

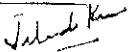
D-30017/08/2011-12-Library
Ministry of Urban Development
Library

R.No. C-303, Nirman Bhavan
New Delhi, 23 July 2012

OFFICE MEMORANDUM

Subject:- **Creation of Library members database.**

Presently Library circulation service is being operated manually. For starting the computerized circulation service (issue/return) Library has prepared a Library membership form as well as Library rules (copy enclosed) . All official of MoUD, M/o HUPA, Directorate of Printing, O/o CCA & PAO are requested to collect the Library membership form from the Library or the same may be downloaded from the ministry websites (URL <http://urbanindia.nic.in/quickaccess/Library/Library.aspx>) and submit the same duly filled in to the Library for creating the new membership for computerized circulation purpose.



(Jitender Kumar)

Under Secretary (Admn)

Enclosure : As above

Copy to:-

1. All Officers & Staff of MoUD,
2. All Officers & Staff of M/o HUPA,
3. Dy Director (A) Directorate of printing.
4. O/o CCA & PAO.

Copy to:-

NIC, MoUD for uploading on Ministry's website.

Copy also to:-

Sr. PPS to Secretary (UD).