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2025/JS(UD)/2013  
17/7/13

By Speed Post

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Government of India  
Ministry of Urban Development  
UCD/LSG Section  
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Nirman Bhavan, New Delhi  
Dated: 11<sup>th</sup> July, 2013

Office Memorandum

Subject:- Minutes of the meeting of National Review & Monitoring Committee (NRMC) held under the Chairmanship of Secretary (UD) on 24<sup>th</sup> June, 2013.

The undersigned is directed to enclose herewith minutes of meeting of National Review and Monitoring Committee (NRMC) held at Conference Room No.123, C wing, I floor, Nirman Bhawan on 24.6.2013 at 11.00 AM with the officials of 4 RCUES which are as follows:-

1. Centre for Urban Studies  
Indian Institute of Public Administration, (IIPA) New Delhi.
2. Regional Centre for Urban & Environmental Studies  
All India Institute of Local Self Government (AIILSG), Mumbai.
3. Regional Centre for Urban & Environmental Studies  
Osmania University, Hyderabad.
4. Regional Centre for Urban & Environmental Studies  
University of Lucknow, Lucknow.

(Priya Mahadevan)

Under Secretary to the Govt. of India

To

All Heads of RCUES/ Concerned Officers/Concerned Universities.

NIC may please upload

on the website, under  
Local Self Government >> RCUES

Technical Director, NIC

Copy to:-  
PS TO JS(UD)  
Dik Les  
on web site  
AIILSG  
13 July

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**Minutes of the meeting of National Review and Monitoring Committee (NRMC) held under chairmanship of Secretary (UD) on 24<sup>th</sup> June, 2013 at 11.00 A.M. at Nirman Bhawan, New Delhi.**

The 4<sup>th</sup> Meeting of National Review and Monitoring Committee (NRMC) was held under chairmanship of Secretary (UD) on 24<sup>th</sup> June, 2013 at 11.00 A.M. at Nirman Bhawan, New Delhi.

Secretary (UD) welcomed all the participants. The list of participants is given at Annexure - I.

In his introductory remarks, JS (UD) focused on the following issues concerning all the four RCUES:

- i) All RCUES need to upload the details of list of training programmes conducted, the details of trainees participated in the training programme, the list of trainers and the terms of training, in their website, to which a link would be provided from MoUD's website.
- ii) All RCUES need to upload budget utilization, details of annual action plan for 2013-14.
- iii) RCUES should take necessary steps to increase their presence in the States, so that the visibility of RCUESs is felt in the States.
- iv) The coordination with the State ATIs should be increased and RCUESs should be used as regional centres.
- v) The articles published in the newspaper and journals by faculty members should also be uploaded in the RCUES' website.
- vi) 15 Pending UCs to the tune of Rs.6.52 crores should be submitted to MoUD immediately by all RCUESs.
- vii) The annual calendar may be revisited by all RCUES.
- viii) New topics/ areas of research may be explored by the RCUESs.

This was followed by presentation by each RCUES, the salient points of which were as follows:

**i) IIPA, New Delhi**

Director, IIPA, New Delhi gave details about the number of training programmes conducted by CUS in the year 2012-13 and the proposed Annual Action plan 2013-14.

**ii) AILSG, Mumbai**

Director, RCUES, Mumbai informed that they were conducting training programme in the area of gender budgeting, SLB, CSP and PPP in urban infrastructure including solid waste management, etc. Director, RCUES, Mumbai further informed that they had prepared PPP model guidelines for SWM which would be validated and submitted to MoUD in a week's time.

**iii) RCUES, Hyderabad**

RCUES, Hyderabad informed that they conducted 35 training programme in the year 2012-13. While appreciating the regional workshop conducted by the RCUES, Secretary (UD) directed that the level of participants should be increased to State Secretaries and Municipal Commissioners instead of Municipal officers.

**iv) RCUES, Lucknow**

Director, RCUES, Lucknow informed that 7 training programmes had been conducted in the year 2012-13 and that they proposed to conduct 20 training programmes in 2013-14.

The copies of the training programmes conducted in the year 2012-13 and the Annual Action plan 2013-14 of the four RCUES at Annexure - II-V were approved.

The following issues also come up for discussion in the meeting:-

**i) Funding through JNNURM:-**

Director, JNNURM was requested to give inputs regarding the schemes and programmes available under JNNURM which can be availed by all RCUES. Director JNNURM informed that under JNNURM funding could be made available for engaging short term consultants in their relevant area of work such as SWM, water supply, etc.

**ii) Training issues:**

It was decided in the meeting that MoUD would hold training Workshops at all State capitals on topics related with preservation/ conservation/rejuvenation of urban water bodies to impart hands-on learning to officers/engineers/technical/non-technical employees of municipal corporations/boards, urban development authorities, urban development and housing departments, urban improvement trusts, urban infrastructure boards, architects, planners, contractors, civil society representatives. It was felt that this would help in instilling sense of acceptance of the eco system based approach in urban development modes, which is expected to minimise applications of chemicals (in sewerage treatment), bring down cost of treatment plants, save time over-run and other additional benefits. It was also decided that MoUD would prepare a panel of resource persons for these workshops.

**iii) Issues raised by the State government representatives:-**

- a) Secretary (UD), Govt. of Kerala requested for inputs on setting up of Solid Waste Management Plants from AILSG, Mumbai and RCUES, Hyderabad, Secretary (UD) advised Secretary (UD), Govt. of Kerala to take a team of officials of AILSG, Mumbai and have a first hand experience about all the programmes conducted by them in SWM, Water supply, PPP etc.

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b) Secretary (UD), Govt. of Assam informed that State ATIs were not getting support under JNNURM for engaging short term consultant as received by SIRDs. Secretary (UD) assured that Assam could strengthen their State ATIs through JNNURM funding by engaging short term consultants. CUS, IIPA faculty informed that HUDCO was supporting a chair for State ATIs by Assam Govt. and Assam Govt. could make use of available provisions to strengthen State ATIs.

4. **While concluding the meeting, Secretary (UD) stressed upon the following issues pertaining to all RCUES and gave the following directions:**

- i) All RCUES should revisit their MoUs, which may be fine-tuned to correspond with the objectives of the respective RCUES.
- ii) All RCUES should also upload separate list of training programmes conducted by them without the financial assistance of MoUD.
- iii) RCUES should actively coordinate with State ATIs and encourage them to give training programme for their State government officials and Municipal officials instead of RCUES themselves conducting such training programmes
- iv) JNNURM tool kit should be followed for payment of TA/DA and other facilities to the faculty.
- v) RCUES should invariably mention the target group in their Annual action plan.
- vi) Best practices should be shared by all RCUES with the State Governments.
- vii) Training programme should be selected based on inputs received from the Advisory Committee at the regional level. The Advisory Committee should meet at least once in three months.

The meeting ended with vote of thanks to the Chair.

**Annexure - I****List of Participants**

- 1) Sh. K. C. Samria, Commissioner & Secretary, Govt. of Assam
- 2) Sh. Tishya Chatterjee, Director, IIPA, New Delhi
- 3) Dr. Ashok Singhvi, JS (UD)
- 4) Sh. V. N. Alok, Coordinator, IIPA, New Delhi
- 5) Sh. K. K. Pandey, Professor, IIPA, New Delhi
- 6) Ms. Kusum Lata, Associate Professor, IIPA, New Delhi
- 7) Sh. Nishith Rai, Director, RCUES, Lucknow
- 8) Prof. Bhupathi Rao, Director, RCUES, Osmania University
- 9) Dr. Rajan Khob, Secretary, Govt. of Kerala
- 10) Dr. (Prof.) Sneha Palnitkar, Director, RCUES, Mumbai
- 11) Sh. Prem Narayan, Director (JNNURM)
- 12) Smt. Nandita Mishra, Director (LSG), MoUD
- 13) Sh. K. K. Mahawar, DS (F), MoUD
- 14) Sh. S. T. Venkatachalapathy, US (LSG), MoUD

CUS, IIPA 4 July 2013

**CENTRE FOR URBAN STUDIES**  
Action Plan 2013-14

**A. Training Programmes for 2013-14**

S. No.	Name of the Proposed Training programme For 2013-2014	Duration	Programme coordinator (s)
1.	Planning, Provision and Management of Urban Infrastructure	July 15-19, 2013	Dr. Kusum Lata Dr. Lokendra Malik
2.	Vigilance in Urban Governance	Augut 5-9, 2013	Dr. Lokendra Malik Dr. Kusum Lata
3.	Tools and Techniques of Plan Preparation and Plan Implementation	October 15-19, 2013	Dr. Kusum Lata Dr. Lokendra Malik
4.	Management & Development of Urban Infrastructure Project		Prof. Rakesh Gupta
5.	Programme on e-Governance and Urban Development		Dr. Kusum Lata
6.	Law and Urban Development	December 9-13, 2013	Dr. Kusum Lata Dr. Lokendra Malik
7.	Remodeling Municipal Taxes for Resources Generation		Prof. Rakesh Gupta Dr. V.N. Alok
8.	Mobilization of Property Tax		Prof. K.K. Pandey Dr. Sachin Chowdhry
9.	Urban Governance (With Directorate of Training UT CS)		Dr. V.N. Alok
10.	Property Tax (With Directorate of Training UT CS)		Dr. V.N. Alok
11.	Urban Environment (With Directorate of Training UT CS)		Dr. V.N. Alok
12.	Urban Planning (With Directorate of Training UT CS)		Dr. V.N. Alok
13.	Urban Governance		Dr. S.K. Pruseth Dr. Girish Kumar
14.	Urban Governance		Dr. S.K. Pruseth Dr. Girsih Kumar
15.	Sustainable Cities in India		Dr. S.K. Pruseth Dr. Girish Kumar
16.	Inclusive Approach for Better Cities		Dr. S.K. Pruseth Dr. Girish Kumar
17.	One week programme on Urban Development for 39 <sup>th</sup> APPPA participants (sponsored by DoPT)		A CUS Team

18.	One week Urban Study visit for 39 <sup>th</sup> APPPA participants (sponsored by DoPT)		A CUS Team
19.	GIS Based Mapping for Urban Development	May 1-14, 2013	Dr. Kusum Lata Dr. Lokendra Malik
20.	GIS Based Mapping for Urban Development	November 19-30, 2013	Dr. Kusum Lata Dr. Lokendra Malik
21.	Urban governance in India: Challenges and Prospects for Elected Representatives of ULBs		Dr. Girish Kumar Dr. Sujit Kumar Pruseth
22.	Major reforms in Urban governance: the road ahead for Elected Representatives of ULBs		Dr. Girish Kumar Dr. Sujit Kumar Pruseth
23.	Sustainable Cities in India for Elected Representatives of ULBs		Dr. Girish Kumar Dr. Sujit Kumar Pruseth
24.	Inclusiveness approach for better cities for Elected Representatives of ULBs		Dr. Girish Kumar Dr. Sujit Kumar Pruseth
25.	Challenges of Urban Governance in North-eastern States for Elected Representatives of ULBs		Dr. Girish Kumar Dr. Sujit Kumar Pruseth
26.	Team Building and Management Skill for Project Managers (1week)		Prof. Rajesh Singh
27.	Remote Team working Building , Managing and motivating a Remote team (3days)		Prof. Rajesh Singh
28.	Essential Senior Management Skills for Project Managers (1 Week)		Prof. Rajesh Singh
29.	Achieving Greater Productivity under Pressure (1week)		Prof. Rajesh Singh
30.	Development of Leadership Skills (1 week)		Prof. Rajesh Singh
31.	NGO and Municipal Inter Phase (3 days)		Prof. Rajesh Singh
32.	Planning for Urban Areas (under JNNURM, Mizoram)	One week at ATI Aizawl	Dr. Sachin Chowdhry
33.	Urban Land Management (under JNNURM, Mizoram)	One week at ATI Aizawl	Dr. Sachin Chowdhry
34.	Infrastructure Development in Urban Areas (under JNNURM, Mizoram)	One week at IIPA	Dr. Sachin Chowdhry
35.	Project Management (under JNNURM, Mizoram)	One week at IIPA	Dr. Sachin Chowdhry
36.	Project Management (under JNNURM, Mizoram)	One week at ATI, Aizawl	Dr. Sachin Chowdhry
37.	Basic Services in Urban Areas (under JNNURM, Mizoram)	One week at IIPA	Dr. Sachin Chowdhry
38.	Resource Mobilization at Local Level (under JNNURM, Mizoram)	One week at ATI, Aizawl	Dr. Sachin Chowdhry
39.	Resource Mobilization at Local Level (under JNNURM, Mizoram)	One week at IIPA	Dr. Sachin Chowdhry

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CUS, IIPA 4 July 2013

40.	Urban Transport (under JNNURM, Mizoram)	One week at IIPA	Dr. Sachin Chowdhry
41.	E-governance Applications (under JNNURM, Mizoram)	One week at ATI, Aizawl	Dr. Sachin Chowdhry
42.	Disaster Management (under JNNURM, Mizoram)	One week at ATI, Aizawl	Dr. Sachin Chowdhry

**B. National Seminar**

Two -day National Workshop on 'Developing Smart Cities: Areas for Training and Research' for State ATIs during 22-23 September 2013 at New Delhi

**C. Research and Related Activities**

On going

1. Research on Urban Infrastructure Potential and Investment (on going) by Prof. K.K. Pandey

Proposed

2. Study on 3<sup>rd</sup> and 4<sup>th</sup> Reports of State Finance Commissions' Major Recommendations and their impact on municipal finances by Dr V N Alok
3. Research on Urban Governance strategy for Small and Medium Towns by Prof. K.K. Pandey
4. Mobilization of Municipal Internal Resources by Prof. K.K. Pandey
5. Module Development for Investment Promotion for Urban Infrastructure by Prof. K.K. Pandey
6. Study on Urban Infrastructure Development in Mizoram by Dr. Sachin Chowdhry
7. Study on Community Institutions in Urban Government by Dr. Sachin Chowdhry
8. Case Study of Innovative Urban Development Governance Programmes under JNURM during 2013-14 by Dr. Girish Kumar
9. Status of Drinking Water and Sanitation: A Comparative Account of Two Small Towns in Bihar and Himachal Pradesh by Dr. Girish Kumar

Four Projects Proposals sent to MoUD on 22.2.2013

- (A) Assisting Forming of recruitment Rules of the Technical Posts of the Directorate of Printing by Prof. J. Guiha Roy



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- (B) Training Action Plan for Emphases of Directorate of Printing including GOI Presses by Prof. J. Guha Roy
- (C) Training Action Plan for Employees of GOI Stationery Office by Prof. J. Guha Roy
- (D) Training Action Plan for Employees of lthe Dept. of Publication by Prof. J. Guha Roy

Total Estimated Project Cost

Rs.32,95,200/-

Duration: 4 months

**Publication of Nagarlok (Quartely Journal)**

Four issues of the Nagarlok are to be brought out.

