

## **MINISTRY OF URBAN DEVELOPMENT**

As on February, 2016

### **GENERAL INSTRUCTIONS FOR FILING APPLICATIONS UNDER THE RTI ACT, 2005**

- Applications/Appeals under The Right to Information Act, 2005 may be filed with any of the concerned Central Public Information Officers/Appellate Authorities in person or by post. Applications may also be filed in the P.I. Cell, Room No. 203, "C" Wing, Nirman Bhavan, Maulana Azad Road, New Delhi - 110108, Telephone No. 23061010.
- All applications must be accompanied by an application fee of Rs. 10/- only which may be paid by way of Demand Draft / Bankers Cheque / Indian Postal Order drawn in favour of "The Pay & Accounts Officer(Secretariat), Ministry of Urban Development, New Delhi" and that should be payable at "New Delhi".
- The application fee may also be paid in cash along with application in person against issue of proper receipt in the 'P.I. Cell' in this Ministry in Room No.203-C, Nirman Bhavan, New Delhi during office hours on all working days.
- Other charges for providing information under Section 7 (1) and 7 (5) of The Right to Information Act, 2005 would be regulated as per the Right to Information (Regulation of Fees and Costs) Rules, 2005, as amended from time to time.
- Cash payment by Post/Money Order as well as personal cheques are not admissible under provisions of the RTI Act, 2005.
- The time period of 30 days for delivering information under the Act would commence w.e.f. the date of receipt of valid application fees.
- First appeal may be preferred to the Appellate Authority in respect of the concerned Central Public Information Officer under Section 19 (1) of The Right to Information Act, 2005.
- Second appeal shall be with the Central Information Commission, Block IV, 5<sup>th</sup> Floor, Old JNU Campus, New Delhi - 110067 under Section 19 (3) of The Right to Information Act, 2005.
- An updated and revised list of CPIOs/AAs in respect of various divisions of this Ministry is enclosed.

## CENTRAL PUBLIC INFORMATION OFFICERS & APPELLATE AUTHORITIES IN THE SECRETARIAT OF MINISTRY OF URBAN DEVELOPMENT AS ON FEBRUARY 2016

Sl. No.	Division	Desk/Section	Designation and Address of CPIO (Shri/Ms)	Subject matter dealt	Designation and Address of Appellate Authority (Shri/Ms)
1.	Coordination	Coordination	Under Secretary (Coord. & PG) Room No. 201-B, Nirman Bhavan. New Delhi-110011 Ph. 011-23063613 madhavi.mohan70@nic.in	<ol style="list-style-type: none"> <li>1. The matters requiring general coordination among more than two divisions/wings concerning M/o UD (other than division related)</li> <li>2. Annual Report – Compilation and arrangement of information, printing, delivery, distribution.</li> <li>3. Monthly Report for cabinet on important events and implementation of decisions of the cabinet/ cabinet committee(s).</li> <li>4. Co-ordination work in relation to comments on draft cabinet notes and bills received from other Ministries.</li> <li>5. Republic Day/ Independence Day Celebrations- collection of information and distribution of invitation cards</li> <li>6. Observation of National Integration Week, Anti Terrorism Day and Sadbhawana Divas.</li> <li>7. Circulation of general orders/ instructions received from DoPT/ Cabinet Secretariat etc.</li> </ol>	Deputy Secretary (Coord & PG) Room No. 313-C, Nirman Bhavan. New Delhi-110011. Ph.011-23061425 dscoord-mud@nic.in
		Parliament Unit	Under Secretary (Coord. & PG) Room No. 201-B,	Parliamentary matters concerning M/o UD and M/HUPA	Dy. Secretary (C & PG) Room No. 313-C, Nirman Bhavan. New



			Nirman Bhavan. New Delhi-110011 Ph. 011-23063613 madhavi.mohan70@nic.in		Delhi-110011. Ph.011-23061425 dscoord-mud@nic.in
		Public Grievances Cell	Under Secretary (Coord. & PG) Room No. 201-B, Nirman Bhavan. New Delhi-110011 Ph. 011-23063613 madhavi.mohan70@nic.in	Overall monitoring and follow-up of Public grievance Cases pertaining to M/o UD	Deputy Secretary (Coord & PG) Room No. 313-C, Nirman Bhavan. New Delhi-110011. Ph.011-23061425 dscoord-mud@nic.in
		Public Information Cell	Under Secretary (Coord. & PG) Room No. 201-B, Nirman Bhavan. New Delhi-110011 Ph. 011-23063613 madhavi.mohan70@nic.in	Nodal Section for RTI matters pertaining to M/oUD	Deputy Secretary (Coord & PG) Room No. 313-C, Nirman Bhavan. New Delhi-110011. Ph.011-23061425 dscoord-mud@nic.in
		Legal Cell	Under Secretary (Coord. & PG) Room No. 201-B, Nirman Bhavan. New Delhi-110011 Ph. 011-23063613 madhavi.mohan70@nic.in	Overall monitoring of Court cases pertaining to M/o UD.	Deputy Secretary (Coord & PG) Room No. 313-C, Nirman Bhavan. New Delhi-110011. Ph.011-23061425 dscoord-mud@nic.in
		Welfare	Under Secretary (Coord. & PG) Room No. 201-B, Nirman Bhavan. New Delhi-110011	General welfare matters (except protocol and Admn. matters).	Deputy Secretary (Coord & PG) Room No. 313-C, Nirman Bhavan. New Delhi-110011.

			Ph. 011-23063613 madhavi.mohan70@nic.in		Ph.011-23061425 dscoord-mud@nic.in
2.	Administration	Admin I & IV	Under Secretary Admn.(I&IV) Room No. 209-C, Nirman Bhavan. New Delhi-110011 Ph. 011-23061426 sanjaykr.gupta@nic.in	1. Administrative matters pertaining to M/o UD. 2. Central Registry.	Dy. Secretary (Admn.) Room No. 129-C, Nirman Bhavan. New Delhi-110011 Ph. 011-23061979 arvind.mukherjee@nic.in
		Admin II,III & IT	Under Secretary Admn.(II,III & IT) Room No. 207-C, Nirman Bhavan. New Delhi-110011 Ph. 011-23062295 im.khan@nic.in	1. General Administration. 2. Cash. 3. Information Technology.	Dy. Secretary (Admn.) Room No. 129-C, Nirman Bhavan. New Delhi-110011 Ph. 011-23061979 arvind.mukherjee@nic.in
3.	Budget	Budget	SO (Budget)* Room No. 220-C, Nirman Bhavan. New Delhi-110011 Ph. 011-23062867 <a href="mailto:billa.sawalkiya65@nic.in">billa.sawalkiya65@nic.in</a> * (There is no post of US)	Budget matters i.e. Demands for Grants, Outcome Budget, Parliamentary Standing Committee matters, Zero Based Budget, monitoring of PAC, C&AG paras and all other matters related to Budget.	Dy Secretary (Budget) Room No. 314-C, Nirman Bhavan. New Delhi-110011 Ph. 011-23062074 ds-bt-mud@nic.in
4	Finance	FD-I	US(FD-I) Room No. 324-C, Nirman Bhavan. New Delhi-110011 Ph. 011-23061405 sojnnurm4@gmail.com	Accord concurrence for the Financial proposals from; 1. Works Division (CPWD and NBCC) 2. PS Division 3. Delhi Division, DDA and NCRPB 4. UD II and UD III	Dy. Financial Advisor Room No. 342-C, Nirman Bhavan. New Delhi-110011 Ph. 011-23063303 sk.ram@nic.in
		FD-II	US(FD-II)	Accord concurrence for the Financial proposals	Deputy Secretary



