No. T-16017/48/2021-iGOT-II
Government of India
Ministry of Personnel, Public Grievances and Pensions
Department of Personnel and Training
(Training Division)
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Block No. IV, 3rd Floor
Old JNU Campus, New Delhi-110067
Dated: 24th November, 2021

OFFICE MEMORANDUM

Subject: Onboarding Process of Ministries/Departments/Organizations (MDOs) on the iGOT Karmayogi platform and addressing the issues arising out of the onboarding process - Generic IDs - reg.
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The undersigned is directed to say that various Ministries/Departments/Organizations (MDOs) have onboarded their courses on the iGOT Karmayogi platform.

2.   As per the existing practice, MDOs approach DoPT for onboarding of their course(s) on the iGOT Karmayogi Platform. Application development team along with the Project Management Unit (PMU), iGOT organizes orientation sessions on Mission Karmayogi for these MDOs. After the completion of the orientation session, MDOs share the details (Officers' Email IDs) of nodal officer and admin (who will be managing iGOT platform) from their respective MDOs. After verification, DoPT approves the same and access is provided to the nodal officer and the admin.

3.   Nodal officer and admin have the right to provide access to content creator, reviewer, and publisher to the platform. Content reviewer(s) and publisher(s) must be from the MDO. Content creator can be third party or individual if the department doesn't have the required bandwidth to create courses on the platform.

4.   In this context, it has been observed that all the IDs that are getting created on the platform are with **nic.in/gov.in** of different individuals. If an individual or a group of individuals from a particular MDO, who has got admin/content creator/reviewer/publisher rights gets transferred/ retired then his/their successor(s) is/are unable to access the platform as the IDs are person centric. Same is the case of third-party agency or individual who is content creator for the MDOs. If any individual moves out of the organization and/or the agency's contract is over with the MDOs, then the MDOs are facing the same problem in updating the content which is already available on the platform as they don't have the access rights.

5.   To address this concern, it is requested that all the nodal officers and the admins of all the MDOs should create generic IDs to access iGOT platform. End users / learners' IDs will not change. Example is given as below for reference. Here DoPT has been taken as a reference.

- i.   Nodal Officer: igotdoptnodal@nic.in
- ii.   Admin: igotdoptadmin@nic.in
- iii.   Content creator 1: igotdoptcc1@nic.in
- iv.   Content creator 2: igotdoptcc2@nic.in
- v.   Content reviewer 1: igotdoptcr1@nic.in
- vi.   Content reviewer 2: iogtdoptcr2@nic.in
- vii.   Content publisher: igotdoptcp@nic.in

6.   In this context, Nodal officer / admin may request NIC and get these IDs created and then the same may be allocated to identified officers in the MDOs against their roles (Content creators, reviewers, and publishers). These IDs will be centrally monitored by DoPT/SPV. In case any officer gets transferred or retires, who is assigned with these roles, must hand over the last used password to DoPT / SPV without fail.

7.   DoPT / SPV will reset the password and will share the same with the officers who are replacing the existing roles. MDOs should also take up equal responsibility in sharing of information related to transfer or retirement of officers assigned with these roles.

(Manoj Gupta)
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To,

Nodal Officers of the MDOs as per list enclosed.