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Annexure – III

**Action-cum-Work Plan for the Year 2013 – 14**

- Submitted to : Ministry of Urban Development,  
Government of India.
- Submitted by : Regional Centre for Urban and Environmental Studies of  
All India Institute of Local Self Government, Mumbai.
- States Covered : Goa, Gujarat, Maharashtra, Rajasthan and the  
Union Territories of Diu and Daman, Dadra & Nagar  
Haveli in the Western Region and Assam & Tripura  
in North East Region
- Contact Person : Dr. (Prof) Sneha Palnitkar  
Director,  
RCUES of AIILSG, Mumbai.  
Tel.No.: 26573798 / 26573796 / 26573795  
Fax No.: 26573973  
Email.: [snehapalnitkar@gmail.com](mailto:snehapalnitkar@gmail.com); [director.aiilsg@gmail.com](mailto:director.aiilsg@gmail.com)  
Cell.No.: 09820105098.



**\*REGIONAL CENTRE FOR URBAN & ENVIRONMENTAL STUDIES (RCUES), MUMBAI.  
ALL INDIA INSTITUTE OF LOCAL SELF GOVERNMENT (AIILSG), MUMBAI**

Action-cum-Work Plan for the Year 2013-14

**Regional Specialised Training Programmes**

Sr. No.	Title	Objectives	Broad Coverage	Level of Participants	Remark
1.	Integrated Solid Waste Management (including Medical Waste and E-Waste Management)	<ul style="list-style-type: none"><li>• To enhance capacities of municipal bodies towards integrated system of solid waste management for implementation of the compliances desired under the Rules, 2000;</li><li>• To give information about technical and managerial aspects of solid waste management;</li><li>• To give information about medical waste handling and management;</li><li>• To explain social aspects in solid waste management and discuss citizen's participation in solid waste management;</li><li>• To explain IEC in solid waste management;</li><li>• To explain about PPP in solid waste management.</li></ul>	<ul style="list-style-type: none"><li>• Legal Framework for Solid Waste and Bio-Medical Waste Management;</li><li>• MSW Management — Public Roads and Street Sweeping; Waste Reduction, Separate Collection in Components, Storage at Source of Generation for Collection; Collection, Transfer and Transportation of MSW;</li><li>• Options of Processing – Decentralized and Centralized and Disposal of Residue and Rejects in SLF; E-Waste Management; Public Awareness and Citizens and Waste Pickers Participation; Service Level Benchmarking in Solid Waste Management; Preparation of City Sanitation Plan – DPR on Macro and Micro Plan, Tendering Process;</li><li>• Bio-Medical Waste Management; • PPP Models in Solid Waste Management.</li></ul>	Deputy and Assistant Municipal Commissioners, Ward Officers, Municipal Engineers, Chief Officers, Chief Sanitary Inspectors, concerned Senior and Middle Level Municipal Officials handling solid waste management and medical waste management.	Completed

\* Established in 1968 in AIILSG, Mumbai and fully supported by Ministry of Urban Development, Government of India.

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Sr. No.	Title	Objectives	Broad Coverage	Level of Participants	Remark
2	Water Supply Management, 24 X 7 Water Supply, Leak Detection, Waste Water Management Reuse and Recycling.	<ul style="list-style-type: none"> <li>• To enhance capacity of Urban Local Bodies regarding providing safe, adequate, affordable, drinking water to urban population;</li> <li>• To give information about administrative, technical, governance aspects of water supply schemes;</li> <li>• To introduce management skills regarding water supply schemes;</li> <li>• To inform advantages of public private partnership for water supply schemes.</li> <li>• To explain "wise water" aspects including community and social participation health, for urban population.</li> <li>• To explain importance of local water resources including rain water harvesting and reuse;</li> <li>• To introduce energy and water use audit for water supply schemes;</li> <li>• To explain conservation of water by all the section of society of urban population including urban poor.</li> </ul>	<ul style="list-style-type: none"> <li>• 24 X 7 water supply;</li> <li>• Surface water and ground water resources;</li> <li>• Water Production;</li> <li>• Water transmission and conveyance;</li> <li>• Design of water supply schemes, yield, design period, population forecast, basic needs, consumption;</li> <li>• Hydraulics of water, measurement, weirs, notches, flumes, meters, bulk meters, Hazen-Williams Formulae, roughness of surface;</li> <li>• Hydraulics structures, intake wells, infiltration galleries, impounding reservoirs, open channels, gravity adequate, tunnels;</li> <li>• Use of pipes, choice of pipe material, cast iron, steel, plastic, PVC, Polyethylene, concrete and other pipes, laying and jointing, testing, fabrication of pipes, structural requirements of pipes, corrosion;</li> <li>• Appurtenances, Sluice, Butterfly, Scour, Butterfly, Scour, Air etc. valves, pressure reducing valve, water hammer aspects;</li> <li>• Quality of water, turbidity, Most Probable Number (MPN), Aeration, Sedimentation, Coagulation,</li> </ul>	Municipal Engineers, Chief Officers, Chief Sanitary Inspectors, Senior Municipal Officers & Plant Operators.	On-going

			<p>Use of Chemicals, Filtration, Pre&amp; Post Chlorination, other disinfectance, disposal of waste water for treatment plant; • Treatment process, algal growth, temperature, taste, odour, colour, hardness suspended solids;</p> <ul style="list-style-type: none"> <li>• Distribution of water, peak factor, fire demand, pressures, boosters, Service reservoirs, hydraulic analysis, house service connections, cleaning of pipes;</li> <li>• Machinery, pumping arrangement, wet wells, dry wells, suction, delivery, consumption of electricity;</li> <li>• Maintenance and repairs, pipe lines, machinery, valves, frequency of preventive maintenance, inspection, record keeping, qualitative analysis, laboratory testing and examination;</li> <li>• Financial and administration aspects of project, capital cost, revenue, Water Tax and user charges, financial appraisal;</li> <li>• Legal aspects, rights, national water policy</li> </ul> <p>Ground water, act, prevention and control of pollution; <ul style="list-style-type: none"> <li>• Continuous Water Supply;</li> <li>• Leak Detection,</li> <li>• Waste Water Management;</li> <li>• Reuse of Waste Water.</li> </ul> </p>		
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Sr. No.	Title	Objectives	Broad Coverage	Level of Participants	Remark
3.	<p>Experience Sharing on Good Practices in Urban Management Governance for Mayors, Dy. Mayors, Presidents, Chairpersons of Subject Committees and Ward Committees (for Western and North-East Region)</p>	<p>To enhance capacities of Mayors &amp; Chairpersons towards good urban governance, urban service delivery and decision making at city level.</p>	<ul style="list-style-type: none"> <li>• 74<sup>th</sup> CAA, 1992 and its salient features;</li> <li>• Functioning of Ward Committees;</li> <li>• Municipal Act and its Implementation;</li> <li>• Law of Meetings; • Municipal Finance and Resource Mobilization; • Budget (ward level / central) Preparation, P Budget, Gender Budgeting; • Municipal Service Delivery and Role and Responsibilities; • Preparation of City Sanitation Plans; • Service Level Benchmarking; • Reform Agenda in Urban Sector; • Different Government Schemes and its Implementation at Local Level; • Urban Poverty Alleviation Programmes and City Leadership;</li> <li>• Community Participation Law; • Public Disclosure Law; • RTI and its Usage; Motivation Techniques, Communication Skills and Leadership Development;</li> <li>• Handling the Media; • Interface with Citizens and Participatory Governance;</li> <li>• Social Mapping of Basic Civic Services at Ward Level.</li> </ul>	<p>Mayors, Dy. Mayors, Presidents, Chairpersons of different Subject Committees, Ward Committees</p>	<p>Scheduled on 3<sup>rd</sup> to 5<sup>th</sup> July, 2013 at Mount Abu  (Nominations received and all logistic arrangements are completed by the RCUES)</p>

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Sr. No.	Title	Objectives	Broad Coverage	Level of Participants	Remark
4.	Experience Sharing on Good Practices in Urban Management & Governance for Mayors, Dy. Mayors, Presidents, Chairpersons of Subject Committees and Ward Committees (for Women) [for Western North - East Region]	<ul style="list-style-type: none"> <li>To enhance capacities of municipal elected representatives towards good urban governance, urban service delivery and decision making at city level.</li> </ul>	<ul style="list-style-type: none"> <li>74<sup>th</sup> CAA, 1992 and its salient features;</li> <li>Functioning of Ward Committees;</li> <li>Municipal Act and its Implementation;</li> <li>Law of Meetings;</li> <li>Municipal Finance and Resource Mobilization;</li> <li>Budget (ward level / central) Preparation, P Budget, Gender Budgeting;</li> <li>Municipal Service Delivery and Role and Responsibilities;</li> <li>Preparation of City Sanitation Plan;</li> <li>Service Level Benchmarking;</li> <li>Reform Agenda in Urban Sector;</li> <li>Different Government Schemes and its Implementation at Local Level;</li> <li>Urban Poverty Alleviation Programmes and City Leadership;</li> <li>Community Participation Law;</li> <li>Public Disclosure Law;</li> <li>RTI and its Usage;</li> <li>Motivation Techniques, Communication Skills and Leadership Development;</li> <li>Handling the Media;</li> <li>Interface with Citizens and Participatory Governance;</li> <li>Social Mapping of Basic Civic Services at Ward Level.</li> </ul>	<p>The programme is exclusively for Women Mayors, Dy. Mayors, Presidents, Chairpersons of different Subject Committees, Ward Committees</p>	<p>Scheduled on 3<sup>rd</sup> to 5<sup>th</sup> July, 2013 at Mount Abu  (Nominations received and logistic arrangements are completed)</p>

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Sr. No.	Title	Objectives	Broad Coverage	Level of Participants	Remark
5.	Good Governance, Citizens' Charter & Implementation of RTI in Urban Local Bodies.	<ul style="list-style-type: none"> <li>The primary objective is to facilitate the municipal functionaries to develop a better point of view of urban governance so that, in turn develop a basic perceptible of key issues and their prospective solutions at city level;</li> <li>To provide for an integrated governance framework with transparency and clear lines of authority and accountability to achieve the objectives of 'good urban governance';</li> <li>To facilitate and promote inclusiveness, civic engagement and effective participation of the civil society in city management.</li> <li>To extend the canvas of e-Governance to all aspects of city management for efficient, effective and timely service delivery;</li> <li>To give detail information about implementation of RTI- various definitions, their meanings, sample application, procedure, fees, cost of information, timelines, appeals, sections, penalties, and related aspects.</li> </ul>	<ul style="list-style-type: none"> <li>Challenges of urbanization and urbanization trends;</li> <li>Overview of Urban Governance;</li> <li>Urban Governance - Reform Framework at city level;</li> <li>Urban Governance - Concept and Principles of Good Urban Governance and Principle of Transparency and Accountability;</li> <li>Urban Governance - Approaches and Models;</li> <li>Principle of Civil Engagement;</li> <li>Towards Urban Governance Partnerships;</li> <li>Peoples Participation and Decentralization;</li> <li>Consistent of the 74<sup>th</sup> Constitutional Amendment Act.1992;</li> <li>Strengthening Peoples' Participation in Municipal Government;</li> <li>Citizen's Charter, as one of the strategies of new municipal management, providing quality services within a particular timeframe.</li> <li>Citizen Charter - an Important Tool to ensure Accountability and Transparency;</li> <li>Enhancing the excellence of public service deliverance in a responsive, transparent and accountable manner, which in turn increase the level of satisfaction;</li> <li>Process of Preparation of Citizens Charter;</li> <li>Publication of the Citizens Charter;</li> <li>Duration of the Citizens Charter;</li> <li>Procedure for obtaining Services at city level;</li> <li>Responsibility for rendering civic services;</li> <li>Redressal of Public Services, Improving the Performance and Integrity of the Municipal Services;</li> <li>Identification of Gaps and Causes;</li> <li>Accountable and</li> </ul>	<p>Mayors, Presidents, Chairpersons, Municipal Elected Members, Deputy Municipal Commissioners, Ward Officers, Health Officers, Line Department Officials, Experts, Representatives of NGOs, and CSOs.</p>	<p>Scheduled on 23<sup>rd</sup> to 25<sup>th</sup> July, 2013 at Jodhpur  (Nominations received and logistic arrangements are completed)</p>