		Room No. 324-C, Nirman Bhavan. New Delhi-110011 Ph. 011-23061476 tkl.singh@nic.in	from; 1. Smart Cities Mission 2. AMRUT and JnNURM 3. All Metro project 4. Urban Transport 5. CBUD 6. Swachh Bharat Mission	(Finance) Room No. 343-C, Nirman Bhavan. New Delhi-110011 Ph. 011-23062280 y.vijayan@nic.in
	FD-III	US(FD-III) Room No. 324-C, Nirman Bhavan. New Delhi-110011 Ph. 011-23061405 rupak.das@nic.in	Accord concurrence for the Financial proposals from; HRIDAY (from UD side)	Dy. Financial Advisor Room No. 342-C, Nirman Bhavan. New Delhi-110011 Ph. 011-23063303 sk.ram@nic.in
	FD-IV	US(FD-IV) Room No. 324-C, Nirman Bhavan. New Delhi-110011 Ph. 011-23061476 s.anbarasan@nic.in	Accord concurrence for the Financial proposals from; 1. LSG/UCD 2. NERUPD 3. L&DO 4. Directorate of Estates 5. PHE/CPHEEO	For point no. 1 to 4 Dy. Financial Advisor Room No. 342-C, Nirman Bhavan. New Delhi-110011 Ph. 011-23063303 sk.ram@nic.in  For point no. 5 Deputy Secretary (Finance) Room No. 343-C, Nirman Bhavan. New Delhi-110011 Ph. 011-23062280 y.vijayan@nic.in

		Desk Officer	DO(FD-III) Room No. 324-C, Nirman Bhavan. New Delhi-110011 Ph. 011-23061406 p.dasgupta65@nic.in	Accord concurrence for the Financial proposals from; 1. Administrative Division, Parliament Section, Hindi Section 2. Housing III 3. Misc. matters 4. PSP	For point no. 1,2 &3 Dy. Financial Advisor Room No. 342-C, Nirman Bhavan. New Delhi-110011 Ph. 011-23063303 <a href="mailto:sk.ram@nic.in">sk.ram@nic.in</a> For point no. 4 Deputy Secretary (Finance) Room No. 343-C, Nirman Bhavan. New Delhi-110011 Ph. 011-23062280 <a href="mailto:y.vijayan@nic.in">y.vijayan@nic.in</a>
5	Hindi	Rajbhasha	DD(OL) Room No. – 312- B, Nirman Bhawan, New Delhi.-110011 Ph. 011-23063034 <a href="mailto:ramaddoldmi61@gmail.com">ramaddoldmi61@gmail.com</a>	1. Checking of translation from Hindi to English and English to Hindi with respect to M/o UD 2. Review of quarterly report for use of Hindi received from Sections and subordinate offices, 3. Monitoring of Official Language Policy Implementation.	Director (OL) Room No. 304-B, Nirman Bhavan. New Delhi-110011 Ph. 011-23063034 <a href="mailto:rk.dwivedi@nic.in">rk.dwivedi@nic.in</a>
6	NURM	NURM	US-NURM-(Post Vacant)/SO (NURM) Room No. – 313- B, Nirman Bhawan, New Delhi.-110011 Ph. 011-23062472 <a href="mailto:vs.chauhan@nic.in">vs.chauhan@nic.in</a>	All matters related to JnNURM	DS (NURM) Room No. 237-C, Nirman Bhavan. New Delhi-110011 Ph. 011-23062670 <a href="mailto:dsnurm-mud@gov.in">dsnurm-mud@gov.in</a>
7	Public Health	PHE	US (PHE)	1. PHE Training(PG Course, RC Course, Short	Director (PHE)



	Engineering		Room No. – 217- G, Nirman Bhawan, New Delhi.-110011 Ph. 011-23062472 sumit.gakkhar@nic.in	Term Course) 2. Centrally sponsored Scheme for Solid Waste Management in 10 Air Field Towns. 3. Accelerated Urban Water Supply Programme (AUWSP) 4. Externally aided projects. 5. BRIMSTOWAD project. 6. Desalination Plant at Chennai. 7. National Urban Sanitation Policy. 8. Service level benchmarks. 9. National Mission on sustainable Habitat and Mithi River Project. 10. Matters relating to recruitment of Officers and framing RRs in CPHEEO.	R.No 236-C, Nirman Bhawan, New Delhi - 110011 011-23062425 singsv@gmail.com
8	Printing, Stationery and Publication	PSP-I	US (PSP-I) Room No. – 217- C, Nirman Bhawan, New Delhi.-110011 Ph. 011-23061828 kailash.c14@nic.in	(a) 1. Policy, execution and evaluation of schemes and proposals. 2. Follow up action on the reports of the Committees, Study Teams. 3. Establishment matters relating to Directorate of Printing. 4. Appointment/Promotion/Deputation/Training of Group-A officers 5. Disciplinary cases of Group- „A“ officers. 6. Revision of pay scales etc. in respect to Government Presses of Union Territories. 7. Court cases on any of the matters mentioned above. 8. Budget. 9. Medical reimbursement claims requiring the	DS (PSP) Room No. – 306-B, Nirman Bhawan. New Delhi-110011 Ph. 011-23062474 srukmani2003@nic.in

				<p>approval of IFD/Ministry of UD.</p> <ol style="list-style-type: none"> <li>10. Annual Medical Indents in respect of the Government of India Press Dispensaries.</li> <li>11. Delegation of administrative, financial and other powers.</li> <li>12. Compilation of Annual Report etc.</li> <li>13. Annual Action Plan.</li> <li>14. Follow up action on Audit Paras.</li> <li>15. Follow up action on recommendations of Parliamentary committees.</li> <li>16. JCM and all matters regarding Unions/Associations.</li> <li>17. Parliament Questions.</li> <li>18. Canteen matters of Government of India Presses.</li> <li>19. MP/VIP References; Public Grievances; Complaints, etc.</li> <li>20. Payment of Productivity Linked Bonus to the Press employees.</li> <li>21.</li> </ol> <p>General Coordination of PSP Division</p> <p><b><u>(b) Printing work:</u></b></p> <ol style="list-style-type: none"> <li>1. Payment of Productivity Linked Bonus to the Press Employees.</li> </ol> <p>General co-ordination work of the PSP Division including Action Taken Note on recommendations of Parliamentary Committees, Audit Paras and matters regarding Common Cadre of Government of</p>	
--	--	--	--	---	--



			India Stationery office, Department of Publications and Directorate of Printing.	
	PSP-II	US(PSP II) Room No. – 305- B, Nirman Bhawan, New Delhi.-110011 Ph. 011-23062565 rajesh.kr70@nic.in	<b><u>(a) Stationery work:</u></b> <ol style="list-style-type: none"> <li>1. Policy executions and evaluation of Schemes and proposals.</li> <li>2. Follow up action on the reports of Committees/Study teams.</li> <li>3. Establishment matters of Govt. of India Stationery Office and field units.</li> <li>4. Disciplinary cases of Group- „A“ officers.</li> <li>5. Appointment/Promotion/Deputation/Training of Group-A officers.</li> <li>6. Court cases on any of the matters mentioned above.</li> <li>7. Medical reimbursement claims requiring the approval of IFD/Ministry of UD.</li> <li>8. Budget.</li> <li>9. Delegation of Administrative, financial and other powers.</li> <li>10. All matter regarding Unions/Associations of the Ministry's Joint Consultative Machinery.</li> <li>11. Compilation of Annual Reports etc.</li> <li>12. Annual Action Plan.</li> <li>13. Follow up action on Audit Paras.</li> <li>14. Follow up action on recommendations of Parliamentary committees.</li> <li>15. Parliament Questions/Parliament matters.</li> <li>16. MP/VIP reference, Public Grievances.</li> </ol>	DS (PSP) Room No. – 306-B, Nirman Bhawan. New Delhi-110011 Ph. 011-23062474 srukmani2003@nic.in

