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भारत सरकार
आवासन और शहरी कार्य मंत्रालय
संकल्प भवन
GOVERNMENT OF INDIA
MINISTRY OF HOUSING AND URBAN AFFAIRS
SANKALP BHAWAN

नई दिल्ली-110001, तारीख	20
New Delhi-110001, dated the	20

DO No. Z-22011/Internship/2026-CPHEEO

Date: 08th May 2026

Dear Sir/Madam,

As you are aware, the Central Public Health and Environmental Engineering Organisation (CPHEEO) under the Ministry of Housing and Urban Affairs, Government of India, plays a pivotal role in addressing technical matters related to urban water supply (WS), used water management (UWM), solid waste management (SWM), and storm water drainage systems (SWDS). CPHEEO assists the Ministry in the formulation of policies and programmes, as well as in the implementation of various national missions related to urban infrastructure. It also provides technical guidance to States, Union Territories (UTs), and Urban Local Bodies (ULBs) through the development of standard Manuals, Advisories, and protocols for effective planning and execution of water and sanitation services.

2. We are pleased to inform you that, as part of its capacity-building mandate, CPHEEO has introduced a dedicated **Internship Programme** for fresh engineering graduates and postgraduates in Civil Engineering, Environmental Engineering, and Public Health Engineering. The programme aims to provide hands-on exposure and experiential learning in WS, UWM, SWM, and SWD, while contributing to institutional strengthening and knowledge exchange

3. The internship is open to Indian citizens who are fresh graduates or postgraduate students in Civil Engineering, Environmental Engineering, or Public Health Engineering. Selected candidates will be placed within various divisions of CPHEEO and mentored by senior officials and domain experts. Interns will be expected to contribute to activities such as research, project documentation, technical support, and policy analysis. Each intern will be provided with a stipend of ₹10,000 per month, and the duration of the internship will range from 6 to 12 months, which may be extended in special cases with the approval of the Ministry.

4. A detailed outline containing the eligibility criteria, application process, terms & conditions, and application form is enclosed herewith as Annexure-I and also available on the Ministry's website <https://mohua.gov.in>. We request your kind support in disseminating this information to the concerned departments within your esteemed institution and posting it on the notice board etc. for wide publicity to encourage eligible students to apply. Kindly note that the last date of receiving application is **10th June, 2026**.

With regards,

Encl.: as above

Yours sincerely,



(V.K. Chaurasia)

To

1. The Director of all empanelled institutes (**as per list of 31 Empanelled Institutes**).

CC: PPS to JS(I) for information please.

Standard Operating Procedure (SOP) for CPHEEO Internship Programme along with Terms & Conditions

1. General

The Central Public Health and Environmental Engineering Organisation (CPHEEO), under the Ministry of Housing and Urban Affairs, is launching its Internship Programme aimed at providing young professionals an opportunity to gain practical experience in the field of urban water supply, sanitation, waste management, and public health engineering. The programme is designed to bring a deeper engagement with technical and policy-related aspects of urban infrastructure and environmental governance.

The Internship Programme engages graduate, postgraduate students from recognized institutions across India. The programme strengthens CPHEEO's institutional capacity while offering interns experiential learning to enhance their professional skills. It also promotes diversity and inclusivity, encouraging participation from candidates across States/UTs, socio-economic backgrounds, and academic disciplines.

A monthly Stipend will be provided to each intern to cover basic living expenses. However, interns will be responsible for arranging their own accommodation and meals during the internship period in Delhi.

The Internship Programme shall be conducted in accordance with the Operational Guidelines of PHE Sector Development Scheme issued by the Ministry and available on Ministry's website. The Ministry reserves the right to review the Internship Programme / scheme at any time.

2. Purpose

The CPHEEO under the PHE Sector Development Scheme is initiating an Internship Programme aimed at engaging young engineering talent to contribute to the field of urban public health and environmental engineering. This will not only strengthen institutional capacity of CPHEEO by youth engagement but would also give exposure to fresh graduates to enhance their professional development through experiential learning in the field of Water Supply, Used Water Management, Solid Waste Management, Storm Water Drainage Systems and Environment & Climate Change.