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		<p>Citizen Friendly Local Government;</p> <ul style="list-style-type: none"> <li>• Transparency and implementation of Right to Information Act 2005;</li> <li>• Improving Performance and Integrity of the Public Services and Local Ombudsmen-example of Ombudsman for Local Governments in the Indian State of Kerala as an independent quasi judicial authority.</li> </ul>		
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Sr. No.	Title	Objectives	Broad Coverage	Level of Participants	Remark
6.	Preparation of City Sanitation Plan and its Implementation (Maharashtra, Gujarat, Rajasthan, Goa, Assam, Tripura)	<ul style="list-style-type: none"> <li>• To explain about National Urban Sanitation Policy by MoUD, GOI;</li> <li>• To discuss strategy for preparing community-driven, sanitized, healthy and liveable cities / towns;</li> <li>• To discuss various aspects related to preparation of city sanitation plan;</li> <li>• To explain stakeholders' participation in implementation;</li> <li>• To explain Information, Communication &amp; Education (IEC) Strategies for City Sanitation Plan;</li> <li>• To explain sustainability for city sanitation;</li> <li>• To explain social mapping process in city sanitation plan preparation.</li> </ul>	<ul style="list-style-type: none"> <li>• Urban Sanitation – Issues and Concerns;</li> <li>• Key Sanitation Plan Issues (Awareness, Social Aspects, Institutional Roles and Responsibilities, Integrated City-wide Approach, Technology Options, Basic Services to the Poor, and Responsiveness);</li> <li>• City Specific Implementation Strategy and Integrated Approach;</li> <li>• Psychological Aspects and Behavioural Changes;</li> <li>• Social Mapping Process;</li> <li>• Awareness Building &amp; IEC;</li> <li>• Open Defecation Free Cities;</li> <li>• Institutional Roles and Responsibilities and Mainstreaming Sanitation;</li> <li>• Sanitation and Safe Disposal;</li> <li>• O &amp; M in Sanitation; Stakeholders Participation;</li> <li>• Motivational Techniques and Communication Skills;</li> <li>• Sustainability.</li> </ul>	<p>Mayors, Presidents, Chairpersons, Municipal Officials and Engineers from Health, Solid Waste Management and Water Supply Departments, Chief Sanitary Inspectors, Community Development Officers, Community Organizers and NGO / CBO Representatives.</p>	--

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Sr. No.	Title	Objectives	Broad Coverage	Level of Participants	Remark
7.	Service Level Benchmarking (Maharashtra, Gujarat, Rajasthan, Goa, Assam, Tripura)	<ul style="list-style-type: none"> <li>To explain service level benchmarking and effective services delivery.</li> <li>To give information about service level benchmarking in water and sanitation as a tool of performance improvement through regular monitoring and analysis.</li> <li>To explain the importance of service level benchmarking as a process of determining how effectively and efficiently the ULBs delivering basic urban services.</li> <li>To explain service level benchmarking as a tool for ULBs for monitoring inputs and outputs for urban services.</li> </ul>	<ul style="list-style-type: none"> <li>Benchmarking of Service Provision in Water and Sanitation, Solid Waste Management Sector.</li> <li>Shortcomings Focus on Interventions, Supply Side Factors.</li> <li>Benchmarking as an Important Tool of Performance Improvement through Regular Monitoring and Analysis.</li> <li>Service Quality, Prospects of Benchmarking and Institutionalization and Strengthening at ULBs.</li> <li>Identify Performance Gaps and Needed Improvements through Knowledge Sharing and Good Practices.</li> <li>Better Water, Sanitation and Waste Management Services to Citizens.</li> </ul>	Mayors, President, Chairperson, Deputy and Assistant Municipal Commissioners, Ward Officers, Municipal Engineers, Chief Officers, Health Officers and Middle level Municipal Officials of Concerned Departments.	-

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Sr. No.	Title	Objectives	Broad Coverage	Level of Participants	Remark
8.	Public Private Partnership (PPP) in Urban Infrastructure Development	<ul style="list-style-type: none"> <li>• To create awareness about the need of PPP in Urban Infrastructure and Service Delivery;</li> <li>• To explain about Policy Environment and Programmes for PPP;</li> <li>• To provide comprehensive understanding about PPP at city level;</li> <li>• To explain the inherent advantages and significance of public – private partnership in urban development;</li> <li>• To explain the need for co-operation among public and private sector in the areas of urban planning, provision of civic services and development;</li> <li>• To discuss the role of NGOs and other institutions;</li> <li>• To explain the public – private joint efforts in urban development projects involving construction or renewal of urban infrastructure;</li> <li>• To help to develop plan for PPP at ULB level.</li> <li>• To develop necessary capacities at ULB level for PPP.</li> </ul>	<ul style="list-style-type: none"> <li>• Promoting PPP in Urban Infrastructure and Civic Service Delivery;</li> <li>• Appro- priate Forms of PPP for Urban Sector;</li> <li>• PPP and Project Development Process;</li> <li>• Relevant PPP Models in Urban Sector;</li> <li>• Description of PPP Strategy : Focus Areas in ULBs;</li> <li>• PPP Challenges and Opportunities in Urban Sector;</li> <li>• Capacity Building and Institutionalization of PPP in ULBs;</li> <li>• PPP and Awareness Building;</li> <li>• Examples of Ongoing PPPs in Urban Sector.</li> </ul>	Mayors, Presidents, Senior Municipal Officials, Municipal Engineers, Professionals, Researchers, NGOs and Representatives of Private Sector.	

Sr. No.	Title	Objectives	Broad Coverage	Level of Participants	Remark
9.	Experience Sharing on Good Practices in Urban Management & Governance for Mayors, Dy. Mayors, Presidents, Chairpersons of Subject Committees and Ward Committees .	<ul style="list-style-type: none"> <li>To enhance capacities of Mayors &amp; Chairpersons towards good urban governance, urban service delivery and decision making at city level.</li> </ul>	<ul style="list-style-type: none"> <li>74<sup>th</sup> CAA, 1992 and its salient features;</li> <li>Functioning of Ward Committees;</li> <li>Municipal Act and its Implementation;</li> <li>Law of Meetings; • Municipal Finance and Resource Mobilization; • Budget (ward level / central) Preparation, P Budget, Gender Budgeting; • Municipal Service Delivery and Role and Responsibilities; • Preparation of City Sanitation Plans; • Service Level Benchmarking; • Reform Agenda in Urban Sector; • Different Government Schemes and its Implementation at Local Level; • Urban Poverty Alleviation Programmes and City Leadership;</li> <li>Community Participation Law; • Public Disclosure Law; • RTI and its Usage; Motivation Techniques, Communication Skills and Leadership Development;</li> <li>Handling the Media; • Interface with Citizens and Participatory Governance;</li> <li>Social Mapping of Basic Civic Services at Ward Level.</li> </ul>	Mayors, Dy. Mayors, Presidents, Chairpersons of different Subject Committees, Ward Committees	

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Sr. No.	Title	Objectives	Broad Coverage	Level of Participants	Remark
10.	Preparation of City Sanitation Plan and its Implementation ( Assam, Tripura)	<ul style="list-style-type: none"> <li>To explain about National Urban Sanitation Policy by MoUD, GOI;</li> <li>To discuss strategy for preparing community-driven, sanitized, healthy and liveable cities / towns;</li> <li>To discuss various aspects related to preparation of city sanitation plan;</li> <li>To explain stakeholders' participation in implementation;</li> <li>To explain Information, Communication &amp; Education (IEC) Strategies for City Sanitation Plan;</li> <li>To explain sustainability for city sanitation;</li> <li>To explain social mapping process in city sanitation plan preparation.</li> </ul>	<ul style="list-style-type: none"> <li>Urban Sanitation – Issues and Concerns;</li> <li>Key Sanitation Plan Issues (Awareness, Social Aspects, Institutional Roles and Responsibilities, Integrated City-wide Approach, Technology Options, Basic Services to the Poor, and Responsiveness);</li> <li>City Specific Implementation Strategy and Integrated Approach;</li> <li>Psychological Aspects and Behavioural Changes;</li> <li>Social Mapping Process;</li> <li>Awareness Building &amp; IEC;</li> <li>Open Defecation Free Cities;</li> <li>Institutional Roles and Responsibilities and Mainstreaming Sanitation;</li> <li>Sanitation and Safe Disposal;</li> <li>O &amp; M in Sanitation; Stakeholders Participation;</li> <li>Motivational Techniques and Communication Skills;</li> <li>Sustainability.</li> </ul>	<p>Mayors, Presidents, Chairpersons, Municipal Officials and Engineers from Health, Solid Waste Management and Water Supply Departments, Chief Sanitary Inspectors, Community Development Officers, Community Organizers and NGO / CBO Representatives.</p>	

Sr. No.	Title	Objectives	Broad Coverage	Level of Participants	Remark
11.	Service Level Benchmarking (Assam, Tezpur)	<ul style="list-style-type: none"> <li>To explain service level benchmarking and effective services delivery.</li> <li>To give information about service level benchmarking in water and sanitation as a tool of performance improvement through regular monitoring and analysis.</li> <li>To explain the importance of service level benchmarking as a process of determining how effectively and efficiently the ULBs delivering basic urban services.</li> <li>To explain service level benchmarking as a tool for ULBs for monitoring inputs and outputs for urban services.</li> </ul>	<ul style="list-style-type: none"> <li>Benchmarking of Service Provision in Water and Sanitation, Solid Waste Management Sector.</li> <li>Shortcomings Focus on Interventions, Supply Side Factors.</li> <li>Benchmarking as an Important Tool of Performance Improvement through Regular Monitoring and Analysis.</li> <li>Service Quality, Prospects of Benchmarking and Institutionalization and Strengthening at ULBs.</li> <li>Identify Performance Gaps and Needed Improvements through Knowledge Sharing and Good Practices.</li> <li>Better Water, Sanitation and Waste Management Services to Citizens.</li> </ul>	Municipal Elected Members, Deputy and Assistant Municipal Commissioners, Ward Officers, Municipal Engineers, Chief Officers, Health Officers and Middle level Municipal Officials of Concerned Departments.	-

Sr. No.	Title	Objectives	Broad Coverage	Level of Participants	Remark
12.	Experience Sharing on Good Practices in Urban Management & Governance for Mayors, Dy. Mayors, Presidents, Chairpersons of Subject Committees and Ward Committees (for Women) [from Assam & Tripura]	<ul style="list-style-type: none"> <li>To enhance capacities of municipal elected representatives towards good urban governance, urban service delivery and decision making at city level.</li> </ul>	<ul style="list-style-type: none"> <li>74<sup>th</sup> CAA, 1992 and its salient features;</li> <li>Functioning of Ward Committees;</li> <li>Municipal Act and its Implementation;</li> <li>Law of Meetings; • Municipal Finance and Resource Mobilization; • Budget (ward level / central) Preparation, P Budget, Gender Budgeting; • Municipal Service Delivery and Role and Responsibilities; • Preparation of City Sanitation Plan; • Service Level Benchmarking; • Reform Agenda in Urban Sector; • Different Government Schemes and its Implementation at Local Level; • Urban Poverty Alleviation Programmes and City Leadership;</li> <li>Community Participation Law; • Public Disclosure Law; • RTI and its Usage; Motivation Techniques, Communication Skills and Leadership Development;</li> <li>Handling the Media; • Interface with Citizens and Participatory Governance;</li> <li>Social Mapping of Basic Civic Services at Ward Level.</li> </ul>	The programme is exclusively for Women Mayors, Dy. Mayors, Presidents, Chairpersons of different Subject Committees, Ward Committees	

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Sr. No.	Title	Objectives	Broad Coverage	Level of Participants	Remark
13.	Municipal Finance and Budget Formulation.	<ul style="list-style-type: none"> <li>To explain about municipal finance, resource mobilization, and budget formulation in ULBs and importance of financial discipline;</li> <li>To introduce the concepts and principles in municipal finance and budget formulation;</li> <li>To enhance and understanding about issues regarding municipal finance, resource mobilization, and budgeting;</li> <li>To introduce the intricacies regarding resource application, cost recovery and budget allocations for creating conducive environment for the physical and economic development of the city.</li> </ul>	<ul style="list-style-type: none"> <li>Urban Governance and Municipal Finance in India;</li> <li>Municipal Revenue Sources in India;</li> <li>Internal Resource Mobilization and Resource Mobilization at Local level: Some Options;</li> <li>Conventional and Non-conventional revenue sources;</li> <li>Land-related Revenues in ULBs, Charges for Institution and Change of Land Use, Transferable Development Right, Land Disposal Policy;</li> <li>Financing Urban Services: User Charges and Local Taxation;</li> <li>Financing Urban Infrastructure;</li> <li>Financing Urban Services: Intergovernmental Transfers;</li> <li>General Grants and Specific Purpose Grants;</li> <li>Finance basic urban infrastructure and Development Charges;</li> <li>Public-Private Partnerships;</li> <li>Resource Mobilization of ULBs: Experience of Some States;</li> <li>Reform of urban governance and municipal finance;</li> <li>Resource requirements of Urban Development and Resource Mobilization for Urban Development: Some Options;</li> <li>Innovative Municipal Resource Mobilization: An Indigenous Approach;</li> <li>Computerization and Management Information System;</li> <li>Urban Development Fund;</li> <li>Importance of Effective Municipal Financial Planning and Management;</li> <li>Municipal Finance and Type of Budgets;</li> <li>Procedure for Formation and Adoption of Budget at</li> </ul>	Deputy Municipal Commissioners, Chief Officers, Ward Officers, Municipal Accounts Officers, concerned senior and middle level Municipal Officials.	