				<p><b><u>(b) Publication work:</u></b></p> <ol style="list-style-type: none"> <li>1. Policy execution and evaluation of Schemes and proposal of the department of Publications.</li> <li>2. Follow up action on the reports of Committee/Study Teams.</li> <li>3. Establishment matters of Deptt. of Publication.</li> <li>4. Appointment/Promotion/Deputation/Training of Group-A officers.</li> <li>5. Disciplinary cases of Group- „A“ officers.</li> <li>6. Court cases on any of the matters mentioned above.</li> <li>7. Medical reimbursement claims requiring the approval of IFD/Ministry of UD.</li> <li>8. Budget.</li> <li>9. Service conditions, Recruitment Rules, Recruitment etc. of the employees of the Department of Publications.</li> <li>10. Delegation of Administrative and financial powers.</li> <li>11. Annual Action Plan.</li> <li>12. Follow up action on Audit Paras.</li> <li>13. Follow up action on recommendations of Parliamentary committees Compilation of Annual Report.</li> <li>14. Matters relating to Unions/Associations and JCM matters.</li> <li>15. Parliament questions.</li> <li>16. Policy regarding stocking, distribution, sale,</li> </ol>	
--	--	--	--	---	--



				<p>safe custody of publications and investigations of complaints regarding non-supply or non-availability/delay pertaining to the Department of Publications.</p> <p>17. MP/VIP reference, Public Grievances &amp; Complaints.</p>	
9	Vigilance	AV-I	<p>US(AV-I) Room No. – 337- C, Nirman Bhawan, New Delhi.-110011 Ph. 011-23061682 naresh.bhardwaj@nic.in</p>	<p>1. Vigilance cases and complaints against Gr. 'A' officers of CPWD (other than Delhi PWD and Northern Region).</p> <p>2. Vigilance cases and complaints against Board level officers of NBCC.</p> <p>3. Vigilance cases and complaints against Group 'A' officers of Directorate of Printing and Department of Publication.</p> <p>4. RTI, Court cases and Parliament Questions concerning the above.</p>	<p>Deputy CVO Room No. 439 C Wing, Nirman Bhawan, New Delhi -110011. Ph. 011-23061749 garimabali@yahoo.co.in</p>
		AV-II	<p>US(AV-II) Room No. – 337- C, Nirman Bhawan, New Delhi.-110011 Ph. 011-23062743 kalyankumar.acharya@nic.in</p>	<p>1. Appeal &amp; Review cases in vigilance matters of CPWD etc. submitted to the President.</p> <p>2. Vigilance cases pertaining to officers belonging to CSS/CSCS/CSSS cadre working in Secretariat proper, L&amp;DO, Directorate of Estates and other Attached Offices (other than Dt. of Printing and Department of Publication).</p> <p>3. Vigilance cases and complaints against officers of DDA appointed by Ministry of Urban Development.</p> <p>4. All Vigilance clearance cases.</p> <p>5. Coordination work and policy issues.</p> <p>6. All monthly/quarterly/half-yearly/yearly reports and returns.</p> <p>7. RTI, Court cases and Parliament Questions concerning the above.</p>	<p>Deputy CVO Room No. 439 C Wing, Nirman Bhawan, New Delhi -110011. Ph. 011-23061749 garimabali@yahoo.co.in</p>

		AV-III	US(AV-III) Room No. – 337-C, Nirman Bhawan, New Delhi.-110011 Ph. 011-23061682 rajesh.kr70@nic.in	1. Vigilance cases and complaints against Gr. 'A' officers of CPWD pertaining to Delhi PWD and Northern Region. 2. RTI, Court cases and Parliament Questions concerning the above.	Deputy CVO Room No. 439 C Wing, Nirman Bhawan, New Delhi -110011. Ph. 011-23061749 garimabali@yahoo.co.in
10	Works	W-1	US (W-I) Room No. 317, C Wing, Nirman Bhawan, New Delhi- 110011  011-23061151 singh.maha@nic.in	1. Additions/Alterations of all GPOA buildings. 2. Additions/Alterations of all type V and above GPRA building including those occupied by Ministers and MPs. 3. All works relating to President Estate and PM's residence. 4. Rajya Sabha/Lok Sabha House Committee. 5. Horticulture Operations. 6. Central Air Conditioning. 7. Fire fighting arrangements in office buildings. 8. Maintenance of office buildings. 9. Un-filtered water supply. 10. Republic Day Celebrations. 11. Maintenance and upkeep of Central Vista. 12. Unauthorized construction in LBZ area. 13. Additions/Alterations and maintenance of GPRA building of type IV and below.	Director (Works) Room No. 239 C Wing, Nirman Bhawan, New Delhi -110011 Ph. 011-23061559 majumdar.tk@nic.in
		W-II	US (W-II) Room No. 335, C Wing, Nirman Bhawan, New Delhi - 110011 011-23061336 anil.kumar75@nic.in	1. All projects under GPOA and GPRA. 2. All works pertaining to prioritization Committee/EFC/SFC in respect of CPWD projects. 3. Purchase/acquisition of land by CPWD. 4. Five Year Plan and Annual Plan of CPWD. 5. Budget of CPWD. 6. Quarterly/monthly progress report of CPWD including works of other departments. 7. Mid-Term Appraisal report of various projects of CPWD including works of other department. 8. Draft audit paras and reports of CAG. 9. Arbitration cases of CPWD.	Director (Works) Room No. 239 C Wing, Nirman Bhawan, New Delhi -110011 Ph. 011-23061559 majumdar.tk@nic.in



			10. Construction of statues and memorials. 11. Functions at Samadhi Complex.	
	W-III	US (W-III) Room No. 301, C Wing, Nirman Bhawan, New Delhi -110011 011-23063079  rs.meena@nic.in	1. Construction under Rule 126 of GFR, 2005 for execution of works by respective Govt. Departments thorough Public Works Organization including CPWD. 2. EFC/SFC memos received from other Ministries/ Departments. 3. Delegation of Financial Powers. 4. Demolition of buildings, write off of losses and related matters. 5. Departmental charges. 6. CPWD Manuals/Codes. 7. Works relating to Indian Road Congress, Indian Building Congress and other professional bodies. 8. Award of contracts & black listing of contractors. 9. Public Grievances pertaining to W-3 Desk. 10. Computerization in the Works Division. 11. VIPs Cases returns. 12. All co-ordination & miscellaneous matters in the Works Division. 13 U.T. Budgets, U.T. Establishment. 14. All cases of review at the age 50/55 years of Group A& B Engineering, Architectural and Horticulture officers. 15. UN and Foreign Assignments of Group A & B Engineering Horticultural and Architecture Officers.	Director (Works) Room No. 239 C Wing, Nirman Bhawan, New Delhi -110011 Ph. 011-23061559 majumdar.tk@nic.in
	EW-I	US (EW-I) Room No. 365, C Wing, Nirman Bhawan, New Delhi-110011 Ph. 011-23061151 b.sahoo66@nic.in	1. Delegation of powers in regard to Administration and Establishment matters. 2. Establishment matters connected with promotion of Gazetted cadres in Engineering and Horticulture side (including reservation for SC and ST etc.). 3. Establishment matters Administration matters relating to Architectural side (both Gazetted and non-gazetted cadres).	Director (Works) Room No. 239 C Wing, Nirman Bhawan, New Delhi -110011 Ph. 011-23061559 majumdar.tk@nic.in

