

No. A-12024/01/2026-Admn(LDO) /675

GOVERNMENT OF INDIA

Ministry of Housing and Urban Affairs

Department of Capital Development

Land & Development Office

Sankalp Bhawan, New Delhi

Dated: 31.07.2026

OFFICE MEMORANDUM

Subject: Hiring of In-House Legal Consultants on contract basis in Land & Development Office (L&DO) - reg.

The undersigned is directed to refer to this Office Circular of even No. dated 31.07.2026 regarding hiring of In-House Legal Consultants on contract basis in Land & Development Office (L&DO). It is requested that the aforesaid advertisement may kindly be **uploaded on the official website of the Ministry of Housing and Urban Affairs as well as the Land & Development Office** for wide publicity at the earliest.

2. This issues with the approval of the competent authority.



(Suchit Goyal)

Dy. Land and Development Officer-III

To

1. Section Officer, IT Cell, MoHUA, Sankalp Bhawan, New Delhi.
2. The Additional Director, NIC, Land & Development Office, Sankalp Bhawan, New Delhi.
3. The Senior Technical Director, NIC, MOHUA, Sankalp Bhawan, New Delhi.

GOVERNMENT OF INDIA
Ministry of Housing and Urban Affairs
Department of Capital Development
Land & Development Office
Sankalp Bhawan, New Delhi
E-mail: ldo@nic.in

CIRCULAR No. A-12024/01/2026-Admn(LDO)

Dated: 31.07.2026

Subject: Hiring of In-House Legal Consultants on contract basis in Land & Development Office (L&DO) – reg.

Applications are invited in the prescribed format (Annexure-A) from eligible and interested **candidates/ law firms** for engagement as **In-House Legal Consultants** in the Land & Development Office (L&DO), Department of Capital Development, Ministry of Housing and Urban Affairs, Sankalp Bhawan, New Delhi, on a purely contractual basis, to ensure efficient and timely handling of court cases.

1. Details of Engagement

S. No.	Particulars	Details
1	Name of Post	Senior Legal Consultant / Mid-level Legal Consultant / Junior Legal Consultant
2	Number of Posts	10 (Senior: 02, Mid-level: 03, Junior: 05)
3	Period of Engagement	Initially for a period of two (01) year, extendable based on performance and functional requirements
4	Job Location	Sankalp Bhawan, New Delhi

2. Eligibility Criteria

Educational Qualification:

- Bachelor's Degree in Law (LL.B.) from a recognized University.
- Must be enrolled/registered with the Bar Council of India/State Bar Council.

Experience:

- **Senior Legal Consultant:** More than 8 years
- **Mid-level Legal Consultant:** More than 4 years
- **Junior Legal Consultant:** More than 2 years
- Experience in litigation, preferably in land/property-related matters.

Desirable Conditions:

- Proven track record in handling land/property cases.
- Familiarity with functions of L&DO including lease administration, recovery of dues, and provisions of the Public Premises (Eviction of Unauthorised Occupants) Act, 1971.

3. Remuneration (Consolidated)

- **Senior Legal Consultant:** ₹1,20,000 – ₹2,00,000 per month
- **Mid-level Legal Consultant:** ₹80,000 – ₹1,20,000 per month
- **Junior Legal Consultant:** ₹60,000 – ₹80,000 per month

4. Roles and Responsibilities

- Drafting and vetting of Counter Affidavits, Written Statements, Appeals, and other legal documents.
- Coordination with Government Counsels/Panel Advocates.
- Providing legal advice and real-time research inputs.
- Assisting in effective monitoring and management of court cases.

5. Leave Entitlement

- The Legal Consultants shall be entitled to 08 days Casual Leave in a calendar year on pro-rata basis. The Casual Leave shall be non-cumulative, and any unavailed leave shall lapse at the end of the calendar year. No encashment or remuneration in lieu of unutilized leave shall be admissible.

6. Method of Selection

- Applications will be screened and shortlisted candidates will be called for interview.
- Final selection will be based on relevant experience and performance in the interview. The decision of the Selection Committee will be final.
- The competent authority reserves the right to accept or reject any or all applications without assigning any reason.

7. How to Apply

- Candidates are required to submit their applications in the prescribed format (Annexure-A) along with relevant certificates/documents.
- The application must be sent in **PDF format** via e-mail to **ldo@nic.in**.
- The last date for submission of application is **11 days from the date of issue of this Circular** i.e. by 10 August 2026.