		<p>City Level; • Municipal Budget, Outcome Budget, Budget at Ward Level, Gender Budgeting, Pro-Poor Budget (P-Budget);</p> <p>• Role and Responsibilities of Elected Representatives; • Service Level Benchmarks (SLBs) and Performance Indicators; • Accounting and Performance Monitoring Process.</p>	
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Sr. No.	Title	Objectives	Broad Coverage	Level of Participants	Remark
14.	Women related Issues and Gender Budgeting in Urban Local Bodies	<ul style="list-style-type: none"> <li>• To explain the concept of gender budgeting in ULBs.</li> <li>• To reflect upon the strategic framework adopted for undertaking gender budgeting.</li> <li>• To elucidate mainstreaming the gender dimensions in ULBs.</li> <li>• To enlighten about guidelines and modalities for gender budgeting in ULBs.</li> <li>• To justify gender budgeting as a effective tool for women's empowerment.</li> </ul>	<ul style="list-style-type: none"> <li>• Concept of Gender Mainstreaming and Gender Budgeting.</li> <li>• Urban Local Bodies and Gender Based Assessment of Budgets.</li> <li>• Gender Budgeting and Policy Commitments.</li> <li>• Gender Budgeting in ULBs and its Implementation.</li> </ul>	<p>Mayors, Chairpersons of different Subject Committees, Ward Committees, Presidents, Deputy and Assistant Municipal Commissioners, Ward Officers, Chief Officers, Sr./Middle level Municipal Officials and NGO Representatives.</p>	

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Sr. No.	Title	Objectives	Broad Coverage	Level of Participants	Remark
15 & 16	Preparation of City Sanitation Plan and its Implementation [Regional Programme for all States] (2 Programmes)	<ul style="list-style-type: none"> <li>• To explain about National Urban Sanitation Policy by MoUD, GOI;</li> <li>• To discuss strategy for preparing community-driven, sanitized, healthy and liveable cities / towns;</li> <li>• To discuss various aspects related to preparation of city sanitation plan;</li> <li>• To explain stakeholders' participation in implementation;</li> <li>• To explain Information, Communication &amp; Education (IEC) Strategies for City Sanitation Plan;</li> <li>• To explain sustainability for city sanitation;</li> <li>• To explain social mapping process in city sanitation plan preparation.</li> </ul>	<ul style="list-style-type: none"> <li>• Urban Sanitation – Issues and Concerns;</li> <li>• Key Sanitation Plan Issues (Awareness, Social Aspects, Institutional Roles and Responsibilities, Integrated City-wide Approach, Technology Options, Basic Services to the Poor, and Responsiveness);</li> <li>• City Specific Implementation Strategy and Integrated Approach;</li> <li>• Psychological Aspects and Behavioural Changes;</li> <li>• Social Mapping Process;</li> <li>• Awareness Building &amp; IEC;</li> <li>• Open Defecation Free Cities;</li> <li>• Institutional Roles and Responsibilities and Mainstreaming Sanitation;</li> <li>• Sanitation and Safe Disposal;</li> <li>• O &amp; M in Sanitation; Stakeholders Participation;</li> <li>• Motivational Techniques and Communication Skills;</li> <li>• Sustainability.</li> </ul>	Mayors, Presidents, Chairpersons, Municipal Officials and Engineers from Health, Solid Waste Management and Water Supply Departments, Chief Sanitary Inspectors, Community Development Officers, Community Organizers and NGO / CBO Representatives.	

Sr. No.	Title	Objectives	Broad Coverage	Level of Participants	Remark
17 to 22	Service Level Benchmarking (Maharashtra, Gujarat, Rajasthan, Goa, Assam, Tripura) [ 6 programmes]	<ul style="list-style-type: none"> <li>To explain service level benchmarking and effective services delivery.</li> <li>To give information about service level benchmarking in water and sanitation as a tool of performance improvement through regular monitoring and analysis.</li> <li>To explain the importance of service level benchmarking as a process of determining how effectively and efficiently the ULBs delivering basic urban services.</li> <li>To explain service level benchmarking as a tool for ULBs for monitoring inputs and outputs for urban services.</li> </ul>	<ul style="list-style-type: none"> <li>Benchmarking of Service Provision in Water and Sanitation, Solid Waste Management Sector.</li> <li>Shortcomings Focus on Interventions, Supply Side Factors.</li> <li>Benchmarking as an Important Tool of Performance Improvement through Regular Monitoring and Analysis.</li> <li>Service Quality, Prospects of Benchmarking and Institutionalization and Strengthening at ULBs.</li> <li>Identify Performance Gaps and Needed Improvements through Knowledge Sharing and Good Practices.</li> <li>Better Water, Sanitation and Waste Management Services to Citizens.</li> </ul>	Mayors, President, Chairperson, Deputy and Assistant Municipal Commissioners, Ward Officers, Municipal Engineers, Chief Officers, Health Officers and Middle level Municipal Officials of Concerned Departments.	

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Sr. No.	Title	Objectives	Broad Coverage	Level of Participants	Remark
23	Sensitization of Urban Community Led Total Sanitation (UCLTS) [Regional Programme for States in Western Region]	<ul style="list-style-type: none"> <li>To enhance capacities of municipal bodies towards the need to stop open defecation by urban community of the city through the UCLTS approach.</li> <li>To gain knowledge and understanding of the UCLTS approach.</li> <li>To develop skills to trigger community for collective local action through the use of appropriate trigger tools.</li> <li>To gain training skills to train field motivators for scaling up UCLTS in the entire city especially in the slum areas.</li> <li>To develop institutional plan of action, including monitoring system (Institutional and Community)</li> </ul>	<ul style="list-style-type: none"> <li>Urban Community Led Total Sanitation (UCLTS) approach. Triggering Tools (Individual and Community).</li> <li>Building the capacity and monitoring community to make their own decisions to change their sanitation situation after triggering.</li> <li>To identify natural leaders of the slum community.</li> <li>Community monitoring for Operation and maintenance of Community Toilets in the slums.</li> <li>Preparation of Community Action Plan.</li> </ul>	<ul style="list-style-type: none"> <li>Deputy and Assistant Municipal Commissioners, Ward Officers, Municipal Engineers, Chief Officers, Chief Sanitary Inspectors, Concern Senior and Middle Level Municipal Officials handling Sanitation.</li> </ul>	

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Sr. No.	Title	Objectives	Broad Coverage	Level of Participants	Remark
24	Sensitization of Urban Community Led Total Sanitation (UCLTS) [Special Programme for Assam & Tripura]	<ul style="list-style-type: none"> <li>To enhance capacities of municipal bodies towards the need to stop open defecation by urban community of the city through the UCLTS approach.</li> <li>To gain knowledge and understanding of the UCLTS approach.</li> <li>To develop skills to trigger community for collective local action through the use of appropriate trigger tools.</li> <li>To gain training skills to train field motivators for scaling up UCLTS in the entire city especially in the slum areas.</li> <li>To develop institutional plan of action, including monitoring system (Institutional and Community)</li> </ul>	<ul style="list-style-type: none"> <li>Urban Community Led Total Sanitation (UCLTS) approach. Triggering Tools (Individual and Community).</li> <li>Building the capacity and monitoring community to make their own decisions to change their sanitation situation after triggering.</li> <li>To identify natural leaders of the slum community.</li> <li>Community monitoring for Operation and maintenance of Community Toilets in the slums.</li> <li>Preparation of Community Action Plan.</li> </ul>	Deputy and Assistant Municipal Commissioners, Ward Officers, Municipal Engineers, Chief Officers, Chief Sanitary Inspectors, Concern Senior and Middle Level Municipal Officials handling Sanitation.	

Sr. No.	Title	Objectives	Broad Coverage	Level of Participants	Remark
25	Creating Open Defecation Free Cities & Required Measures [Regional Programme for States in Western Region]	<ul style="list-style-type: none"> <li>To enhance capacity of ULBs towards process of making the city ODF.</li> <li>To build the capacity to collect basic information on sanitation facilities.</li> <li>To train in analyzing the collected data on sanitation facilities.</li> <li>To find out the gaps in sanitation facilities.</li> <li>To give information about IEC/awareness in relation to sanitation.</li> </ul>	<ul style="list-style-type: none"> <li>Sanitation Audit (including identify the ODF spots).</li> <li>Norms for toilet coverage.</li> <li>IEC / awareness generation for Community behavioral change.</li> <li>Sanitation and Health relation.</li> <li>O&amp;M of community toilets by community.</li> <li>Preparation of Action Plan (ward-wise) to make city ODF.</li> </ul>	Dy. & Assistant Municipal Commissioners, Ward Officers, Municipal Engineers, Chief Officers, Chief Sanitary Inspectors, Health Officers, Sr./Middle level Municipal Officials handling Sanitary Activities.	

Sr. No.	Title	Objectives	Broad Coverage	Level of Participants	Remark
26	Creating Open Defecation Free Cities & Required Measures [Special Programme for Assam & Tripura]	<ul style="list-style-type: none"> <li>To enhance capacity of ULBs towards process of making the city ODF.</li> <li>To build the capacity to collect basic information on sanitation facilities.</li> <li>To train in analyzing the collected data on sanitation facilities.</li> <li>To find out the gaps in sanitation facilities.</li> <li>To give information about IEC/awareness in relation to sanitation.</li> </ul>	<ul style="list-style-type: none"> <li>Sanitation Audit (including identify the ODF spots).</li> <li>Norms for toilet coverage.</li> <li>IEC / awareness generation for Community behavioral change.</li> <li>Sanitation and Health relation.</li> <li>O&amp;M of community toilets by community.</li> <li>Preparation of Action Plan (ward-wise) to make city ODF.</li> </ul>	Dy. & Assistant Municipal Commissioners, Ward Officers, Municipal Engineers, Chief Officers, Chief Sanitary Inspectors, Health Officers, Sr./Middle level Municipal Officials handling Sanitary Activities.	

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Sr. No.	Title	Objectives	Broad Coverage	Level of Participants	Remark
27	Creating a New City Model – Smart City Concept (covering Maharashtra, Gujarat, Goa & UTs)	<ul style="list-style-type: none"> <li>• To Overview current situation of cities in different regions at international and national levels;</li> <li>• To discuss concept of a smart and innovative city;</li> <li>• To discuss characteristics &amp; factors of a smart city;</li> <li>• To discuss smart indicates for cities;</li> <li>• To discuss about cooperation and partnerships for creating smart cities;</li> <li>• To discuss about Smart Governance – Strategic Plans to Promote e-governance and ICT;</li> <li>• To explain about on-line services;</li> <li>• To explain Smart Mobility;</li> <li>• To discuss approaches for Smart Environment;</li> <li>• To discuss digital local agenda;</li> </ul>	<ul style="list-style-type: none"> <li>• Concept of a Smart City;</li> <li>• Characteristics &amp; Factors of a Smart City;</li> <li>• Indicators for Smart City;</li> <li>• Strategic Plans to Promote E-governance and ICT;</li> <li>• On-line Services &amp; Benchmarking;</li> <li>• Smart Mobility – Connectivity and ICT infrastructure, Public Internet Access;</li> <li>• Smart Environment;</li> <li>• Quality of Life – e-Health, Accessibility and e-inclusion;</li> <li>• Infrastructure to support business in cities;</li> <li>• Strategy for the International / national promotion of the city;</li> <li>• e-learning process;</li> <li>• Build Cities in the digital, innovation and knowledge age;</li> <li>• Systems Development Technology;</li> <li>• Coordination of Infrastructures;</li> <li>• Communications;</li> <li>• IT Platform;</li> <li>• Energy, Water Networks;</li> <li>• Mobility Network;</li> <li>• Urban Analytics and Modelling;</li> <li>• Places of Living and Work;</li> <li>• The future of Urban Living;</li> <li>• Emerging Challenges for Local Governments and Role of IT.</li> <li>• Mayor Programmes Modernize re-invent Local Governments;</li> <li>• Technological Developments and E-</li> </ul>	Mayors, Presidents, Municipal Commissioner, Dy. Municipal Commissioner, Chief Offices and Senior Level Municipal Officials and representatives of Private Sector, urban specialists.	