			<p>4. Recruitment Rules for all Gazetted Engineering, Horticulture cadres and for all cadres in Architectural side.</p> <p>5. Cadre and Policy matters relating to Engineering, Horticulture and Architectural services in CPWD</p> <p>6. Disciplinary cases against Group „A” officers in Engineering, Horticulture and Architectural services.</p> <p>7. Association matters of Gazetted Engineering, Horticulture and Architectural officers.</p> <p>8. Construction of Central Architectural Services.</p> <p>9. Re-organisation of CPWD.</p> <p>10. Cases of deputation in India of Group A&amp; B Engineering, Architecture, Horticulture Officers.</p> <p>11. JCM and Parliamentary matters relating to subjects dealt with in the Desk.</p> <p>12. All Establishment matters of three Arbitrators under MOUD posted at Delhi, Kolkata &amp; Mumbai.</p> <p>13. Court cases relating to establishment matters of Group A&amp; B officers of CES, CE&amp;MES, CAS and Horticulture Wing.</p> <p>14. All Establishment and policy matters relating to Group „B”Gazetted Engineering and Horticulture cadres in CPWD.</p>	
	EW-II	<p>DO (EW-II) Room No. 301, C Wing, Nirman Bhawan, New Delhi -110011 Ph. 011-23063715 ravinder.kaur@nic.in</p>	<p>1. All establishment matters of Group “C” staff of CPWD including Class IV and work-charged.</p> <p>2. Demands of Association of non-gazetted officers &amp; Non- Technical Officers and Union of Work –charged staff.</p> <p>3. Disciplinary cases against Group „C”, Group „D” and Work Charged staff.</p> <p>4. Litigation cases of Group „C,” Group „D” and Work Charged staff.</p> <p>5. Complaints of NGOs and WC staff.</p> <p>6. Recruitment Rules – non-gazetted, Group „D” and Work Charged posts.</p>	<p>Director (Works) Room No. 239 C Wing, Nirman Bhawan, New Delhi -110011 Ph. 011-23061559 majumdar.tk@nic.in</p>

				<p>7. Union Territory matters ancillary to subject dealt with.</p> <p>8. Appeals, Memorials, Representations, Review of non-gazetted officers, Work – Charged Establishment.</p> <p>9. Labour Laws.</p> <p>10. Departmental Council on the subject dealt with.</p> <p>11. All JCM / Parliamentary matters on the subjects dealt with.</p> <p>12. Creation and continuance of units and posts in CPWD.</p> <p>13. Recognition of Associations/Unions of Group C &amp; D Ministerial Work – charged staff.</p> <p>14. Laws relating contract labour.</p> <p>15. Write off the loses relating to Group „C“ &amp; „D“ and U.T. employees.</p> <p>16. Allowances to CPWD staff in Nepal, NEFA, Sikkim etc.</p>	
		PS Desk	<p>US(PS)</p> <p>Room No. 203, C Wing,</p> <p>Nirman Bhawan,</p> <p>New Delhi-110011</p> <p>Ph. 011-23061462</p> <p>vs.chikkala@nic.in</p>	All matters related to NBCC Limited,	<p>Director (Works)</p> <p>Room No. 239 C Wing,</p> <p>Nirman Bhawan, New</p> <p>Delhi -110011</p> <p>Ph. 011-23061559</p> <p>majumdar.tk@nic.in</p>
11	Mass Rapid Transit System-I	Desk-I (MRTS-I)	<p>US-Desk-I (MRTS-I)</p> <p>Room No. 322, C Wing,</p> <p>Nirman Bhawan,</p> <p>New Delhi-110011</p> <p>Ph. 011-23062594</p> <p>deen.dayal69@nic.in</p>	<p>i) All matters related to Metro Rail (all phases) in Delhi &amp; NCR (including Rapid Metro Rail Gurgaon Ltd., but excluding matters specifically allocated to any other US/SO in UT wing of MoUD) including the following items of work:</p> <p>a) Signing and implementation of Memorandum of Understanding (MoU).</p> <p>b) Servicing of Empowered Committee (EC) &amp; Empowered Group of Ministers (EGOM) on MRTS.</p> <p>c) Overseeing conditions of sanction, including for</p>	<p>Director (MRTS-I)</p> <p>Room No. 308-C Wing,</p> <p>Nirman Bhawan, New</p> <p>Delhi -110011</p> <p>Ph. 011-23061868</p> <p>Dirmrts1-moud@nic.in</p>



			<p>multi modal integration, parking policy etc.</p> <p>d) Issue of sanction orders approved by the competent authority.</p> <p>e) Physical and financial monitoring of metro rail projects for reporting to Cabinet Committee on Infrastructure (CCI) etc.</p> <p>f) Budget matters, Sr. term loan related matters, release of funds, Parliamentary matters, including Standing Committee/Consultative Committee.</p> <p>g) Gazette Notification for alignment etc.</p> <p>h) Customs duty related matters.</p> <p>i) VIP references</p> <p>j) RTI matters.</p> <p>k) Deputation related matters.</p> <p>l) Land acquisition related matters.</p> <p>m) High Powered Committee related matters.</p> <p>n) Feeder bus service related matters.</p> <p>o) Fare fixation committee etc.</p> <p>p) Court cases.</p> <p>ii) Coordination work for briefs etc. in respect of Delhi &amp; NCR.</p> <p>iii) Matters related to RRTS for NCR, NCRTC</p> <p>iv) Any other works as may be assigned from time to time.</p>	
	Desk-II (MRTS-I)	<p>US-Desk-II (MRTS-I)</p> <p>Room No. 322, C Wing,</p> <p>Nirman Bhawan,</p> <p>New Delhi-110011</p> <p>Ph. 011-23061294</p> <p>Ambujbajpai1967@gmail.com</p>	<p>i) All matters related to Metro Rail Projects in Mumbai, Hyderabad Metropolitan Regions, whether on Govt. funding model or on PPP including the following items of work:</p> <p>a) Signing and implementation of</p>	<p>Director (MRTS-I)</p> <p>Room No. 308-C Wing,</p> <p>Nirman Bhawan, New Delhi -110011</p> <p>Ph. 011-23061868</p> <p>Dirmrts1-moud@nic.in</p>

				<p>Memorandum of Undertaking (MoU).</p> <p>b) Servicing of Empowered Committee (EC) &amp; Empowered Group of Ministers (EGOM) on MRTS.</p> <p>c) Overseeing conditions of sanction, including for multi modal integration, parking policy etc.</p> <p>d) Concession agreements for these Metro Projects taken up on PPP.</p> <p>e) Matter related to Oversight Committee for these Metro projects, if taken up on PPP.</p> <p>f) All issues relating to Empowered Institution, Empowered Committee and PPPAC for these Metro projects on PPP.</p> <p>g) Issue of sanction orders approved by the competent authority.</p> <p>h) Physical and financial monitoring of metro rail projects for reporting to CCI etc.</p> <p>i) Budget matters, Sr. term loan related matters, release of funds and Parliamentary matters, including Standing Committee/Consultative Committee.</p> <p>j) Gazette Notification for alignment etc.</p> <p>k) Customs duty related matters.</p> <p>l) VIP references</p> <p>m) RTI matters.</p> <p>n) Deputation related matters.</p> <p>o) Land acquisition related matters.</p> <p>p) High Powered Committee related matters.</p> <p>q) Feeder bus service related matters.</p> <p>r) Fare fixation committee etc.</p> <p>s) Court cases.</p>	
--	--	--	--	--	--

