Demand Draft/ Bank Guarantee from any commercial bank duly pledged in the name of the "Pay and Accounts Officer (Sectt.) MoH&UA, New Delhi".
5. Terms and conditions of contract have been given in **Annexure-I**, Schedule of requirements of firm in **Annexure-II**, financial schedule in BOQ.
6. The technical bids will be opened in the Ministry of Housing & Urban Affairs on **18th August 2020** at 11:30 A.M. in Room No. **207-C** Nirman Bhawan, New Delhi. The date of opening of financial bid will be intimated in the due course.
7. Incomplete or conditional tenders will not be entertained.
8. The competent authority in the Ministry of Housing & Urban Affairs reserves the right to cancel the tender at any time or amend/withdraw any of the terms and conditions contained in the Tender Document, without assigning any reason thereof.



(Ram Singh)

Under Secretary to the Government of India
Telephone No:-23062295

IMPORTANT INFORMATION

Sr.No	Items	Description
1.	Scope of work	Annual Contract for printing & set making of parliament questions & other important documents and spiral binding etc
2.	Cost of bid documents	Nil
3.	Date of uploading of Tender Document on website/CPP Portal	03.08.2020
4.	Last Date & Time for upload/ submission of bid	By 10:00 AM on 17.08.2020
5.	Date of opening of technical bid	11:30 AM on 18.08.2020
6.	Date of opening of financial bid	will be communicated to successful bidders

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