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			<p>Commerce. • Creating a Competitive City. • Good Government and Good Governance. • Customer / Citizen / Citizen Driver Local Governments. • IT Enabled Municipal Administration / Services Delivery. • IT Enabled governance. • Policy and Regulatory Environment.</p>			
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Sr. No.	Title	Objectives	Broad Coverage	Level of Participants	Remark
28	Creating a New City Model – Smart City Concept. (covering Rajasthan, Assam & Tripura)	<ul style="list-style-type: none"> <li>• To overview current situation of cities in different regions at international and national levels;</li> <li>• To discuss concept of a smart and innovative city;</li> <li>• To discuss characteristics &amp; factors of a smart city;</li> <li>• To discuss smart indicators for cities;</li> <li>• To discuss about cooperation and partnerships for creating smart cities;</li> <li>• To discuss about Smart Governance – Strategic Plans to Promote e-governance and ICT;</li> <li>• To explain about on-line services;</li> <li>• To explain Smart Mobility;</li> <li>• To discuss approaches for Smart Environment;</li> <li>• To discuss digital local agenda;</li> </ul>	<ul style="list-style-type: none"> <li>• Concept of a Smart City;</li> <li>• Characteristics &amp; Factors of a Smart City;</li> <li>• Indicates for Smart City;</li> <li>• Strategic Plans to Promote E-governance and ICT;</li> <li>• On-line Services &amp; Benchmarking;</li> <li>• Smart Mobility – Connectivity and ICT infrastructure, Public Internet Access;</li> <li>• Smart Environment;</li> <li>• Quality of Life – e-Health, Accessibility and e-inclusion;</li> <li>• Infrastructure to support business in cities;</li> <li>• Strategy for the International / national promotion of the city;</li> <li>• e-learning process;</li> <li>• Build Cities in the digital, innovation and knowledge age;</li> <li>• Systems Development Technology.</li> <li>• Coordination of Infrastructures.</li> <li>• Communications.</li> <li>• IT Platform.</li> <li>• Energy, Water Networks.</li> <li>• Mobility Network.</li> <li>• Urban Analytics and Modeling.</li> <li>• Places of Living and Work.</li> <li>• The future of Urban Living.</li> <li>• Emerging Challenges for Local Governments and Role of IT.</li> <li>• Mayor Programmes</li> <li>• Modernize re-invent Local Governments.</li> <li>• Technological Developments and E-</li> </ul>	<p>Mayors, Presidents, Municipal Commissioner, Dy. Municipal Commissioner, Chief Offices and Senior Level Municipal Officials and representatives of private sector &amp; Urban Professionals.</p>	





Sr. No.	Title	Objectives	Broad Coverage	Level of Participants	Remark
29 & 30	Regional Programme on Sustainable Habitat — Creating Resilient Cities (2 Programmes)	•To explain different components of sustainable habitat. • To adopt a comprehensive approach in the management of water, municipal solid waste and waste water with a view to realize their full potential for energy generation, recycling and reuse. • To explain information, education & Communication Strategies • To discuss issues related to climate change, mitigation and adaptation.	• addressing Climate Change- Mitigation and Adaptation. • Climate Driven Phenomena. • Impact / Vulnerability. • Other Processes / Stresses. • Water Supply and Waste Management, Recycling of Material and Urban Waste Management. • Promotion of Energy Efficiency in Residential / Commercial Sector and Green Building Features. • Eco Sanitation. • Urban Storm Water Management. • Urban Planning – Urban Renewal / Redevelopment. • Sustainable Urban Design. • DCR, Building Byelaws and Energy Efficient Designs. • Increasing Tree Cover. • Usage of Non-Conventional Energy Sources Coastal Zone Management. • Awareness, Capacity Building and Information / Dissemination Needs.	Mayors, Presidents, Chairpersons, Additional Municipal Commissioners, Dy. Municipal Commissioner, Ward Officers, Engineers, Health Officers, Chief Officers and Representatives of NGOs & CSOs and Private Sector.	

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Sr. No.	Title	Objectives	Broad Coverage	Level of Participants	Remark
31	Sustainable Habitat & Solid Waste Management (Maharashtra State)	<p>A) Municipal Solid Waste Management</p> <ul style="list-style-type: none"> <li>• To acquaint participants with the Meaning and Process of Integrated Municipal Solid Waste Management, including the existing mandates in India;</li> <li>• To acquaint participants with effective Procedures and systems and standardizing Equipment, Vehicles , Bins and Technologies used in India, in light of the MSW Rules 2000; • To suggest guidelines for Participative Management of MSWM- Involvement of stake holders, Public Awareness, Enforcement of Rules in light of Citizens' Charter and the Byelaws framed based on the existing mandates; • To acquaint the participants to design a scheme in their own cities and towns in Municipal Solid Waste Handling, Processing &amp; Disposal activities; • To inform the participants regarding importance of an effective Operations &amp; Maintenance Management system including Monitoring of End Results - of process of feedback and corrective action for Storage Collection , Transfer and</li> </ul>	<p>• Introduction to Solid Waste Management and Legal Mandates in India - MSW, BMW, E-Waste; • Integrated MSW Management - Public Roads Sweeping , Storage , Collection Transfer, Transportation, Processing and Disposal in light of the MSW Rules 2000; • Concept and Process of Service Level Bench Marking in Municipal Solid Waste Management in light of Directives of Mo U D, GOI; • Processing Options of MSWM ; Centralized and Decentralized in light of the MSW Rules 2000; • Demonstration of Decentralized Processing in Composting Machine; • Concept, Process, Design, O &amp; M of Sanitary Engineered Landfill for MSW Disposal; Regionalization of Sanitary Engineered Landfill; • Presentation on case study of a proven Practice of Construction , Installation, O &amp; M of Centralized Composting Facility and Sanitary Engineered Landfill for MSW; Centralized Thermal Processing Facility for MSW; • Process of Storage, Collection, Transfer</p>	<p>Deputy and Assistant Municipal Commissioners, Ward Officers, Municipal Engineers, Chief Officers, Chief Sanitary Inspectors, concerned Senior and Middle Level Municipal Officials handling solid waste management and medical waste management.</p>	

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		<p>Transportation of MSW; • To give Real time feel of the proven systems to the participants by organizing visits to Decentralized and Centralized Processing Units and Sanitary engineered Landfill for demonstrating scientific processing of Biodegradable waste and Landfill disposal of residue and rejects.</p> <p>B) Bio Medical Waste Management</p> <ul style="list-style-type: none"><li>• To acquaint participants with the Meaning and Process of Bio-Medical Waste Management in light of the existing mandates in India (revised in 2011); • To inform participants regarding the Process of Storage, Collection, Transfer and Transportation of BMW at source of generation;</li><li>• To acquaint them with the requirement of treatment and safe disposal of treated waste.</li></ul>	<p>and Transportation of BMW at source of generation; • Collection, Transportation, Treatment and Disposal Services – A Service Provider’s Presentation</p>		
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Sr. No.	Title	Objectives	Broad Coverage	Level of Participants	Remark
32	Sustainable Habitat & Solid Waste Management (Gujarat & UTs)	<p>A) Municipal Solid Waste Management</p> <ul style="list-style-type: none"> <li>• To acquaint participants with the Meaning and Process of Integrated Municipal Solid Waste Management, including the existing mandates in India;</li> <li>• To acquaint participants with effective Procedures and systems and standardizing Equipment, Vehicles, Bins and Technologies used in India, in light of the MSW Rules 2000;</li> <li>• To suggest guidelines for Participative Management of MSWM- Involvement of stake holders, Public Awareness, Enforcement of Rules in light of Citizens' Charter and the Byelaws framed based on the existing mandates;</li> <li>• To acquaint the participants to design a scheme in their own cities and towns in Municipal Solid Waste Handling, Processing &amp; Disposal activities;</li> <li>• To inform the participants regarding importance of an effective Operations &amp; Maintenance Management system including Monitoring of End Results - of process of feedback and corrective action for Storage Collection, Transfer and</li> </ul>	<ul style="list-style-type: none"> <li>• Introduction to Solid Waste Management and Legal Mandates in India - MSW, BMW, E-Waste;</li> <li>• Integrated MSW Management - Public Roads Sweeping, Storage, Collection Transfer, Transportation, Processing and Disposal in light of the MSW Rules 2000;</li> <li>• Concept and Process of Service Level Bench Marking in Municipal Solid Waste Management in light of Directives of Mo U D, GOI;</li> <li>• Processing Options of MSWM; Centralized and Decentralized in light of the MSW Rules 2000;</li> <li>• Demonstration of Decentralized Processing in Composting Machine;</li> <li>• Concept, Process, Design, O &amp; M of Sanitary Engineered Landfill for MSW Disposal; Regionalization of Sanitary Engineered Landfill;</li> <li>• Presentation on case study of a proven Practice of Construction, Installation, O &amp; M of Centralized Composting Facility and Sanitary Engineered Landfill for MSW; Centralized Thermal Processing Facility for MSW;</li> <li>• Process of Storage, Collection, Transfer</li> </ul>	<p>Deputy and Assistant Municipal Commissioners, Ward Officers, Municipal Engineers, Chief Officers, Chief Sanitary Inspectors, concerned Senior and Middle Level Municipal Officials handling solid waste management and medical waste management.</p>	

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		<p>Transportation of MSW; • To give Real time feel of the proven systems to the participants by organizing visits to Decentralized and Centralized Processing Units and Sanitary engineered Landfill for demonstrating scientific processing of Biodegradable waste and Landfill disposal of residue and rejects.</p> <p>B) Bio Medical Waste Management</p> <ul style="list-style-type: none"><li>• To acquaint participants with the Meaning and Process of Bio-Medical Waste Management in light of the existing mandates in India (revised in 2011); • To inform participants regarding the Process of Storage, Collection, Transfer and Transportation of BMW at source of generation;</li><li>• To acquaint them with the requirement of treatment and safe disposal of treated waste.</li></ul>	<p>and Transportation of BMW at source of generation; • Collection, Transportation, Treatment and Disposal Services – A Service Provider’s Presentation</p>		
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Sr. No.	Title	Objectives	Broad Coverage	Level of Participants	Remark
33	Sustainable Habitat & Solid Waste Management (Rajasthan)	<p>A) Municipal Solid Waste Management</p> <ul style="list-style-type: none"> <li>• To acquaint participants with the Meaning and Process of Integrated Municipal Solid Waste Management, including the existing mandates in India;</li> <li>• To acquaint participants with effective Procedures and systems and standardizing Equipment, Vehicles, Bins and Technologies used in India, in light of the MSW Rules 2000;</li> <li>• To suggest guidelines for Participative Management of MSWM- Involvement of stake holders, Public Awareness, Enforcement of Rules in light of Citizens' Charter and the Byelaws framed based on the existing mandates;</li> <li>• To acquaint the participants to design a scheme in their own cities and towns in Municipal Solid Waste Handling, Processing &amp; Disposal activities;</li> <li>• To inform the participants regarding importance of an effective Operations &amp; Maintenance Management system including Monitoring of End Results – of process of feedback and corrective action for Storage Collection, Transfer and</li> </ul>	<ul style="list-style-type: none"> <li>• Introduction to Solid Waste Management and Legal Mandates in India – MSW, BMW, E-Waste;</li> <li>• Integrated MSW Management – Public Roads Sweeping, Storage, Collection Transfer, Transportation, Processing and Disposal in light of the MSW Rules 2000;</li> <li>• Concept and Process of Service Level Bench Marking in Municipal Solid Waste Management in light of Directives of Mo U D, GOI;</li> <li>• Processing Options of MSWM; Centralized and Decentralized in light of the MSW Rules 2000;</li> <li>• Demonstration of Decentralized Processing in Composting Machine;</li> <li>• Concept, Process, Design, O &amp; M of Sanitary Engineered Landfill for MSW Disposal;</li> <li>• Regionalization of Sanitary Engineered Landfill;</li> <li>• Presentation on case study of a proven Practice of Construction, Installation, O &amp; M of Centralized Composting Facility and Sanitary Engineered Landfill for MSW;</li> <li>• Centralized Thermal Processing Facility for MSW;</li> <li>• Process of Storage, Collection, Transfer</li> </ul>	<p>Deputy and Assistant Municipal Commissioners, Ward Officers, Municipal Engineers, Chief Officers, Chief Sanitary Inspectors, concerned Senior and Middle Level Municipal Officials handling solid waste management and medical waste management.</p>	