8. Terms & Conditions

- Engagement is purely contractual and will not confer any right for regular appointment.
- The engagement may be terminated at any time by either side with prior one month's notice.
- No Dearness Allowance (DA), residential accommodation, transport facility, or any other allowances shall be admissible.
- No TA/DA will be paid for attending the interview.
- Candidates must bring original documents at the time of interview for verification.
- The competent authority reserves the right to accept/reject applications without assigning reasons.
- If any information furnished by the candidate is found to be false, incorrect, or if any material information has been suppressed, and the same comes to the notice of this Office at any stage, including after engagement, the services of the Legal Consultant shall be liable to be terminated forthwith without assigning any reason.
- The Legal Consultant, upon engagement, shall devote his/her professional services exclusively in the interest of the Land & Development Office (L&DO) and shall **not engage in any private practice or appear in any court case against the Government of India or its attached/subordinate offices during the period of engagement.**
- Restrictions regarding appear in any court case, where L&DO is a party, will be applicable to Law firms which will deploy its Legal Consultants in this office.
- In case of any conflict of interest, misconduct, or engagement in unauthorized legal practice coming to the notice of this Office, the engagement shall be **liable to be terminated forthwith without assigning any reason, and appropriate legal/disciplinary action may be initiated as deemed fit by the competent authority.**



(Suchit Goyal)

Dy. Land and Development Officer-III

Application for the Post of Legal Consultant (Senior/Mid-level/Junior) on Contract Basis in L&DO

1. Name (in Block Letters): _____
2. Father's/Husband's Name: _____
3. Gender: _____
4. Date of Birth: _____
5. Age as on date of advertisement: _____
6. Present/Correspondence Address: _____
7. Mobile No. / E-mail: _____
8. Permanent Address: _____
9. Bar Council Registration No.: _____
10. Category applied for (Senior/ Mid-level/ Junior): _____

10. Educational Qualifications

Examination	University/Institution	Year of Passing	Subjects	Percentage/Division

11. Experience Details (Previous & Present)

Name of Employer	Designation	Salary Drawn	Period (From-To)	Nature of Duties

12. Specific Expertise in Land/Property Matters

DECLARATION

I solemnly declare that the information furnished above is true and correct to the best of my knowledge and belief. I understand that any false information may lead to rejection of my candidature at any stage.

Place:

Date: _____

Signature: _____

ANNEXURE - B

Application Form for Engagement of Law Firm as In-House Legal Consultant on Contract Basis in Land & Development Office (L&DO)

1. Name of the Law Firm: _____

2. Constitution of the Firm (Proprietorship / Partnership / LLP / Company / Others): _____

3. Year of Establishment: _____

4. Registered Office Address:

5. Correspondence Address:

6. Contact Details

- Telephone No.: _____
- Mobile No.: _____
- E-mail: _____
- Website (if any): _____

7. Registration Details

- Registration No./LLP Identification No./Company Registration No.: _____
- PAN: _____
- GSTIN (if applicable): _____

8. Name of Authorized Signatory

- Name: _____
- Designation: _____
- Mobile No.: _____
- E-mail: _____

9. Experience of the Firm

Particulars	Details
Total years of legal practice	
Total number of Partners	
Total number of Advocates/Associates	
Experience in Government Litigation	
Experience in Land/Property Matters	

10. Experience of Appearing Before Courts/Tribunals

Please indicate experience before:

- Supreme Court of India
- High Courts
- District Courts
- Central Administrative Tribunal (CAT)
- Other Courts/Tribunals (Specify)

13. Details of Key Professionals Proposed for Assignment of L&DO - In-house legal consultant (Senior/ Mid level/ Junior)

Sl. No.	Name of candidate	Category applied for (Senior/ Mid level/ Junior)	Educational Qualification	Years of Experience	Bar Council Registration No.	Area of Specialization

14. Whether the Firm Has Been Blacklisted/Debarred by Any Government Department/PSU/Statutory Body

Yes / No

If yes, provide details:

15. Any Pending Criminal Case, Professional Misconduct Proceedings or Bar Council Disciplinary Proceedings Against the Firm or Any Proposed Key Professional

Yes / No

If yes, provide details:

16. Additional Information Relevant to the Assignment

List of Documents Enclosed

1. Copy of Registration Certificate of the Firm.
2. PAN Card.
3. GST Registration Certificate (if applicable).
4. Profile of the Firm.
5. Details of Partners and Advocates proposed for the assignment.
6. Documentary proof of experience and major assignments.
7. Copies of Bar Council Registration Certificates of the proposed Advocates.
8. Any other relevant document.

DECLARATION

I/We hereby declare that the information furnished in this application is true, complete and correct to the best of my/our knowledge and belief. I/We understand that if any information furnished is found to be false, incorrect or misleading, or if any material information has been suppressed, the application shall be liable to be rejected, and if already engaged, the engagement shall be liable to be terminated forthwith without assigning any reason.

I/We further declare that the Firm and the proposed professionals are not presently debarred or blacklisted by any Government Department/Organization and shall abide by all the terms and conditions contained in the Circular for engagement of In-House Legal Consultants issued by the Land & Development Office (L&DO).

Place: _____

Date: _____

Signature of Authorized Signatory: _____

Name: _____

Designation: _____

Seal of the Law Firm