The objective of this initiative is:

- i. **Institutional Strengthening:** By involving young professionals in ongoing projects and technical activities, CPHEEO seeks to build institutional capacity through knowledge exchange and fresh perspectives.

- ii. **Professional Development:** Interns will gain hands-on, experiential learning in key areas such as Water Supply, Used Water (Sewerage and Septage) Management, Solid Waste Management, and Storm Water Drainage Systems, enhancing their skills and practical understanding of urban infrastructure systems.
- iii. To allow young academic talent to be associated with the CPHEEO's work for benefit to each other.
- iv. The "Interns" shall have an opportunity to know about the Government functioning and Policy issues in Government of India and contribute to the Policy formulation by generating policy inputs such as empirical analysis, briefing reports, policy papers, etc.

3. Eligibility

- Open to Indian citizens only.
- Applicants must either:
 - Hold a graduate degree from a recognized university (in Civil Engineering, Environmental Engineering, or Public Health Engineering), or
 - Postgraduate students (in Civil Engineering, Environmental Engineering, or Public Health Engineering);
- Age limit: Not above 27 years as of date of notification.

4. Duration & Intake

- Offered two terms per year: starting from 1st January & 1st July.
- Initially, CPHEEO will accommodate up to 10 interns per year. In case of non-availability of suitable interns for a term or vacancy arises due to non-joining of selected intern within one month from commencement of internship, same will be filled for subsequent term.
- Internship length per individual: minimum 6 months and maximum 1 year. Extension may be allowed in exceptional cases.
- Interns not completing the requisite period of 6 months will not be issued any certificate.

5. Application & Selection Process

- Notification and Call for applications shall be published on Ministry's website (www.mohua.gov.in) and also circulated to all technical institutes empanelled under PHE Sector Development Scheme of CPHEEO, MoHUA.
- Candidates need to submit application via email cpheeo-mohua@gov.in in prescribed format along with supporting documents.
 - a. Required documents: Duly filled Application
 - b. Copy of degree certificate along with mark sheets of all semesters.
 - c. Copy of 10th and 12th Mark sheets
 - d. any other relevant documents
 - e. Character certificate issued by the Head of the Institution last attended or by a Gazetted Officer

- Selection stages:
 - Preliminary Screening** shall be based on academic records of undergraduate / postgraduate degree. Minimum of 55% marks in the highest degree is required to qualify. Only those postgraduate interns who are applying while completing postgraduate degree would be considered.
 - Personal Interview** via video conference / physical by CPHEEO. During the personal interview, candidates shall be examined on the following parameters.

Sl	Parameter	Max. Marks
1	Domain knowledge	10
2	Projects / practical exposure	10
3	Communication skills	10
4	Software Knowledge	10
5	Other personal qualities (i.e. Confidence / self awareness / professional maturity / attitude / eagerness to learn etc)	10

- A merit ranking will be prepared, with at least 30% of positions reserved for women. In case of non-availability of female candidates, seats reserved for female candidates may be allotted to male candidates.
- Priority to candidates from underprivileged regions and reserved categories.
- The total number of candidates called for interview will be three times the interns to be engaged. Shortlisted candidates will be called for personal interview to be conducted by videoconferencing / physical.
- Merit list shall be prepared based on 70% weightage of academic record in the highest degree and 30% weightage of personal interview.
- For a particular term, final merit list shall be prepared considering two times of available vacancies; however as per available vacancy top candidates shall be offered internships. If any selected candidate opts out or discontinue the internship within one month from the commencement of the internship, the next candidate in the merit list will be offered opportunity.
- Decision of the Ministry shall be final in this regard.

6. Timeline:

Sr. no.	1 st Term Dates*	2 nd Term Dates	Action
i.	1 April of current year	1 October of current year	Notification and Call for applications.
ii.	30 April of current year	30 October of current year	Deadline for receiving applications (Extended up to 10th June, 2026,

			all other dates will be adjusted accordingly)
iii.	15 May of current year	15 November of current year	Announcement of short-listed candidates, and calls for interview
iv.	20 – 30 May of current year	20 – 30 November of current year	Interviews (Through VC/physical)
v.	15 June of current year	15 December of current year	Announcement of selected candidates
vi.	1 July of current year	1 January of succeeding year	Start of Internship

** In case of some vacancy arises due to un-availability of suitable interns or opts out or discontinue the internship within one month from the commencement of the internship, the same will be filled during subsequent term.*

7. Allocation & Mentorship

- Interns will be assigned to specific CPHEEO divisions.
- Each intern will be supervised by a designated mentor/officer.
- Work may include research, planning, policy analysis, and reporting.