			<ul style="list-style-type: none"> <li>ii) All Legislation related matters for Metro Rail.</li> <li>iii) Commissioner of Metro Rail Safety, nomination of CMRS</li> <li>iv) Airport connectivity matters.</li> <li>v) Any other works as may be assigned from time to time.</li> </ul>	
		<b>Desk-III (MRTS-Coord)</b>  US-Desk-III (MRTS-coord) Room No. 311, B Wing, Nirman Bhawan, New Delhi-110011 Ph. 011-23062935 rachna.kumar@nic.in	<ul style="list-style-type: none"> <li>i) All matter related to Metro Rail projects in Bangalore Metropolitan Region. <ul style="list-style-type: none"> <li>a) Signing and implementation of MoU.</li> <li>b) Servicing of EC &amp; EGOM on MRTS.</li> <li>c) Overseeing conditions of sanction including for multi modal integration, parking policy etc.</li> <li>d) Issue of sanction orders approved by the competent authority.</li> <li>e) Physical and financial monitoring of metro rail projects for reporting to CCI etc.</li> <li>f) Budget matters, Sr. term loan related matters, release of funds, Parliamentary matters, including Standing Committee/Consultative Committee matters.</li> <li>g) Gazette Notification for alignment etc.</li> <li>h) Customs duty related matters.</li> <li>i) RTI matters/VIP references.</li> <li>j) Deputation related matters.</li> <li>k) Land acquisition related matters.</li> <li>l) High Powered Committee related matters.</li> <li>m) Feeder bus service related matters.</li> <li>n) Fare fixation committee etc.</li> <li>o) Court cases</li> </ul> </li> <li>ii) All policy and technical matters common to all Metro Rail System in India, including the</li> </ul>	<b>Director (MRTS-I)</b> Room No. 308-C Wing, Nirman Bhawan, New Delhi -110011 Ph. 011-23061868 Dirmrts1-moud@nic.in



				<p>following items of work:</p> <p>a) National Metro Rail Policy.</p> <p>b) Standardization and indigenization issues.</p> <p>c) Safety certification and accident related issues.</p> <p>d) Security related issues.</p> <p>iii) Consultation meeting with Metro Administrations.</p> <p>iv) New technologies for Guided Urban Transit Systems, like Monorail, Tramways, Metro cabs, Maglev, PRT, etc.</p> <p>v) National Urban Rail Transit Authority and Regulator for Metro Rail System in India.</p> <p>vi) R &amp; D Centre for Metros</p> <p>vii) Co-ordination for all Metro Rail projects including CCI etc. for UT wing.</p> <p>viii) RTI matters.</p> <p>ix) VIP references.</p> <p>x) Bilateral/multilateral funding of Metro Rail Projects.</p> <p>xi) Overall coordination work of UT wing.</p> <p>xii) Any other works as may be assigned from time to time.</p>	
12	Mass Rapid Transit System-II	MRTS-II	<p>US(MRTS-II)</p> <p>311C, Niramn Bhawan,</p> <p>Telefax:</p> <p>011-23062285</p> <p>e-mail:</p> <p>mamta.batra@nic.in</p>	<p>i) All matters related to Metro Rail Project in Jaipur, Vijayawada, Visakhapatnam including the following items of work in respect of these projects: ,</p> <p>a) Signing and implementation of MoU.</p> <p>b) Servicing of EC on MRTS.</p> <p>c) Overseeing conditions of sanction including for</p>	<p>Dir (MRTS-II)</p> <p>211C, Nirman Bhawan, Tel: 011-23061916</p> <p>e-mail:</p> <p>vs.pandey12@nic.in</p>

				<p>multimodal integration, parking policies etc.</p> <p>d) Issue of sanction orders approved by the competent authority.</p> <p>e) Physical and financial monitoring of metro rail projects for reporting to CCI etc.</p> <p>f) Budget matters, sr. term loan related matters, release of funds and Parliamentary matters including Standing Committee / Consultative Committee matters.</p> <p>g) Gazette Notification for alignment etc.</p> <p>h) Customs duty related matters.</p> <p>i) RTI matters VIP references.</p> <p>j) Deputation related matters.</p> <p>k) Land acquisition related matters.</p> <p>l) High Powered Committee related matters.</p> <p>m) Feeder bus service related matters.</p> <p>n) Fare fixation committee etc.</p> <p>o) Court cases.</p> <p>ii) Audit and Budget matters related to Urban Transport</p> <p>iii) Annual Plan and Five Year Plans.</p> <p>iv) Transit Oriented Development (TOD) Project of Jaipur, Vijayawada &amp; Visakhapatnam</p> <p>v) Miscellaneous matters w.r.t. UT wing only except subjects specifically assigned to other USs of UT Wing</p> <p>vi) JICA &amp; External loan related matters except subject specifically assigned to other USs of UT wing.</p> <p>vii) Any other works as may be assigned from time to time.</p>	
13	Urban	Urban	Under Secretary (UT-I)	All Urban transport projects and proposals under	Director (UT-I)

	Transport-I	Transport-I	<p>Room No. 407- C Wing, Nirman Bhawan, New Delhi-110011 Ph. 011-23062264 pankaj.kumar75@nic.in</p>	<p>JnNURM – appraisal. Review and monitoring of projects including condition of sanction. Matters related to Central sanctioning and monitoring committees (CSMC)/ Apex committee for bus funding scheme. PPP Proposals for Urban Transport (Except Metro Rail Projects) Urban bus specifications. <b>WB-UNDP-GEF assisted</b> Sustainable Urban Transport System(SUTP), working group and MoU with other countries related to Urban Transport. Special initiative involving technical inputs like National Public Transport Helpline, Intelligent Transport System(ITS). Implementation of National Common Mobility Card- more across India. Any other work as may be assigned from time to time.</p>	<p>Room No. 341- C Wing, Nirman Bhawan, New Delhi -110011 Ph. 011-23063304 Email- rk.singh66@nic.in</p>
			<p>Desk Officer (UT-IV) Room No. 322- C Wing, Nirman Bhawan, New Delhi-110011 Ph. 011-23061336 parveen.kumari@nic.in</p>	<p>i)Matters related to Capacity Building Scheme in UT and UT Planning Scheme. ii)Traffic and transportation studies &amp; Comprehensive Mobility Plans. iii) Centres of Excellence (CoE) in Urban Transport. iv)Servicing National Transport Development Policy Committee v)Matters related to Research Advisory Committee for UT. vi)Standard Service Level Benchmark in urban transport and its implementation. vii)Annual Urban Mobility India (UMI) Conference &amp; Exhibition viii) All matters related to Institute of Urban Transport (IUT) ix) National Mission on Sustainable Habitat (NMSH)</p>	<p>Director (UT-I) Room No. 341- C Wing, Nirman Bhawan, New Delhi -110011 Ph. 011-23063304 Email- rk.singh66@nic.in</p>



				<p>x) Scheme for, Non-Motorised Transport</p> <p>xi) Matters related to Unified Traffic and Transportation Infrastructure Engineering Centre (UTTIPEC), other Urban Transport matters of NCR and GNCTD</p> <p>xii) Report on “How to Decongest Delhi”.</p> <p>xiii) International Visit/study tours of Senior Officers.</p> <p>xiv) Parliament Questions/RTIs/VIP references/PGs etc.</p>	
14	Urban Transport-II	MRTS-III	<p>US(MRTS-III) Room No. 202-B, Nirman Bhawan, New Delhi-110011 Ph: 23061358 e-mail: <a href="mailto:l.kapani@nic.in">l.kapani@nic.in</a></p>	<p>i) All matters related to Metro Rail Project in Nagpur, Chennai and Kolkata, including the following item of work in respect of these projects.</p> <p>a) Signing and implementation of MoU.</p> <p>b) Servicing of EC on MRTS.</p> <p>c) Overseeing conditions of sanction including for multi modal integration, parking policy, etc.</p> <p>d) Issue of sanction orders approved by the competent authority.</p> <p>e) Physical and financial monitoring of metro rail projects for reporting to CCI, etc.</p> <p>f) Budget matters, Sr. term loan related matters, release of funds, Parliamentary matters, including Standing Committee/Consultative Committee matters.</p> <p>g) Gazette Notification for alignment etc.</p> <p>h) Customs duty related matters.</p> <p>i) RTI matters/VIP references</p> <p>j) Deputation related matters.</p> <p>k) Land acquisition related matters.</p> <p>l) High Powered Committee related matters.</p> <p>m) Feeder bus service related matters.</p> <p>n) Fare fixation committee, etc.</p>	<p>Director (UT-II) Room No. 310- B Wing, Nirman Bhawan, New Delhi -110011 Ph. 011-23062782 Email- <a href="mailto:janardan.p@gov.in">janardan.p@gov.in</a></p>

