

Nirman Bhawan, New Delhi
Dated the 22nd September, 2015

OFFICE MEMORANDUM

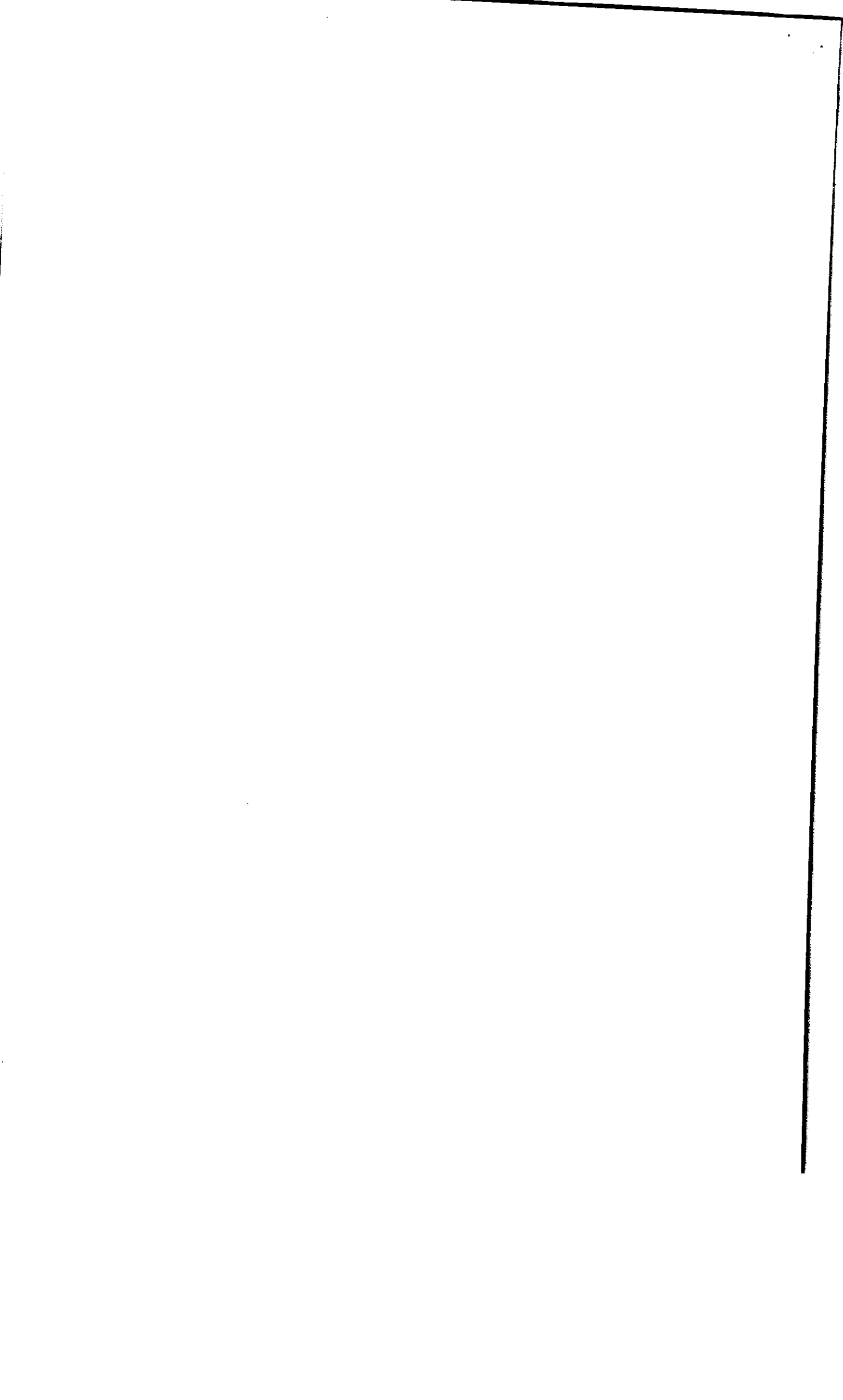
Subject: Filling up the post of Assistants (CSS) in the various Chief Engineer Offices of CPWD under Ministry of Urban Development outside Delhi - reg.

The undersigned is directed to say that the following posts of Assistant (under CSS cadre) are vacant/covered under Rotational Transfer Policy (RTP) in the following regional Offices of CPWD, outside Delhi under this Ministry:-

Place of Regional Office of CPWD under M/o Urban Development	No. of Vacancies/ Posts covered under RTP (Tentative)
Kolkata	07
Shillong	02
Siliguri	03
Guwahati	03
Tripura	02
Bhubaneshwar	02
Ranchi	01
Patna	01
Chennai	06
Trivandrum	02
Madurai	02
Banglore	02
Jaipur	02
Jammu	02
Ghaziabad	02
Lucknow	05
Chandigarh	02
Bhopal	03
Dehradun	01
Mumbai	09
Raipur	01
Gandhi Nagar	01
Nagpur	04

2. In order to fill up the vacancies/posts covered under RTP at the various Regional Offices of CPWD outside Delhi, applications are invited in the prescribed proforma for consideration of Assistants of CSS Cadre working in different offices of this Ministry who are desirous of being posted at the above mentioned offices. The posting of the officials will be in public interest. The selection of the candidate for the posting outside Delhi will be based on the procedure issued by DOPT vide OM No. 21/2/2009-CS.I(P) dated 5th October 2012.

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3. The Assistants already nominated/transferred or who are likely to be nominated/transferred by DOPT to other Ministries/Departments under Rotational Transfer Policy need not apply as they may be relieved to join their nominated Ministries within the stipulated time. In this connection, RTP guidelines issued by DoPT in their OM No. 21/2/2009-CS.I(P), dated 16.7.2015 and the guidelines issued by the Ministry in OM NO. A-22020/1/2014-Admn-IV, dated 29.10.14 may also be referred to.

4. The forwarding authorities of this Ministry may please ensure that only the application of those Assistants, who may be relieved on selection without insisting for an immediate substitute, are forwarded for posting in above mentioned office. The substitute will be provided as and when becomes available.

5. All the attached offices of the Ministry are requested to circulate it amongst the CSS staff working under them and forward the applications of Assistants alongwith vigilance/ disciplinary clearance, to the undersigned for posting at the above mentioned office, keeping in view the facts mentioned in para 3 above. **The applications should reach the undersigned within 30 days of the issue of this Office Memorandum.** The details of particulars of the applicant should be verified by the respective administrative authority.

6. All the Regional Offices of the CPWD are also requested to confirm the vacancies in their respective offices by providing details of the staff already posted (including total period of stay in all the posts held by the official in that station) against sanction strength through the O/o DG, CPWD [EC-IV(MC) Section], so as to avoid posting of excess staff over and above the sanction strength.


(S.K. Gupta)

Under Secretary to the Govt. of India
Tel:23061426

To

1. All attached/zonal offices of the Ministry.
2. All Sections/Units/Cells in the Ministry of Urban Development and Ministry of HUPA. It is requested that while forwarding the application of any willing Assistants for posting at the above mentioned Offices, the condition stipulated at para 3 of the O.M. may be kept in view.
3. NIC Section for uploading on Ministry's website.

Proforma

1. Name
2. Date of Birth
3. Designation
4. Office
5. Date of Posting in the Ministry
6. Date from which the post of Assistant held on regular/ad-hoc basis including Rank No./Year of Exam/Select List Year
7. Details of posting outside Delhi
8. Details of posting to till date including period of deputation, if any (separate sheet may be attached, if required)
9. Home Town of the candidate
10. Reasons for seeking transfer

Signature with date