8. Honorarium & Benefits

- Stipend: ₹10,000 per month to cover basic expenses.
- Travel, Boarding & lodging: Self-arranged.
- No additional allowances

9. Logistical and Infrastructural support

- Provisions for access to office computers, internet / Wi-Fi connectivity, office space / work stations, and other necessary resources shall be provided by the CPHEEO.
- Laptop or any specific software has to arrange by the interns themselves. No additional allowances shall be provided in this regard.

10. Conduct, Confidentiality & Intellectual Property

- All selected Interns must maintain integrity, discipline, and confidentiality at all times.
- All selected interns has to sign an undertaking prior to the commencement of the internship which includes terms and conditions of engagement, confidentiality requirements and code of conduct etc.
- All work products are the intellectual property of CPHEEO.
- **Non-Disclosure Agreement (NDA):** All interns have to sign an NDA prior to joining, to safeguard sensitive information, technical data, and internal communications of CPHEEO during and after the internship period.

11. Attendance & Leave

- Full adherence to office working hours, Monday–Friday.
- A total 6 (six) leaves (pre-approved) are permitted during 6 months of internship period. Relaxation for medical / emergency situations is permitted subject to the submission of supporting documents.
- The candidate should have a minimum of 75% attendance and they have to mark in and out time on daily basis.
- In case of less than 75% attendance, no extension of internship period is allowed and no experience certificate will be issued.
- The attendance record and the details of work supervision shall be maintained by the Heads of the Verticals/ Divisions/Units

12. Reporting & Certification

- Interns must submit a final report with presentation after completion of internship.
- Key performance indicators (KPIs): The internship is offered to young engineers for their professional development and to built-up institutional capacity of CPHEEO. Upon completion of the internship, the performance of the interns shall be assessed based on common KPIs which include knowledge acquisition, active contribution, adherence to the time schedule, quality of work and personal development which measure their overall growth and the effectiveness of the internship program.
- The reporting officer shall issue a satisfactory completion certificate based on the aforesaid KPIs. In the event of non-satisfactory performance, no certificate shall be issued to the intern.
- Upon satisfactory completion, a Certificate of Internship will be issued to the interns by CPHEEO.

13. Termination

- The Ministry reserves the right to terminate the engagement of an intern at any stage in the event of unsatisfactory performance, breach of conduct, violation of confidentiality, or non-compliance with internship conditions, without giving any reason. Decision of the Ministry shall be final and binding in this regard.
- An intern can choose to terminate the internship giving prior notice of one week to the Ministry.

14. Liability Disclaimer

- CPHEEO shall not be liable for any losses arising from the internship.

15. Governing Law

- Governed by the laws of India, with disputes subject to Indian courts.

**Ministry of Housing & Urban Affairs
(CPHEEO)**

**APPLICATION FORM
Internship at CPHEEO
(Batch – 2 / 2026).**

A. General Information

1	Name of the Applicant (in block letters)		Affix Recent Photograph
2	Father's Name		
3	Date of Birth/ Age		
4	Category: SC/ST/OBC/PwD/General		
5	Present Address		
6	Permanent Address		
7	Address for correspondence		
8	Contact Details	Mobile No. : Tel. No. : Email-ID. :	
9	Qualification (with Branch & % age)		

B. EDUCATIONAL QUALIFICATION:

Please enclose (Self-Attested) copies of certificates and mark sheets obtained in each qualification/degree along with the application.

Qualification	Institution	Board/ University	Specialization Branch	Division/ % of marks / Year of passing
10 th Class				
12 th Class				
Diploma (If any)				
Degree OR Equivalent				
Post- Graduate (If any)				

C. Statement of Purpose (<500 words):

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The particulars furnished in Application Form are true and correct to the best of my knowledge. It is also certified that I have read and fully understand the terms and conditions and I will comply with the same.

(SIGNATURE OF THE CANDIDATE)