			<p>o) Court Cases.</p> <p>ii) All items of work related to Metros under PPP(not specifically assigned to any other US), including the following items of work:</p> <p>a) Concession agreements for all Metro Rail Projects taken up on PPP.</p> <p>b) Matter related to Oversight Committee for Metro projects taken up on PPP, as complete private initiative or with complete State Govt. funding.</p> <p>c) All issues relating to Empowered Institution, Empowered Committee and PPPAC for Metro projects on PPP.</p> <p>iii) Any other item pertaining to the work assigned above.</p> <p>iv) Transit Oriented Development (TOD) Projects of the cities mentioned in (i) above.</p> <p>v) Any other works as may be assigned from time to time.</p>	
		<p>MRTS-IV</p> <p>US(MRTS-IV) Room No. 311-B, Nirman Bhawan, New Delhi-110011 Ph.: 23062964 e-mail: ramesh.meena @nic.in</p>	<p>i) All matters related to Metro Rail in Kochi, Lucknow and Pune including the following item of work in respect of these projects:</p> <p>a) Signing and implementation of MoU.</p> <p>b) Servicing of EC on MRTS.</p> <p>c) Overseeing conditions of sanction including for multi modal integration, parking policy, etc.</p> <p>d) Issue of sanction orders approved by the competent authority.</p> <p>e) Physical and financial monitoring of metro rail projects for reporting to CCI, etc.</p> <p>f) Budget matters, Sr. term loan related matters, release of funds, Parliamentary matters, including Standing Committee/Consultative Committee matters.</p>	<p>Director (UT-II) Room No. 310- B Wing, Nirman Bhawan, New Delhi -110011 Ph. 011-23062782 Email- janardan.p@gov.in</p>

			<ul style="list-style-type: none"> <li>g) Gazette Notification for alignment etc.</li> <li>h) Customs duty related matters.</li> <li>i) RTI matters/VIP references</li> <li>j) Deputation related matters.</li> <li>k) Land acquisition related matters.</li> <li>l) High Powered Committee related matters.</li> <li>m) Feeder bus service related matters.</li> <li>n) Faire fixation committee, etc.</li> <li>o) Court</li> </ul> <p style="text-align: right;">Cases.</p> <ul style="list-style-type: none"> <li>ii) Transit Oriented Development(TOD) Projects of the cities mentioned in (i)above</li> <li>iii) Any other item pertaining to the work assigned above.</li> <li>iv) Any other works as may be assigned from time to time.</li> </ul>	
		UT-II	<p>US(UT-II) Room No.301-B, Nirman Bhawan, New Delhi-110011 Ph.: 23062479, e-mail: <a href="mailto:rangamma.svr@nic.in">rangamma.svr@nic.in</a></p> <ul style="list-style-type: none"> <li>i) All items of work related to new Metro Rail, Monorail or LRT Project, unless specifically allocated to any other Under Secretaries in OSD(UT) Wing and Ahmedabad Metro Rail Project including the following items of work in respect of the above projects:</li> <li>a) Signing and implementation of MoU.</li> <li>b) Servicing of EC on MRTS.</li> <li>c) Overseeing conditions of sanction including for multi modal integration, parking policy, etc.</li> <li>d) Issue of sanction orders approved by the competent authority.</li> <li>e) Physical and financial monitoring of metro rail projects for reporting to CCI, etc.</li> <li>f) Budget matters, Sr. term loan related matters, release of funds, Parliamentary matters, including Standing Committee/Consultative Committee matters.</li> <li>g) Gazette Notification for alignment etc.</li> </ul>	<p>Director (UT-II) Room No. 310- B Wing, Nirman Bhawan, New Delhi -110011 Ph. 011-23062782 Email- <a href="mailto:janardan.p@gov.in">janardan.p@gov.in</a></p>



				<ul style="list-style-type: none"> <li>h) Customs duty related matters.</li> <li>i) RTI matters/VIP references</li> <li>j) Deputation related matters.</li> <li>k) Land acquisition related matters.</li> <li>l) High Powered Committee related matters.</li> <li>m) Feeder bus service related matters.</li> <li>n) Fare fixation committee, etc.</li> <li>o) Court Cases.</li> </ul> <ul style="list-style-type: none"> <li>ii) Any other item pertaining to the work assigned above.</li> <li>iii) Urban Mass Transit Company(UMTC)</li> <li>iv) Reciprocal Common Transport Agreement for NCR</li> <li>v) Motor Vehicles Act, coordination with Ministry of Road Transport and Highways, ASRTC.</li> <li>vi) Implementation of National Urban Transport Policy (NUTP), 2006 and review</li> <li>vii) Reforms in Urban Transport including setting up of Unified Metropolitan Transport Authority(UMTA) and Dedicated Urban Transport fund etc.</li> <li>viii) All matters of Urban Transport including information for Parliamentary Standing Committee and Consultative Committee.</li> <li>ix) Servicing various Committees on Urban Transport not assigned to JS(UT).</li> <li>x) Work related to Clean Development Mechanism (CDM) for urban transport projects in India-Selection.</li> <li>xi) Transit Oriented Development (TOD) Project of Ahmedabad.</li> <li>xii) Any other works as may be assigned from time to time.</li> </ul>	
15	Delhi Division	Delhi Division-I	US (DD-1) Room No. 312- C Wing, Nirman Bhawan, New Delhi-110011	Master Plan of Delhi (MPD) and Zonal Development Plans (ZDP) of Delhi. Change of Land Use proposals submitted by DDA. Lutyen's Bungalow Zone (LBZ): with respect to LBZ	Director (Delhi Division) R.No.211-C, Nirman Bhawan, New Delhi -

		Ph. 011-23061681 sunilkumar0970@nic.in	guidelines, LBZ boundary and Development Control Norms in LBZ. Unified Building Bye-Laws. Policy regarding transfer of DDA colonies to MCD. Extension of Lal Dora in Rural Villages. National Capital Territory (Special Provisions) Second Act, 2011 and related Acts.	110011 Ph. 011-23062387 mrinal.kant@nic.in
	Delhi Division-II	US (DD-II) Room No. 311- C Wing, Nirman Bhawan, New Delhi-110011 Ph. 011-23063401 sbprasad.edu@nic.in	Policy and matters related to allotment of industrial plots by DDA including cases of alternate allotment from non-conforming areas to conforming areas (being dealt within Industrial Branch of DDA). Shifting of industries – Supreme Court order in M.C. Mehta’s case. Administration of DDA (Disposal of Developed Nazul Land) Rules, 1981, including their interpretation, enforcement and amendment except those specifically assigned to other Desks. Delhi Development Act, 1957 including Amendment thereof except those specifically assigned to other Desks. Establishment matters of DDA. All matters related to allotment of Commercial lands by DDA. Policy matters related to conversion of leasehold to freehold (commercial & industrial units/land). All matters related to Delhi Urban Art Commission (DUAC) including budget and administration matters. All matters related to Heritage Conservation Committee (HCC).	Director (Delhi Division) R.No.211-C, Nirman Bhawan, New Delhi - 110011 Ph. 011-23062387 mrinal.kant@nic.in
	Delhi Division-III	US (DD-III) Room No. 320- C Wing, Nirman Bhawan,	General Housing Policy in Delhi. DDA’s public housing program and implementation thereof i.e., all matters related to Co-operative House	Director (Delhi Division) R.No.211-C, Nirman