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		<p>Transportation of MSW; • To give Real time feel of the proven systems to the participants by organizing visits to Decentralized and Centralized Processing Units and Sanitary engineered Landfill for demonstrating scientific processing of Biodegradable waste and Landfill disposal of residue and rejects.</p> <p>B) Bio Medical Waste Management</p> <ul style="list-style-type: none"><li>• To acquaint participants with the Meaning and Process of Bio-Medical Waste Management in light of the existing mandates in India (revised in 2011); • To inform participants regarding the Process of Storage, Collection, Transfer and Transportation of BMW at source of generation;</li></ul> <p>To acquaint them with the requirement of treatment and safe disposal of treated waste.</p>	<p>and Transportation of BMW at source of generation; • Collection, Transportation, Treatment and Disposal Services – A Service Provider’s Presentation</p>		
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Sr. No.	Title	Objectives	Broad Coverage	Level of Participants	Remark
34	Sustainable Habitat & Solid Waste Management (Assam & Tripura)	<p>A) Municipal Solid Waste Management</p> <ul style="list-style-type: none"> <li>• To acquaint participants with the Meaning and Process of Integrated Municipal Solid Waste Management, including the existing mandates in India;</li> <li>• To acquaint participants with effective Procedures and systems and standardizing Equipment, Vehicles, Bins and Technologies used in India, in light of the MSW Rules 2000;</li> <li>• To suggest guidelines for Participative Management of MSWM- Involvement of stake holders, Public Awareness, Enforcement of Rules in light of Citizens' Charter and the Byelaws framed based on the existing mandates;</li> <li>• To acquaint the participants to design a scheme in their own cities and towns in Municipal Solid Waste Handling, Processing &amp; Disposal activities;</li> <li>• To inform the participants regarding importance of an effective Operations &amp; Maintenance Management system including Monitoring of End Results – of process of feedback and corrective action for Storage Collection, Transfer and</li> </ul>	<ul style="list-style-type: none"> <li>• Introduction to Solid Waste Management and Legal Mandates in India – MSW, BMW, E-Waste;</li> <li>• Integrated MSW Management – Public Roads Sweeping, Storage, Collection Transfer, Transportation, Processing and Disposal in light of the MSW Rules 2000;</li> <li>• Concept and Process of Service Level Bench Marking in Municipal Solid Waste Management in light of Directives of Mo U D, GOI;</li> <li>• Processing Options of MSWM; Centralized and Decentralized in light of the MSW Rules 2000;</li> <li>• Demonstration of Decentralized Processing in Composting Machine;</li> <li>• Concept, Process, Design, O &amp; M of Sanitary Engineered Landfill for MSW Disposal; Regionalization of Sanitary Engineered Landfill;</li> <li>• Presentation on case study of a proven Practice of Construction, Installation, O &amp; M of Centralized Composting Facility and Sanitary Engineered Landfill for MSW; Centralized Thermal Processing Facility for MSW;</li> <li>• Process of Storage, Collection, Transfer</li> </ul>	<p>Deputy and Assistant Municipal Commissioners, Ward Officers, Municipal Engineers, Chief Officers, Chief Sanitary Inspectors, concerned Senior and Middle Level Municipal Officials handling solid waste management and medical waste management.</p>	

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		<p>Transportation of MSW; • To give Real time feel of the proven systems to the participants by organizing visits to Decentralized and Centralized Processing Units and Sanitary engineered Landfill for demonstrating scientific processing of Biodegradable waste and Landfill disposal of residue and rejects.</p> <p>B) Bio Medical Waste Management</p> <ul style="list-style-type: none"><li>• To acquaint participants with the Meaning and Process of Bio-Medical Waste Management in light of the existing mandates in India (revised in 2011); • To inform participants regarding the Process of Storage, Collection, Transfer and Transportation of BMW at source of generation;</li></ul> <p>To acquaint them with the requirement of treatment and safe disposal of treated waste.</p>	<p>and Transportation of BMW at source of generation; • Collection, Transportation, Treatment and Disposal Services – A Service Provider's Presentation</p>		
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Sr. No.	Title	Objectives	Broad Coverage	Level of Participants	Remark
35	Sustainable Habitat & Solid Waste Management (Goa & UTs)	<p>A) Municipal Solid Waste Management</p> <ul style="list-style-type: none"> <li>• To acquaint participants with the Meaning and Process of Integrated Municipal Solid Waste Management, including the existing mandates in India;</li> <li>• To acquaint participants with effective Procedures and systems and standardizing Equipment, Vehicles, Bins and Technologies used in India, in light of the MSW Rules 2000;</li> <li>• To suggest guidelines for Participative Management of MSWM- Involvement of stake holders, Public Awareness, Enforcement of Rules in light of Citizens' Charter and the Byelaws framed based on the existing mandates;</li> <li>• To acquaint the participants to design a scheme in their own cities and towns in Municipal Solid Waste Handling, Processing &amp; Disposal activities;</li> <li>• To inform the participants regarding importance of an effective Operations &amp; Maintenance Management system including Monitoring of End Results - of process of feedback and corrective action for Storage Collection, Transfer and</li> </ul>	<p>• Introduction to Solid Waste Management and Legal Mandates in India - MSW, BMW, E-Waste; • Integrated MSW Management - Public Roads Sweeping, Storage, Collection Transfer, Transportation, Processing and Disposal in light of the MSW Rules 2000; • Concept and Process of Service Level Bench Marking in Municipal Solid Waste Management in light of Directives of Mo U D, GOI; • Processing Options of MSWM; Centralized and Decentralized in light of the MSW Rules 2000; • Demonstration of Decentralized Processing in Composting Machine; • Concept, Process, Design, O &amp; M of Sanitary Engineered Landfill for MSW Disposal; Regionalization of Sanitary Engineered Landfill; • Presentation on case study of a proven Practice of Construction, Installation, O &amp; M of Centralized Composting Facility and Sanitary Engineered Landfill for MSW; Centralized Thermal Processing Facility for MSW; • Process of Storage, Collection, Transfer</p>	<p>Deputy and Assistant Municipal Commissioners, Ward Officers, Municipal Engineers, Chief Officers, Chief Sanitary Inspectors, concerned Senior and Middle Level Municipal Officials handling solid waste management and medical waste management.</p>	

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		<p>Transportation of MSW; • To give Real time feel of the proven systems to the participants by organizing visits to Decentralized and Centralized Processing Units and Sanitary engineered Landfill for demonstrating scientific processing of Biodegradable waste and Landfill disposal of residue and rejects.</p> <p>B) Bio Medical Waste Management</p> <ul style="list-style-type: none"><li>• To acquaint participants with the Meaning and Process of Bio-Medical Waste Management in light of the existing mandates in India (revised in 2011);</li><li>• To inform participants regarding the Process of Storage, Collection, Transfer and Transportation of BMW at source of generation;</li><li>• To acquaint them with the requirement of treatment and safe disposal of treated waste.</li></ul>	<p>and Transportation of BMW at source of generation; • Collection, Transportation, Treatment and Disposal Services – A Service Provider's Presentation</p>		
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Sr. No.	Title	Objectives	Broad Coverage	Level of Participants	Remark
36 & 37	Urban Water, Sewerage & Waste Water Management (Regional Programme Covering States i.e. Maharashtra, Gujarat, Rajasthan, Goa, Assam, Tripura)	<ul style="list-style-type: none"><li>• To undertake capacity building and enhance skill level of the employees of ULBs for Water, Sewerage and waste water management and in Service level benchmarking;</li><li>• This course aims to enhance the knowledge and upgrade technical skills of the ULB employees in specific sectors of Water and Sanitation.</li></ul>	<ul style="list-style-type: none"><li>• Topics involving Planning, Design, Sustainability and durability, Quantity and Quality aspect, Optimization techniques, Structural strength and perfection in jointing system;</li><li>• The importance of pressure gravity system, pressure main, gradient and deep excavation, Sustainability of piping system to failure;</li><li>• Importance of valves, bulk water meters, gap between demand and supply, pumps will be covered in water supply;</li><li>• In Waste Water, the following topics will be covered: Estimation of quantities of waste water, • Characteristics of waste water, unit operations, Machinery for sewer pipe cleaning, testing of sewer tightness and infiltration and Importance of reuse of waste water and additional resources;</li><li>• Case studies and site visits will be undertaken.</li></ul>	Commissioner/Chief Officers, Engineers, Chief Sanitary Inspectors working with various ULBs or closely working on the issues of water supply and waste water management technical staff and those working in Planning, Designing, Operation related to Water Supply, Sewerage and Sanitation Department ULB officials.	

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Sr. No.	Title	Objectives	Broad Coverage	Level of Participants	Remark
38.	Specialized Training Course on Safe and Resilient Cities	<ul style="list-style-type: none"> <li>• To explain planning and decision making to make cities more resilient to climate change impacts and natural disasters.</li> <li>• To provide tools and strategies for vulnerability assessment, gap analysis and risk management aspects.</li> <li>• To explain emerging approaches and technologies in urban water and flood risk management.</li> <li>• To understand the need for adaptive management and governance in urban context.</li> <li>• To understand data requirements, tools, approaches, strategies for planning policy frameworks, decision making and implementation to build resilient cities.</li> <li>• To understand the specific health challenges and strategies to prevent re-occurrence of health challenges.</li> <li>• To understand institutional mechanism for cross sector stakeholder engagement at city level.</li> <li>• To explain the potential for mitigating climate change through reduction in demand for energy in the residential and commercial sectors by adopting various energy efficiency and conservation measures.</li> <li>• To explain a</li> </ul>	<ul style="list-style-type: none"> <li>• Type of Risks in Urban Context.</li> <li>• Technical Analysis and Vulnerability Analysis.</li> <li>• Preparing Strategy and Implementing City Level Resilient Action Plan.</li> <li>• Public Safety Measures.</li> <li>• Climate Resiliency at Scale Urban Planning and Stakeholder Management.</li> <li>• Climate Change Impacts and Resilience Planning.</li> <li>• Creating Climate Resilient Cities and New Adaptation Measures.</li> <li>• Collaborative Framework of Cross- Sector Stakeholder Engagements.</li> <li>• Assessment of Cities' Risks and ULB Self Assessment Tool.</li> <li>• Tools for Damage assessment.</li> <li>• Leadership, Communication and Resilience skills.</li> <li>• Emergency and Crisis Management.</li> <li>• Stress Management.</li> <li>• City to City and Peer to Peer Learning Initiatives.</li> <li>• Case Studies and Learning's from Successful and Failures of Climate change Resilient Urban Design and Norms.</li> </ul>	<p>Mayors, Presidents, Chairpersons, Municipal Commissioners, Dy. Municipal Commissioners, Ward Officers, Engineers, Health Officials, Chief Officers and Representatives of NGOs.</p>	

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		<p>comprehensive approach in the management of water, municipal solid waste and waste water with a view to realize their full potential for energy generation, recycling and reuse and composting.</p> <ul style="list-style-type: none"><li>• To address the issue of mitigating climate change by taking appropriate action with respect to the transport sector encouraging use of alternate fuels, etc.</li><li>• To discuss urban planning with a view to address climate change with respect to mitigation as well as adaption and improve the responsiveness to disasters by strengthening community based disaster management and to provide better warning systems for extreme weather events.</li><li>• To facilitate adoption of technologies and research and development which lead to energy efficiency and reduction in emissions.</li><li>• To promote patterns of urban growth and sustainable urban development.</li><li>• To discuss measures that improve resilience of infrastructure and human systems to cope with vulnerability consistent with social cohesion and inclusion.</li><li>• To explain the development</li></ul>			
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		<p>needs and interests of communities that are especially vulnerable to climate change. • To discuss competitiveness and technological innovation in mitigating and adapting to climate change. • To explain a transparent, flexible, predictable, efficient and effective planning system that will produce the quality development needed to deliver sustainable development and secure sustainable development and secure sustainable communities. • To discuss community engagement in ensuring more sustainable patterns of development. • To discuss role of key stakeholders at the central, state, district and local levels for a co-ordinated response to vulnerabilities out of climate change. • To discuss and strengthen efforts aimed at generating awareness related to climate change issues.</p>			
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**Regional Seminar / Workshop**

Sr. No.	Title	Objectives	Level of Participants	Remark
1	Service Level Benchmarking for Cities	<ul style="list-style-type: none"> <li>• To give overview about urban service delivery perspective in India;</li> <li>• To discuss service level performance parameters for four basic urban services, viz. a) Water Supply b) Sewerage c) Solid Waste Management d) Storm Water Drainage at city level;</li> <li>• To explain about Standardized Service Level Benchmarks;</li> <li>• To explain making Standardized Service Level Benchmarks Operational at city level;</li> <li>• To discuss roles of different stakeholders;</li> <li>• To explain about ULBs and generation of performance reports on SLBs- Systems for Capturing Data, Systems for Collation and analysis of Performance Indicators, Systems for Assessment and Evaluation of Performance, Systems for decision making, Systems for Operational decisions and plans, Corrective action for performance improvement;</li> <li>• To explain about Information Systems Improvement Plan;</li> <li>• To explain about E Governance for service delivery improvement;</li> <li>• To explain Performance Improvement Planning;</li> <li>• To discuss Sustaining the Performance Management System;</li> <li>• To discuss Challenges implementing Performance Management Systems using SLBs;</li> <li>• To discuss ULBs as the most important stakeholders for institutionalization of SLBs.</li> </ul>	<p>Mayors, Chairman, Municipal Commissioners, Deputy Municipal Commissioners, Ward Officers, Health Officers, Chief Sanitary Inspectors, Other Line Department Officials, Representatives of NGOs and CSOs, and Subject Specialists.</p>	

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Sr. No.	Title	Objectives	Level of Participants	Remark
2	Creating Safer Cities for Women	<ul style="list-style-type: none"> <li>• To discuss the Local Safety assessment and the level of transgression in a city;</li> <li>• To discuss creating safer and more inclusive urban spaces for women;</li> <li>• To discuss a crucial role to be played by local authorities and city management in the prevention of violence against women, both in public and private spaces;</li> <li>• To discuss the accessibility of safe and clean sanitation facilities for women;</li> <li>• To discuss participatory safety audits as a tool for exploring the basic of public spaces contributing towards creating safety or vulnerability;</li> <li>• To discuss effectiveness of strategies for creating safer and more inclusive cities for women;</li> <li>• To build awareness amongst various stakeholders at city level;</li> <li>• To discuss road map for local governments creating cities safer by mainstreaming gender in their prevention policies and programmes.</li> </ul>	Mayors, Chairman, Municipal Commissioners, Deputy Municipal Commissioners, Ward Officers, Health Officers, Chief Sanitary Inspectors, Other Line Department Officials, Representatives of NGOs and CSOs, and Experts.	

