No.314/4/2023-CV Government of India Ministry of Housing & Urban Affairs

Nirman Bhawan, New Delhi, Dated 1st February, 2024

OFFICE MEMONRANDUM

As part of development/redevelopment of the Central Vista, the Ministry of Housing & Urban Affairs (MoHUA) has been constructing a Common Central Secretariat buildings for locating all the Ministries/Departments at one location to improve coordination, collaboration and synergy.

2. Parking inside these buildings has been planned according to norms for Equivalent Car Space for Government Offices. However, for proper parking and smooth traffic & transport management, data on mode of transport being used by the officials is needed. A google form with the following link has been created for collecting this data:

https://docs.google.com/forms/d/e/1FAIpQLSdojF7qAvSuW6QrJp8EnLd332Tp9konsMhvMh5 kLMhGMYbuQ/viewform

- 3. It is, therefore, requested to issue suitable instructions to all the officials of your Ministry/Department to fill the information in the google form. The proforma for mode of transport by the officials is also attached.
- 4. This issues with the approval of Secretary(HUA).

Enclosure: As above

(Rajesh Kumar Sahu)
Director(CV)
Tel. No.23062074

To,

- 1 Shri Niranjan Kumar Joshi, Deputy Secretary (Admin), MoHUA
- 2 Mrs. Revathy D, CA (ADMN.), Principal Accounts office, MoHUA
- 3 Shri Vinayak Rai, Chief Engineer (Admn), Directorate General (CPWD), MoHUA
- 4 Shri Sanjay Singh, Director, Directorate Of Printing, MoHUA
- 5 Shri Sandeep Kulharia, Director (DE)-I, Directorate Of Estates, MoHUA
- 6 Shri Dinesh Kumar Lakhumna, Dy. L&DO-III, MoHUA
- 7 Shri Narendra Singh, Deputy Secretary, Department of Land Resources
- 8 Shri Basudeb Das, Joint Director, National Buildings Organisation(NBO)
- 9 Shri Shailesh Rana, Under Secretary(admn), M/o Commerce
- 10 Shri Sushil Pal Gahlaut, Director (Establishment), Health & Family Welfare
- Shri Atul Kumar Singh, Director (Admn), Directorate General Of Health Services
- 12 Shri R.K. Rai, Director, Office of DC-MSME

Proforma for mode of transport by the officials:

Name of	Designation	Pay	Name of	Building	Coming	Mode of transport		Last mile connectivity
official		grade	Ministry	name	from			to office
			/Department /Office		(origin)	Personal Vehicle – Govt Car/ Private Car/ 2Wheeler / Shared vehicle	Public transport – Metro/ Bus	Walk / Motorised Means
				Nirman Bhawan				
				2114 77411				