		<p>New Delhi- 110011 Ph. 011-23061478 n.vashista@nic.in</p>	<p>Building Societies and Co-operative Group Housing Societies and the various schemes launched by DDA from time to time for allotment of dwelling units to the registrants. Construction activities related to DDA. Policy and matters regarding flats/residential plots allotted by DDA. Policy regarding additions/alterations in DDA flats. Rohini Residential Scheme, 1981. Policy matter related to conversion from leasehold to freehold (house, flats and residential plots). Matters related to Development of Yamuna river. Matters related to Delhi Jal Board (DJB). Matters related to transport infrastructure in Delhi unless they are being specifically dealt with by UT division.</p>	<p>Bhawan, New Delhi - 110011 Ph. 011-23062387 mrinal.kant@nic.in</p>
	Delhi Division-IV	<p>US (DD-IV) Room No. 320- C Wing, Nirman Bhawan, New Delhi- 110011 Ph. 011-23062987 raj.k@nic.in</p>	<p>Matters related to GNCTD, NDMC and MCDs which have to be dealt in Delhi Division even though such matters may not be directly related to MoUD. Coordination with Delhi desk/section in MHA. Coordination work related to Delhi Division including charge of Wing Registry. Compilation and submission of various periodical returns/reports to Coordination Section. Miscellaneous matters that have not been specifically allocated to any other Desk.</p>	<p>Director (Delhi Division) R.No.211-C, Nirman Bhawan, New Delhi - 110011 Ph. 011-23062387 mrinal.kant@nic.in</p>
	Delhi Division-V	<p>US (DD-V) Room No. 320- C Wing, Nirman Bhawan, New Delhi – 110011 Ph. 011-23062007 b.bahuguna@nic.in</p>	<p>Policy and matters related to allotment of land by DDA to Institutions, Central/State Government/Public Sector Undertakings. Matters related to old properties of DDA i.e. properties which are not covered by DDA (Disposal of Development Nazul Land) rules, 1981 (matters being dealt with in Old Scheme Branch of DDA).</p>	<p>Director (Delhi Division) R.No.211-C, Nirman Bhawan, New Delhi - 110011 Ph. 011-23062387 mrinal.kant@nic.in</p>



			<p>Policy and matters related to allotment of alternative plots on account of large scale acquisition of land for the Planned Development of Delhi.</p> <p>Policy regarding acquisition of land for Planned Development of Delhi by DDA.</p> <p>Matters related to land records.</p> <p>Policy and matters related to land pooling.</p> <p>Policy and matters related to agricultural land.</p> <p>Processing of Srivastava Committee Report.</p> <p>All matters pertaining to Delhi Rent Control Act, 1958.</p> <p>All matters pertaining to Delhi Apartment Ownership Act, 1986.</p> <p>All matters pertaining to Urban Land (Ceiling &amp; Regulation) Act, 1976 and Urban Land (Ceiling &amp; Regulation) Repeal Act, 1999.</p>	
	Delhi Division-VI	<p>US (DD-VI)</p> <p>Room No. 315- C Wing, Nirman Bhawan, New Delhi – 110011</p> <p>Ph. 011-23063267</p> <p>rk.varshenya@nic.in</p>	<p>Regional Plan of NCR</p> <p>All matters related to National Capital Region Planning Board (NCRPB), including budget and administration matters.</p> <p>All matters related to NCRPB Act, 1985 and related rules.</p> <p>All matters related to ASIAD Games/Commonwealth Games properties.</p> <p>Policy regarding regularization of unauthorised colonies (including Nanavati Commission Report and Mathur Committee Report)</p> <p>Matters pertaining to Slum &amp; JJ Department (other than administrative matters).</p> <p>Matters regarding unauthorised construction and encroachment on public land in Delhi including their demolition/removal.</p> <p>Development of Urban Infrastructure by DDA.</p>	<p>Director (Delhi Division)</p> <p>R.No.211-C, Nirman Bhawan, New Delhi - 110011</p> <p>Ph. 011-23062387</p> <p>mrinal.kant@nic.in</p>

				Development of Green Areas by DDA. Matters related to Urban Development Fund. Development of Urbanized villages. Sharing of Taxes – Property tax etc.	
16	Smart City-I	US-I (SC-I)	US-I (SC-I) Room No. 208- C Wing, Nirman Bhawan, New Delhi-110011. Ph 011-23062951 p.parkash@gov.in	All policy matter relating to Smart Cities. All matters relating to Mission Statement including Guidelines & Toolkit. VIP references /PMO/Cabinet Secretariat references. RTI & Public Grievances cases. Matter related to Parliamentary Committees etc. Audit matter including C&AG. Internal Administration of Smart Cities Division. Budget Proposals. Parliament Questions/ Assurances Coordination within Smart Cities Division. Periodical Reports/Returns.	Director (SC-I) R.No.210-C, Nirman Bhawan, New Delhi - 110011 Ph. 011-23061749 mscddivision@gmail.com
		US-II (SC-I)	US-II (SC-I) Room No. 308- B Wing, Nirman Bhawan, New Delhi 110011 Ph. 011-23062908 Sanjay.ksharma72@nic.in	Tie ups/Coordination with Foreign Countries. Tie ups/Coordination with International Agencies/Organization/Hand holding agencies & consulting firms viz. World Bank, ADB, UN-Habitat, EU, BRICS etc. Tie ups/Coordination with National Agencies/ Organization/Hand holding agencies and consulting firms. Formation of Mission Monitoring Unit. Workshops/Seminars/Expose Foreign training/ deputation. Plan proposals/RFD.	Director (SC-I) R.No.210-C, Nirman Bhawan, New Delhi - 110011 Ph. 011-23061749 mscddivision@gmail.com
17	Smart City-II	SC-II	US (AMRUT) R.No.318-C, Nirman Bhawan, New Delhi - 110011 Ph. 011-23061407 rajendra.prataps@nic.in	Work related to AMRUT Mission	Director (SC-II) R.No.309-B, Nirman Bhawan, New Delhi - 110011 Ph. 011-23063661 Shivpal.singh@gov.in

18	Smart City-III	SC-III	US-I (SC-III) R.No.102-G, Nirman Bhawan, New Delhi -110011 Ph. 011-23061081 ajit.kumar56@nic.in	Implementing the Challenge process and related matters. Providing Capacity assistance to Smart Cities during the roll out of Mission. Reports, Returns and RTI matters	Director (SC-III) R.No.340-C, Nirman Bhawan, New Delhi -110011 Ph. 011-23062194 sajeesh.kr@nic.in
		SC-III	US-II (SC-III) R.No.202-C, Nirman Bhawan, New Delhi -110011 Ph. 011-23063217 g.vijaykumar@nic.in	All matter relating to Capacity Building programmes including CBUD, CCBP, PEARL, etc. All research and study reports related matters, e-governance and related RTI matters. All matters related to National Innovation Plan.	Director (SC-III) R.No.340-C, Nirman Bhawan, New Delhi -110011 Ph. 011-23062194 sajeesh.kr@nic.in
19	Heritage City	Heritage City	US(HC) R.No 236-C, Nirman Bhawan, New Delhi - 110011 011-23062425 singsv69@gmail.com	Implementation of National Heritage City Development and Augmentation Yojana (HRIDAY)	Director (HC) R.No 236-C, Nirman Bhawan, New Delhi - 110011 011-23062425 singsv@gmail.com
20	Swachh Bharat Mission	SBM	US(SBM) R.No 201-C, Nirman Bhawan, New Delhi - 110011 011-23062654 virender.kushwaha@nic.in	SBM Scheme for Urban areas on following components; 1. Construction of IHHT. 2. Community Toilets. 3. Public Toilets. 4. Solid waste management. 5. Public Awareness & IEC. 6. Capacity Building and A&OE.	1. Deputy Secretary (SBM-I) R.No 234-C, Nirman Bhawan, New Delhi - 110011 011-23062374 saurabhjainud@gmail.com  2. Deputy Secretary (SBM-II) R.No 646-A, Nirman Bhawan, New Delhi - 110011 011-23062482 mss2711ud@gmail.com