Sr. No.	Title	Objectives	Level of Participants	Remark
*3	Creating Smart Cities – Needed Strategies.	<ul style="list-style-type: none"> <li>• Smart City – Strategy to Mitigation the Problems Generated by Rapid Urbanization Urban Growth;</li> <li>• Smart City – Managerial and Organization Challenges and Strategies;</li> <li>• Smart City – Technological Challenges</li> </ul>	Mayors, Presidents, Chairpersons, Secretaries, State Secretaries, Municipal Commissioners, Sr.Officials from the Concerned Govt. Dept., Dy. Municipal Commissioner, Health Officer, Chief Engineer, Chief Officer and Representatives of NGOs and CSOs.	

\* In collaboration with UCLG – ASPAC, Indonesia.

- Note :
- 1) Total Regional Specialised Training Programmes = 38.
  - 2) Total Regional Seminar / Workshop = 3.
  - 3) The duration of each Regional Specialised Training Programme and Regional Seminar / Workshop will be in the range of 1 to 3 days depending upon subject coverage and level of participants.
  - 4) Target Group (Expected Participants) for Training Programmes / Seminars for all RCUES programmes (2013 – 14) will be approximately 2000 participants, covering all states in Western / North East Region.


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### Specialised Capacity Building Modules (6)

Sr. No.	Title
1	Service Level Benchmarking - Different Aspects under SLB
2	Preparation of City Sanitation Plan (Revised Tool Kit)
3	Community Led Total Sanitation (CLTS) for Cities
4	Creating Open Defecation Free Cities (incl. IEC).
5	Smart City Concept
6	Sustainable Habitat (Climate Change, Resilient Cities, Waste Management, Green Building, etc.)

### Research Studies (5)

Sr. No.	Title
1.	Preparing Gender Friendly Cities and Analysis of Gender Budgeting in Select Cities and Required Measures.
2.	Good Practices in Water Supply, Sanitation and Solid Waste Management.
3.	Citizens' Charter and Responsive Urban Local Governments.
4.	School Sanitation – Status of Selected Schools (municipal / private) in Select Cities & Needed Interventions.
5.	Training Needs Assessment in Selected Municipal Corporations.

  
Dr. (Prof) Sneha Palnitkar  
Director,  
RCUES, Mumbai.

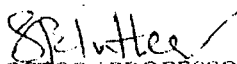
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**REGIONAL CENTRE FOR URBAN AND ENVIRONMENTAL STUDIES  
(RCUES), MUMBAI**

**ALL INDIA INSTITUTE OF LOCAL SELF-GOVERNMENT, MUMBAI**

**Details of Training Courses / Seminars Workshops, Research & Case Studies and  
Training Modules etc.**

Sr. No.	Particulars	Nos.	Per Programme	Amount
1	Training Courses	38	3,00,000.00	1,14,00,000.00
2	Seminars Workshop	3	3,00,000.00	9,00,000.00
3	Research and Case Studies	5	3,00,000.00	15,00,000.00
4	Training Modules	6	2,50,000.00	15,00,000.00
	Total			1,53,00,000.00

  
DIRECTOR / PROFESSOR  
REGIONAL CENTRE FOR URBAN &  
ENVIRONMENTAL STUDIES, MUMBAI

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REGIONAL CENTRE FOR URBAN AND ENVIRONMENTAL STUDIES (RCUES), MUMBAI  
 ALL INDIA INSTITUTE OF LOCAL SELF-GOVERNMENT, MUMBAI  
 STATEMENT OF THE REVISED ESTIMATES 2012-2013 AND BUDGET ESTIMATES 2013-2014 - COVERS WESTERN & TWO NORTH EAST STATES OF ASSAM AND  
 TRIPURA

Sr. No.	Particulars	Actual Expenditure			Sanctioned Budget	Actual for the last 7 months	Actual for the first 5 months	Anticipated exp. for the remaining 7 months	Revised Estimates for	Proposed Budget Estimates
		2009-2010	2010-2011	2011-2012						
	1	2	3	4	5	6	7	8	9	10
								(5 - 7)	(7 + 8)	
1	Salaries & Establishments (including ex-gratia/Gratuity & Staff Welfare expenses)	4861258	48,87,719	5467542.5	58,00,000	32,66,460	19,27,995	38,72,005	58,00,000	72,00,000
2	Contribution to Provident Fund	353616	3,75,804	373847		3,42,902	1,53,364			10,00,000
3	Training Courses/ Seminars/ Workshops, Research and Case Studies and Training Modules etc.	3053233	24,88,066	2678841	18,25,000	16,32,795	6,09,610	12,15,390	18,25,000	1,53,00,000
4	Honorarium to Project Staff (external subject experts and support staff)	281345	8,06,622	640853	4,87,000	6,51,948	2,85,000	2,02,000	4,87,000	10,00,000
5	Subscription to the National / International Journals	94362	96,058	64652.5	50,000	64,436	1,083	48,917	50,000	75,000
6	Printing of Monthly and Quarterly Journals	715739	6,62,008	375291	4,00,000	3,30,876	37,674	3,62,326	4,00,000	5,00,000
7	Printing and Stationery (other than Monthly & Quaterly Journals)	237065	2,33,756	179601	3,00,000	1,14,553	53,771	2,46,229	3,00,000	4,50,000
8	T. A./D.A. for Centre's work (including local conveyance expenses)	599420	5,71,944	729412.4	5,00,000	4,60,270	1,29,910	3,70,090	5,00,000	8,00,000
9	Repairs & Maintenance charges of Computers, Laptops, LCDs and computer stationery, cartridge, toner etc.	245257	3,03,030	358839	4,00,000	2,39,014	1,16,583	2,83,418	4,00,000	4,40,000
10	Telephone, Fax, Internet and Communication Charges	105116	1,07,247	117430	2,00,000	77,138	21,116	1,78,884	2,00,000	3,00,000
11	Postage, Courier, speed post and Telegram Charges etc	101736	1,40,065	80632	75,000	49,179	38,740	36,260	75,000	1,25,000

Amme... - IV

**RCUES,OU**

**Revised Annual Programme**

**2013-2014**



**REGIONAL CENTRE FOR URBAN AND ENVIRONMENTAL STUDIES**  
(Sponsored by Ministry of Urban Development, Govt. of India)  
Osmania University, Hyderabad-500 007.



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## THE THRUST ACTIVITIES

The thrust of the academic activities of the RCUES, Hyderabad is on the ongoing urban development schemes, programmes and reforms of the Ministry of Urban Development, Government of India. Implementation of the urban reforms, improving and urban service delivery practices and sustainable urban systems, therefore, become paramount in this respect. The core activity of the RCUES, Hyderabad is capacity building programmes like organizing training programmes, workshops and preparation of training modules.

### *Focal Areas*

The focal areas identified for capacity building programmes are:

- Urban Finance and Resource Mobilization.
- Property Tax Reform including property mapping with GIS and MIS.
- Public-Private-Partnerships in the provision of urban services.
- Solid Waste Management.
- Urban Water Supply, Sewerage and Rainwater Harvesting.
- Service Level Benchmarks (SLBS).
- E-Governance.
- Orientation for Elected Representatives.

### **Support to National Level Data Base**

The RCUES, Hyderabad assists the Ministry in the national level data base programmes. The RCUES is playing proactive role in the implementation of the urban governance reforms like the 13<sup>th</sup> Finance Commission recommendations and provisions of the 74<sup>th</sup> Constitution Amendment Act by the state governments and ULBs. Documentation of the status of implementation in these areas is being done in collaboration with state governments and ULBs.

The RCUES, Hyderabad undertakes multiple activities namely,

- capacity building programmes
- documentation of best practices
- research and consultancy projects.



**I. Training Programmes proposed for the year 2013-14**

#	Title of the program	Month	Target group	No of Participant
1.	Workshop on Ward Committees and Area Sabhas	23, April, 2013 (Completed)	Secretaries and other officers connected with Ward Committees	48
2.	Workshop on Ward Committees and Area Sabhas	24, April, 2013 (Completed)	Secretaries and other officers connected with Ward Committees	40
3.	Workshop on Ward Committees and Area Sabhas	25, April, 2013 (Completed)	Secretaries and other officers connected with Ward Committees	41
4.	Urban Infrastructure Development in Small and Medium Towns	26-27 April, 2013 (Completed)	Municipal Commissioners and Municipal engineers.	9
5.	Rain Water Harvesting	18 <sup>th</sup> May, 2013 (Completed)	Engineers from the public health engineering department, waters supply and sewerage boards and municipal engineers	16
6.	Development Control & Building Regulations for Sustainable Growth	24-25 <sup>th</sup> May, 2013 (Completed)	Urban planners and town planning officers.	24
7.	Improving Living Environment- Energy Initiatives	29-30 <sup>th</sup> May, 2013 (Completed)	Municipal Commissioners and Municipal engineers.	13
8.	Development Control & Building Regulations for Sustainable Growth	21-22 June, 2013 (Completed)	Urban planners and town planning officers.	29
9.	Project Formulation and Management for Urban Infrastructure Development	28-29 June, 2013	Municipal commissioners and municipal engineers	-
10.	Implementation of SLBs in Water Supply and Sewerage	11-12, July 2013	Municipal commissioners, Environmental Engineers and municipal engineers	-
11.	Financial Resource Mobilization	26 -27, July, 2013	Municipal Commissioners, Managers/executive officers, Revenue Officers and Finance Officers	
12.	Energy Efficiency in Municipal Services	July, 2013	Municipal Commissioners and Municipal engineers.	
13.	Integrated Solid Waste Management Practices	A u g u s t, 2013	Environmental engineers, sanitary officers, etc.	

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14.	Accounting Reforms in ULBs	August, 2013	Accountants from ULBs	
15.	Motivation and Personality development for Urban Functionaries	September, 2013	Municipal Commissioners/ Environmental Engineers/ Planners	
16.	Delivery Management of Urban Services	September, 2013	Municipal Commissioners, Environmental Engineers, and Sanitation Officers.	
17.	Project Management in Urban Infrastructure Development	October, 2013	Municipal Commissioners/ Engineers	
18.	Energy Efficiency in Municipal Services	October, 2013	Municipal Commissioners and Municipal engineers.	
19.	Delivery Management of Municipal Services	November, 2013	Municipal commissioners, Environmental Engineers and municipal engineers	
20.	Implementation of Service Level Benchmarks in Solid Waste Management	November, 2013	Municipal Commissioners /Environmental Engineers/ Sanitary Officers	
21.	Project Formulation and Management for Urban Infrastructure Development	December, 2013	Municipal commissioner and engineers.	-
22.	Land as a Resource for Urban Development	December, 2013	State Level Officers of MA &UD Departments , Officers from UDAs & ULBS	-
23.	Energy Efficiency in Municipal Services	February, 2014	Engineers from public health departments, municipal engineers and officers from water supply boards	
24.	E-Governance in ULBs	February, 2014	Municipal Commissioners, Municipal Engineers, Urban Planners, etc.	
25.	Rain Water Harvesting In Urban Areas	March 2014	Engineers from the public health engineering department, waters supply and sewerage boards and municipal engineers	-

**Research Studies**

1	Water Quality Assessment in Selected Areas of Hyderabad
2	Energy Efficiency Initiatives in Andhra Pradesh
3	Integrated Solid Waste Management Practices in Andhra Pradesh -Selected

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Case Studies



## **RCUES PROFILE**

The RCUES was established in the year 1970 by the Ministry of Urban Development, Government of India, in the Osmania University. The RCUES, in its four decades of long journey, has been successfully meeting the training, research and consultancy needs of the constituent state governments, namely, Andhra Pradesh, Arunachal Pradesh, Karnataka, Kerala, Nagaland, Tamil Nadu and, the Union Territory of Puducherry and the related urban development institutions. The RCUES covers a wide spectrum of clientele viz., officials, elected representatives and the urban community based functionaries spread over its constituent states. The RCUES adopted its training and research activities to the demands and needs of the Government of India, the constituent state governments and the ULBs. It has effective functional links with the implementing agencies widening its reach not only in the southern states but also in other parts of the country.

### **Objectives**

- To build capacities of urban functionaries by organizing demand responsive training to the personnel-elected, official and civil society cadres-involved in the urban governance.
- To provide policy guidance by conceptualizing and organizing seminars, symposia, workshops, conferences etc, on the critical issues, problems and practices pertaining to the management of urban development thereby providing policy guidance.
- To facilitate synergetic interaction between academics, professionals and civil society organizations through capacity building and outreach programs.
- To develop urban knowledge and data base through studies and live projects on current urban issues.

RCUES performs following vital functions:

- Capacity building by organizing training programmes to the functionaries involved in the implementation of the schemes viz., JNNURM, UIDSSMT, etc. at the regional and state levels.
- Policy feedback to the Governments by organizing national, regional and state level workshops.
- Information dissemination by documentation of the best practices.
- Liaison between the nodal agencies, consultants, ULBs/other implementing agencies to iron out the problems.
- Facilitating the reform implementation process through concurrent assessment and counseling.
- Evaluation and impact assessment studies on the implementation of the urban development schemes viz., JNNURM, UIDSSMT, etc.

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- Consultation based projects to guide and assist the implementation of urban development projects.

#### **Training Infrastructure and Facilities**

RCUES, over a period, developed good facilities. It has two conference halls, class rooms, computer lab, hostel and well built library.