21	Urban Development	UD-II	US (UD-II) R.No 302-C, Nirman Bhawan, New Delhi - 110011 011-23061137	<ol style="list-style-type: none"> <li>1. World Bank assisted Urban Development Projects (other than JnNURM / UT loans) – Review of loan documents / TA reports etc.</li> <li>2. Asian Development Bank assisted Urban Development Projects (Pertaining to State Governments) – Review of loan documents / TA reports etc.</li> <li>3. Barrier free built access to disabled and elderly persons</li> <li>4. Tax Free Municipal Bonds</li> <li>5. Pooled Finance Development Scheme</li> <li>6. Establishment matters pertaining to Town &amp; Country Planning (TCPO)</li> <li>7. FDI matters relating to urban sector</li> <li>8. Matters relating to Disaster Management</li> <li>9. Strategic Plan of the Ministry</li> <li>10. Result-Framework Document (RFD) of the Ministry</li> <li>11. Coordination Committee of Development of Chandigarh and its Periphery</li> <li>12. Sub-committee of NDC on urbanization</li> </ol>	Director (UD) R.No 212-C, Nirman Bhawan, New Delhi - 110011 011-23061072 Dirud-mud@nic.in
		UD-III	US (UD-III) R.No 310-C, Nirman Bhawan, New Delhi - 110011 011-23061137 naresh.kumar70@nic.in	<ol style="list-style-type: none"> <li>1. Urban Infrastructure Development in Satellite towns around seven megacities (UIDSST)</li> <li>2. 10% Lumpsum provision for the benefit of North Eastern Region including Sikkim</li> <li>3. National Commission on urbanization</li> <li>4. One time financial assistance to State of Andhra Pradesh for creation of new capital region.</li> <li>5. Parliament question, RTI matters, court cases and budget related to above subject.</li> </ol>	Director (UD) R.No 212-C, Nirman Bhawan, New Delhi - 110011 011-23061072 Dirud-mud@nic.in
		NERUDP	US (UD-II)	North Eastern Region Urban Development	Director (UD)

			R.No 302-C, Nirman Bhawan, New Delhi - 110011 011-23061137	Programme (NERUDP) Scheme. The scheme is being implemented by MoUD with the financial assistance of Asian Development Bank (ADB).	R.No 212-C, Nirman Bhawan, New Delhi - 110011 011-23061072 Dirud-mud@nic.in
		International Cooperation)	US (International Cooperation) R.No 302-C, Nirman Bhawan, New Delhi - 110011 011-23061137	1. Joint Working Group with International Agencies on Urban Development 2. All matters related to International Cooperation including MoUs/Agreements/Joint Statements of Intent	Director (UD) R.No 212-C, Nirman Bhawan, New Delhi - 110011 011-23061072 Dirud-mud@nic.in
22	Local Self Government	LSG	US (LSG) R.No 201-C, Nirman Bhawan, New Delhi - 110011 011-23061072 uslsg-@gov.in	1. Policy matters related to 74 <sup>th</sup> Constitutional Amendment Act 2. Matters related to Urban Governance, MPC, DPC 3. Central and State Finance Commission matters 4. Revision of UDPFI guidelines 1996 5. Amendment to State Municipality Acts and other similar matters received from MHA 6. Centre – State Relations 7. Coordination of Land Acquisition Act 8. Twinning of Indian Cities with foreign cities 9. Coordination of Skill development issues 10. Basic Statistics for local level development 11. Service charges of Central Govt. Properties – Policies issues 12. Municipal Accounting Standards - ICAI 13. Matters relating to Administrative Reforms Commission 14. Matters related to property and title	Director (LSG) R.No 212-C, Nirman Bhawan, New Delhi - 110011 011-23061072 Dirud-mud@nic.in

				14. Matters related to property and title certification 15. 112 <sup>th</sup> Constitutional Amendment Bill (50% reservation for Women's Bill) 16. Municipalities Extension to Scheduled Areas (MESA) Bill 2001 17. Examination of Cabinet Notes of various ministries related to various urban matters etc 18. Database of elected functionaries of municipalities 19. Matters related to National Institute of Urban Affairs (NIUA) 20. National Natural Resources Management System (NNRMS) 21. Centre of Excellence (Research proposals) 22. National Urban Information System (NUIS) scheme and related matters 23. Matters related to Regional Centre for Urban and Environmental Studies (RCUES), Lucknow, Hyderabad, Mumbai, CUS, IIPA, Delhi 24. CLGF (Commonwealth Local Government Forum) 25. State Election Commission Matters 26. Budget related matters 27. Clearance of foreign visits of various officials / elected representatives of local bodies 28. Matters related to CBULB scheme	
23	Economic Division	PPP Cell	Assistant Director (Economic Division) R.No 312-B, Nirman	1. Model Concession Agreement for PPP in Urban Water Supply Sector. 2. Promotion of Public Private Partnerships	Joint Director (Economic Division) R.No 110-B, Nirman



			<p>Bhawan, New Delhi - 110011 011-23062893 manoj.km@nic.in</p> <p>* (There is no post of DD)</p>	<p>(PPPs) in urban infrastructure.</p> <ol style="list-style-type: none"> <li>3. Monitoring, Evaluation and dissemination of schemes pertaining to MoUD.</li> <li>4. Research Studies-Appraisal, Monitoring and Evaluation.</li> <li>5. Management of Urban Database- Handbook of Urban Statistics.</li> <li>6. Updation and Comments on Economic Survey and other publications.</li> <li>7. Examining Cabinet Notes/COS notes etc. received from other Ministries and preparing MoUD's comments on the same.</li> <li>8. Preparing Tax proposals for the Union Budget relating to the sector</li> </ol>	<p>Bhawan, New Delhi - 110011 011-23061379 kumar.ashwini@nic.in</p>
--	--	--	--	--	---

No.A-006/2014-PIC  
Government of India  
Ministry of Urban Development  
PI Cell

Nirman Bhawan, New Delhi  
Dated the 24<sup>th</sup> June 2014

## OFFICE MEMORANDUM

In terms of section 5 (2) of the Right to Information Act, 2005 and in continuation of this Ministry's Office Memorandum No.Q-16015/1/2007-Admin(RTI) dated 9.1.2013, the following officers of the Ministry of Urban Development are hereby designated as Central Public Information Officers and Appellate Authorities, in connection with the work related to the concerned office as indicated below :-

S.No.	Office	CPIO appointed	Appellate Authority appointed
1	Union Minister for Ministry of Urban Development	Additional PS to Minister**	PS to Minister
2.	Secretary, Ministry of Urban Development	PS/PPS to Secretary	Senior PPS/PSO to Secretary
3.	Administration Division	Deputy Secretary (Admn) in place of US(Admn) and US(GA & Cash)	Joint Secretary(Admn) (no change)

\*\* In case of more than one Additional P.S., the person to be nominated as CPIO would be decided by PS to UDM.

*R.Prem Anand*  
(R.Prem Anand)

Deputy Secretary to the Government of India

To

1. PS to UDM
2. PSO to Secretary (UD)
3. PPS to AS(UD)
4. PPS to all Joint Secretaries of MoUD/PPS to JS&FA/PS to EA/PA to OSD(UT)
5. All Directors/Deputy Secretaries/Under Secretaries/Desk Officers/Section Officers in the Ministry
6. Heads of attached/Subordinate Offices/PSUs/Autonomous Bodies
7. Office Order File
8. Hindi Section for Hindi version
9. Notice Board
10. NIC Cell for Website of Ministry of Urban Development under RTI