#### **Hostel**

All the RCUES training programs are residential. RCUES has developed its own hostel block to meet the requirements of the trainees. The hostel has 22 double rooms and dining hall. The hostel of the RCUES has become inadequate to meet the growing activities of the RCUES. The physical condition of the hostel rooms have deteriorated badly over the years. . The trainees often express their dissatisfaction with the condition of the hostel and facilities available in the rooms. The Osmania University Engineer examined the structure conditions of the hostel concluded that there is no scope for expansion for additional accommodation. The RCUES, therefore, has proposed to construct a new hostel block within its campus with 38 bedded accommodation and better facilities. The estimated cost of the hostel construction is Rs. 7.09 crores. The proposal has already been submitted to the Ministry of Urban Development, Government of India for financial assistance.

#### **Library**

RCUES has built an excellent library over the years. Currently, the library has over 12000 books, and subscribes to 33 journals both, Indian and foreign covering a range of subjects viz., urbanization and urban development, urban governance, urban infrastructure development, urban poverty alleviation, urban housing, urban environment and renewal, urban services, urban and regional planning, etc. The RCUES faculty, trainees, researchers and students from several universities are extensively using the library facilities. With such a vast resource, the RCUES can boost of claiming its library as the largest collection on urban subjects in the entire South India. Presently computerization of library is in progress.

#### **GIS and Planning Unit**

Computerization and GIS are recognized as important technological aids to implement the urban development agenda in the country. The ULBs and other urban institutions are increasingly adopting these aids to improve the governance and delivery of the civic services to the satisfaction of the urban communities. In this context, the RCUES has developed a computer lab of its own well equipped with 35 computers, internet and other facilities. This lab has become very useful not only for its training programs but also for its consultancy projects.

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**Grant in aid salaries – Faculty Members for the year 2013-14: Justification**

The Governing Council, RCUES, Hyderabad during its 12<sup>th</sup> meeting held on 14.12.2012 resolved and authorized the Chairman, Governing Council to fill the vacant posts of RCUES, Hyderabad immediately duly following the rules of Osmania University. The post of Director, RCUES, OU, Hyderabad (cadre of Sr. Professor) and four posts of faculty in the cadre of Asst. Professor will be filled shortly and the process of recruitment is in vogue. During the year 2012-13, an expenditure of Rs. 107.49 lakhs have been incurred towards salaries of members of faculty. With the filling up of existing vacancies including the Director, the RCUES, Hyderabad requires additional funds of about Rs. 34.55 lakhs approximately towards salaries of faculty members. The proposed budget towards salaries of faculty members for Rs. 142.04 lakhs is thus justified.

**Grant in aid salaries – Non Teaching Staff for the year 2013-14: Justification**

The Governing Council, RCUES, Hyderabad during its 12<sup>th</sup> meeting held on 14.12.2012 resolved and authorized the Chairman, Governing council to constitute a Departmental Promotional Committee and to effect promotions to the eligible candidates and to fill the existing vacancies as per the rules in vogue. The Chairman, Governing Council have constituted Departmental Promotional Committee of RCUES for non teaching staff, in view of a fact that most of the non teaching staff are continuing in the same ranks for more than 20 – 25 years and to recommend roles for promotion as per eligibility immediately. This would benefit about 10 to 12 employees as per the existing vacancies and their pay will be increased proportionately.

It is pertinent to mention here that the pay and perks of non teaching staff is being paid and revised from time to time as per the norms of Osmania University and the pay revision is affected once in five years on par with the employees of Andhra Pradesh State Government. The Govt. of Andhra Pradesh have constituted a Pay Revision Committee and the time for declaration of revised pay scales is also fixed as September 2013. This would increase the pay of non teaching staff ranging from 30 to 40% which has to be met from the current year budget. As on the year 2012-13, RCUES, Hyderabad have incurred an expenditure of Rs. 84.14 lakhs towards grant in aid salaries of non teaching/ administrative staff of RCUES and there is an additional requirement of Rs. 54.73 lakhs to meet the above mentioned expenditures. The proposed budget towards salaries of administrative staff for Rs. 138.87 lakhs is thus justified.

It is also pertinent to mention here that RCUES, Hyderabad have to contribute an amount of Rs. 75.88 lakhs towards LIC premium of pension contribution fund @ 32.07% on Pay + D.A. as per the approved norms. Thus the proposed budget of Rs. 356.80 lakhs towards grant in aid salaries is justified and requested to allocate the budget accordingly. In regards to the grant in aid general budget proposed for Rs. 31.23 lakhs, RCUES, Hyderabad have already incurred an expenditure of Rs. 36.83 lakhs during the year 2012-13 and the present Director is taking every effort to minimize the cost following low cost and no cost measures. The details of proposed budget head-wise are enclosed herewith as Table 5.

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Statement showing Budget Estimates for the year 2013-14 under Non-Plan

(In Rupees)

Objects of Expenditure like Salaries, Travel Expenses, Office Expenses etc.	Budget Estimates 2013-14
Faculty	1,81,07,436-00
RSP Arrears to Faculty	
Administrative staff	1,75,73,905-00
RSP Arrears for Administrative Staff	
Children Education	12,000-00
PF/Pension Contribution / Terminal Benefits	9,00,000-00
Training-cum-Seminars exp.	3,50,000-00
Library/Membership fee	2,75,000-00
TA, DA Meetings	1,00,000-00
Equipment	50,000-00
Stationary	1,55,000-00
Local Transport	27,000-00
Miscellaneous	1,50,000-00
Postage	25,000-00
Telephones	1,10,000-00
Water & Electricity	2,75,000-00
Office Maintenance	1,80,000-00
Vehicle Maintenance	2,00,000-00
Bus Pass reimbursement	20,000-00
Loans & Advances	1,50,000-00
Advertisement	
Research Studies	33,000-00
Furniture & Fixture	55,000-00
Pub./Printing	55,000-00
<b>Total</b>	<b>3,88,03,341-00</b>

Contact Details:

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Fax No:91-040-27090321

E-mail:director\_rcues\_ou@yahoo.co.in

***CALENDAR OF CAPACITY BUILDING ACTIVITIES  
UNDER NON - PLAN (MOUD, GOI)***

**Proposed Plan of Action for 2013-14**

rcues

Regional Centre for Urban & Environmental Studies,  
Lucknow University, Lucknow

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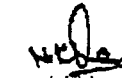
Regional Centre for Urban & Environmental Studies,  
Lucknow University, Lucknow

**Proposed Plan of Capacity Building Activities  
Under Non-Plan (MOUD, GOI) For 2013-14**

**Summary Of Financial Requirements For 2013 -1 4**

Sl. No.	Activity	No. Of Programmes	Total Cost (in Rs.)
1.	Regional Seminar/Consultation Workshop	2	7.00 lakhs
2.	Regional Level Training Programmes/Workshops	16	56.50 lakhs
3.	Exposure Visits	4	To be funded by ULBs
4.	Research Studies	2	10.00 lakhs
5.	Publications	6	1.75lakhs
	<b>Total</b>		75.25 lakhs

Date: 27-06-2013



DIRECTOR



**Regional Centre for Urban and Environmental Studies,  
Lucknow University, Lucknow**

**Proposed Capacity Building Activities Under Non-Plan: 2013-14**

<b>A : Regional Seminar / Consultation</b>						
<b>Sl. no</b>	<b>Programme Title</b>	<b>Expected no. Of participants</b>	<b>Target Group</b>	<b>Duration &amp; Date</b>	<b>Venue</b>	<b>Cost of the programme (in Rs.)</b>
1.	<b>Decentralized Urban Governance and Sustainable Development</b>	45	<ul style="list-style-type: none"> <li>• Representatives from Ministry</li> <li>• Secretaries, UD/ MA/ UPA</li> <li>• Directors , UD/ MA/ SUDA</li> <li>• Select Mayors / Chairpersons /Municipal Commissioners/ Executive Officers/ concerned administrative and technical personnel from Class-I ULBs, Parastatals, PMU/ PIU etc.</li> <li>• Representatives from reputed academic institutions</li> </ul>	Two days	Lucknow	3.50 lakhs
2.	<b>Regional Consultation &amp; Experience Sharing Workshop</b>	30	<ul style="list-style-type: none"> <li>• Representatives from Ministry</li> <li>• Secretaries, UD/ MA/ UPA</li> <li>• Directors , UD/ MA/ SUDA</li> <li>• Directors , RCUES/CUS (IIPA etc)</li> </ul>	One day	Lucknow	3.50 lakhs

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**B : Regional Level Training Programmes / Workshops**

Sl. no	Programme Title	No. of participants trained / Expected no. of participants	Target Group	Duration	Venue	Cost of the programme (in Rs.)	Remarks
<b>May 2013</b>							
1.	Integrated Municipal Solid Waste Management	24	Executive Officers and Engineers from ULBs and parastatal agencies	3 days May 21-23,2013	Lucknow	3.50 lakhs	Organized
<b>July 2013</b>							
2.	Water Supply and Sewerage Management	35	Municipal officials /technical personnel / engineers from Class -I ULBs/ Parastatal Agencies	3 days July 4-6, 2013	Lucknow	3.50 lakhs	Nominations received
3.	Property Tax Management	35	Municipal Commissioners/ Executive Officers from Class -I ULBs	3 days July 8-10, 2013	Lucknow	3.50 lakhs	Nominations received

August 2013						
4.	Double Entry Accounting System in urban administration	35	Municipal Commissioners, Asst. Municipal Commissioners, Executive Officers and officials of Accounts Department of class -I ULBs	3 days	Indore	3.50 lakhs
5.	RTI and Public Disclosure Law	35	Municipal Commissioners / Executive Officers / PIOs / APIOs from Class -I ULBs and Officials from Parastatals	2 days	Gangtok	3.75 lakhs

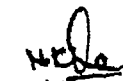
September 2013						
6.	City Sanitation Plan & Its Implementation	35	Municipal commissioners, Executive Officers & Engineers from Class - I ULBs	2 days	Bhopal	3.50 lakhs
7.	Community Participation in Urban Administration	35	Mayors / Chairpersons, Municipal Commissioners / Executive Officers from Class -I ULBs	2 days	Imphal	3.75lakhs
October 2013						
8.	Municipal Resources Mobilization and Financial Management	35	Municipal Commissioners / Executive Officers/ Accounts Officers from Class -I ULBs	3 days	Raipur	3.50 lakhs
9.	Managing Disasters in Urban Areas	35	Mayors/ Chairpersons, Municipal Commissioners, Executive Officers and Engineers from Class -I ULBs	2 days	Dehradun	3.50 lakhs

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November 2013						
10	Preparation and Implementation of CDP	35	Municipal commissioners/ Executive officers/ planners / engineers from class -I ULBs / Parastatal agencies	2 days	Puri	3.50 lakhs
11.	Smart Cities and Sustainable Development	35	Mayors / Chairpersons, Municipal Commissioners / EOs /other senior officers from class -I ULBs / Parastatal agencies	2 days	Ranchi	3.50 lakhs
December 2013						
12.	Gender Sensitization & Gender Budgeting	35	Mayors / Chairpersons, Municipal Commissioners / EOs / Accounts Officers from class -I ULBs and Experts of PMUs and PIUs	2 days	Lucknow	3.50 lakhs
13.	PPP in Urban Infrastructure Projects	35	Administrators & Technical Personnel of class -I ULBs, Development Authorities and Parastatal agencies	2 days	Bhubanshwar	3.50 lakhs

<b>C: Exposure Visit</b>						
Sl. No.	Target Group	No. of Visits	Duration	Batch Size	Places	Funding
1.	ULBs officials	2	One week	15		
2.	Mayors & Chairpersons from Class -I ULBs	2	One week	15	Ahmadabad / Pune	by respective ULBS
					Hyderabad / Nagpur	by respective ULBS
<b>D : Research Studies</b>						
1.	A Case Study on Urban Governance Initiatives in Select States (one city each from two states)					Rs. 5.00 lakhs
2.	Implementation of Financial Recommendations of 13th Finance Commission in Select States (one city each from two states)					Rs. 5.00 lakhs
	Total cost					Rs. 10.00 lakhs
<b>E : Publications</b>						
1.	Bi-annual journal - Urban Panorama to be brought out - Two issues					Rs. 1.00 lakh
2.	Quarterly RCUES Newsletter to be brought out - Four issues					Rs. 0.75 lakh
	Total cost					Rs. 1.75 lakhs
	Grand Total : A+B+C+D+E					Rs. 75.25 lakhs

Date: June 27, 2013



Director



January 2014							
14.	Social Audit of Urban Development Projects	35	Mayors/ Chairpersons /Senior and Middle level administrative and technical personnel from Class - I ULBs and Parastatal agencies	2 days	Raipur	3.50 lakhs	
15.	Benchmarking the Urban Services	35	Municipal Commissioners, Executive Officers, Engineers from class -I ULBs / Parastatal Agencies	2 days	Ranchi	3.50 lakhs	
February 2014							
16.	Climate Change and Its Impact on Urban Environment	35	Mayors / Chairpersons, Municipal Commissioners/ Executive Officers Engineers / Planners from class -I ULBs / Development Authorities /Housing Board	2 days	Lucknow	3.50 lakhs	
<b>Total Programmes Proposed - A + B</b>						18	
<b>Total Cost Of Programmes - A + B</b>						Rs. 63.50 lakhs	